

**Winthrop University Faculty Conference**

24 February 2017

2:00 pm Kinard Auditorium

**Agenda**

- I. Approval of minutes for December 2, 2016 Faculty Conference
- II. Report from the Chair John Bird
  - a. Remarks
  - b. Report from February 3-4, 2017 Board of Trustees Retreat
- III. Report from the President Dan Mahony
- IV. Report from Provost/Vice President for Academic Affairs Debra Boyd
- V. Academic Council Dave Pretty
- VI. Committee Reports
  - a. Faculty Personnel--Elections Louis Pantuosco
  - b. Rules Committee—Proposed Bylaws changes Andrew Besmer
  - c. Other Committee Reports
- VII. Report on Marketing Plans and Strategy Katie Price
- VIII. Unfinished Business
- IX. New Business
- X. Announcements Gina Jones
  - a. Registrar Reminders
  - b. Other Announcements
- XI. Adjournment

Faculty Conference Membership (336) 35% = 118 20% = 67

## Winthrop University Faculty Conference Minutes

December 2, 2016

Barnes Recital Hall 2 p.m.

- I. Approval of Minutes for September 30, 2016 Faculty Conference
  - a. There was a motion to conduct business in the absence of a quorum.
  - b. There was a motion to approve the minutes.
  - c. The minutes were approved unanimously.
  
- II. Report from the Chair, Dr. John Bird
  - a. Dr. John Bird called on Vice President Jeff Perez to report from the Intercampus Communications Working Group.
  - b. Vice President Perez reported that his committee is looking at a daily email blast for Faculty/Staff as a way to ensure that emails are read. He said that there would be a vetting process for Individual emails.
  - c. Dr. John Bird gave his report from the November 4, 2016 Board of Trustees meeting. The board approved a Bachelor of Science in Special Education with Multi-categorical Teacher Classification. The board also approved budget adjustments.
  - d. Dr. Bird asked all faculty to attend the Holiday Reception at the president's house on December 8 from 2-4 p.m.
  
- III. Report from the President, Dr. Dan Mahony.
  - a. President Mahony stated that he would give a report on the university budget at the February 24 Faculty Conference meeting.
  - b. President Mahony stated that the current governor was leaving to take a new post in the Trump administration and that there would be a different environment in Columbia with regard to budgets.
  - c. President Mahony updated us on the Strategic Plan which included:
    1. Money for Competitive Compensation
    2. The branding, website design, and recruitment efforts
    3. Program Development
    4. Model Programs
    5. Diversity Training with regard to Search Committees
    6. Facility Projects
    7. Housing
    8. Capacity Study
    9. Fundraising
  
- IV. Report from Provost/VP for Academic Affairs, Dr. Debra Boyd
  - a. Dr. Boyd stated that SACSCOC was meeting in Atlanta this weekend.

- b. The Provost stated that Winthrop's Fifth Year Report would be ready in the spring.
  - c. Dr. Boyd discussed how the Family Medical Leave Act applied to faculty.
  - d. Dr. Boyd reported that many searches were taking place on Winthrop's campus—two dean searches and 21 faculty searches.
  - e. Dr. Boyd stated that the search for a SPAR director would begin in January with a revamped job description.
  - f. The Provost reported on the Campus Heritage Group. They last met on November 21. The relocation of the sculpture "Low Tides" was discussed. Dr. Boyd brought up the issue of how we might want to use the naming of buildings and spaces. The Campus Heritage Group is working with the Council of Student Leaders as well with as our counterparts at Clemson University. One issue being discussed by students and the Heritage group is the idea of a Unity Wall near Scholars Walk.
- V. Academic Council, Dr. Dave Pretty
- a. Dr. Pretty reported the curriculum actions from the November 18 meeting of Academic Council.
  - b. There were three program changes in MUSC, SCST, and ENG that required approval from Faculty Conference and four program changes that did not warrant action.
  - c. Sixty-four course proposals required no action from Faculty Conference.
  - d. Dr. Pretty discussed the course actions from the General Education Committee with regard to the Global, the Humanities and Arts, and the Natural Science requirements.
  - e. The next Academic Council meeting will take place on February 10.
- VI. Committee Reports:
- a. Rules Committee--Dr. Andrew Besmer.
    - 1. Dr. Besmer reported that there is a proposed bylaws change to vote on at the next Faculty Conference. This bylaws change will state that the Parliamentarian of Faculty Conference will notify faculty of the results of Faculty Conference elections.
    - 2. Dr. Besmer reported that his committee is looking at the relationship between the bylaws and the curriculum process to make sure that they agree.
    - 3. Dr. Besmer reported that the bylaws committee is looking at the issue of faculty serving at multiple levels of the tenure and promotion committees. His committee will bring a bylaw change regarding this issue to Faculty Conference in February.
  - b. FCUP-- Dr. Ron Parks.
    - 1. Dr. Ron Parks discussed the issues that were last brought to President Mahony, including
      - a. Efficiency and effectiveness
      - b. Using Wiley for online programs
      - c. Lack of full-time faculty for some programs
      - d. University Strategic Plan committees
- VII. Admissions Report, Vice-President Eduardo Prieto
- a. Vice-President Prieto gave an overview of the current Recruitment Plan for Fall 2017 including the goals, the recruitment focus, and the long-term recruitment plans.
  - b. VP Perez stated that Worldwide Winthrop Day was April 8.

- c. VP Perez mentioned all the dates for First Look Fridays, Preview Days, and Saturday Visits.
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- VIII. Unfinished Business: There was no unfinished business.
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- IX. New Business: There was no new business.
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- X. Announcements:
    - a. Registrar Reminders, Ms. Gina Jones, Registrar. Ms. Jones reminded us that all grades are due on Friday, December 6 at 5 p.m. She encouraged us to submit twice for IF, ID, and F grades.
    - b. Regalia Closet: Dr. Antje Mays. Dr. Mays reported on the status of the regalia closet and invited faculty to participate in collecting regalia for those who need it.
    - c. Other Announcements: Mr. Tim Drueke, Assistant Vice President for Academic Affairs, Curriculum and Program Support. Mr. Drueke reminded us that there was only one graduation ceremony in December.
    - d. Academic Representative to Athletics, Dr. Trent Kull. Dr. Kull announced that 165 athletes had grade point averages over 3.0 last year and that 40 made the Academic Honor Roll with 4.0s.
    - e. International Center, Dr. Leigh Poole. Dr. Poole announced scholarships for students wishing to study abroad. She also mentioned that there would be a day for faculty and staff to renew passports in early January.
    - f. Dr. John Bird reminded us of the 4<sup>th</sup> Annual Winthrop Teaching and Learning Conference to take place on March 24.
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- XI. Adjournment:

Faculty Conference was adjourned at 3:35 p.m.

Respectfully submitted,

Virginia Williams  
Secretary, Faculty Conference

## Academic Council Report to Faculty Conference on 10 February 2017 meeting

(note: all actions at this meeting were gratifyingly unanimous)

### 1) Committee Reports

#### A) Committee on Undergraduate Curriculum

The following program changes for degree programs were unanimously passed by Academic Council and forwarded to Faculty Conference for action:

Degree	Major	Conc.	Department	Action
BFA	ARTS		Fine Arts	<b>New degree program</b>
BFA	ARTS	CERM	Fine Arts	<b>Drop degree program</b>
BFA	ARTS	GSTD	Fine Arts	<b>Drop degree program</b>
BFA	ARTS	JMTL	Fine Arts	<b>Drop degree program</b>
BFA	ARTS	PNTG	Fine Arts	<b>Drop degree program</b>
BFA	ARTS	PHOC	Fine Arts	<b>Drop degree program</b>
BFA	ARTS	PHOF	Fine Arts	<b>Drop degree program</b>
BFA	ARTS	PMKG	Fine Arts	<b>Drop degree program</b>
BFA	ARTS	SCUL	Fine Arts	<b>Drop degree program</b>

The following program changes for degree programs were unanimously passed by Academic Council and require no further action:

Degree	Program	Conc.	Dept.	Action
BA	ARTS		Fine Arts	<b>Modify program:</b> Change from 2 courses from ARTS 204, 205, & 206 to 1 course; Change ARTS Electives from 12 credits to 19; Drop ARTS 501 and ARTT 401
BA	MLAN	FREN	World Languages	<b>Modify program:</b> Remove Subtotals from Gen Ed, Add FREN 102 to major; Remove second foreign language; Change General Electives

			and Cultures	from 5-34 to 9-39
BA	MLAN	CSFR	World Languages and Cultures	<b>Modify program:</b> Remove Subtotals from Gen Ed, Add FREN 102 to major; Remove second foreign language; Change credits in Professional Education Sequence from 35 to 34; Change General Electives from 3-17 to 8-27
BA	MLAN	SPAN	World Languages and Cultures	<b>Modify program:</b> Remove Subtotals from Gen Ed, Add SPAN 102 to major; Remove second foreign language; Change General Electives from 11-37 to 9-39
BA	MLAN	CSSP	World Languages and Cultures	<b>Modify program:</b> Remove Subtotals from Gen Ed, Add SPAN 102 to major; Remove second foreign language; Change credits in Professional Education Sequence from 35 to 34; Change General Electives from 3-17 to 8-27
BS	BIOL	CSST	Biology	<b>Modify program:</b> Drop EDUC 400 and 403, Add EDUC 401 and 402 (Change credits of that group from 28 to 27); Add SCIE 390 (Change credits of that group from 4 to 5)

Minor-BADM-INTA	Internal Audit	Accounting, Finance and Economics	<b>New minor</b>
Minor-AAMS	African American Studies	Interdisciplinary Studies	<b>Modify minor:</b> Change HIST 302 to AAMS/HIST302
Minor-ARTM	Arts Management	Visual and Performing Arts	<b>New minor</b>
Minor-HLTH	Health	Physical Education, Sport and Human Performance	<b>Modify minor:</b> Remove BIOL 305 and 306 (no longer offered); Add BIOL 150 and 151 as options.
Minor-LGST	Legal Studies	Interdisciplinary Studies	<b>Modify minor:</b> Add SPMA 520, and SPMA 525 as approved electives; Remove BADM 510 and PHED 525 as approved electives; Change BADM 350 to BADM 250
Minor-MTEC	Music Technology	Music	<b>New minor</b>

**The following course changes were approved by CUC and require no further action.**

Subject	Course	Title	Department	Action
ACAD	300	Principles of the Learning Academy for Transfer Students	Academic Affairs	<b>New course</b>

ACCT	280	Introduction to Financial Accounting	Accounting, Finance and Economics	<b>Modify course: Change prerequisites</b> from “C- or better in MATH 151, 105 or 201” to “C- or better in MATH 150, 151, 105 or 201”
ACCT	520	Principles of Internal Auditing	Accounting, Finance and Economics	<b>New course</b>
ACCT	525	Case Studies in Internal Audit	Accounting, Finance and Economics	<b>New course</b>
ACCT	551	Business Law for Accountants	Accounting, Finance and Economics	<b>Modify course: Change course number</b> from 351 to 551; Add that graduate students will be required to do additional work for graduate credit
ARTE	391	Principles of Teaching Art	Fine Arts	<b>Modify course: Change corequisite</b> from EDUC 400 to EDUC 401
ARTM	398	Principles of Arts Management	Visual and Performing Arts	<b>New course</b>
ARTS	458	Computer-aided Craft + Manufacturing	Fine Arts	<b>Modify course:</b> Rename course from “Digital Modeling” to “Computer-aided Craft + Manufacturing”; Change Goals of the course; Add Fall as a Term Offered; <b>Remove prerequisites</b> ARTS 281 and ARTT 300
ARTS	472	Editorial Photography	Fine Arts	<b>Modify course: Remove prerequisites</b> ARTT 300
ARTS	473	Large-Format Photography	Fine Arts	<b>Modify course: Remove prerequisites</b> ARTT 300 or permission of the chair of the Department of Fine Arts
ARTS	475	Alternative Processes in Photography	Fine Arts	<b>Modify course:</b> Change catalog description; <b>Remove prerequisites</b> ARTT 300 or permission of the chair of the Department of Fine Arts
ARTS	491	Professional Practices I	Fine Arts	<b>New course</b>
ARTS	498	Professional Practices II	Fine Arts	<b>Modify course:</b> Change Course Title, Catalog Description, Goals and Teaching Method; Change Lecture and Lab Hours; Change Terms Offered; <b>Remove prerequisites</b> “Department’s Specialization Portfolio Review and at least junior status or permission of the department chair”; Change notes for catalog
ARTS	536	Advanced Printmaking	Fine Arts	<b>Modify course: Remove prerequisite</b> “All ARTS numbers above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review

				or permission of the Chair of the Department of Fine Arts.”
ARTS	551	Ceramics V	Fine Arts	<b>Modify course: Remove prerequisite</b> “All ARTS numbers above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts.”
ARTS	552	Ceramics VI	Fine Arts	<b>Modify course: Remove prerequisite</b> “All ARTS numbers above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts.”
ARTS	555	Jewelry and Metals V	Fine Arts	<b>Modify course: Remove prerequisite</b> “All ARTS numbers above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts.”
ARTS	556	Jewelry and Metals VI	Fine Arts	<b>Modify course: Remove prerequisite</b> “All ARTS numbers above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts.”
ARTS	558	Advanced Computer-aided Craft + Manufacturing	Fine Arts	<b>Modify course:</b> Change Catalog and Transcript Titles; <b>Remove prerequisite</b> “All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts.”
BIOL	203H	Principles of Biology Laboratory	Biology	<b>Modify course:</b> Add Catalog Title, Catalog Description, Goals for the Course, Methods of Evaluation, and Notes for the Catalog; Change Teaching Method, and Lecture and Lab Hours; <b>Add corequisite</b> BIOL204H; Clarify that course is required for a degree program
BIOL	204H	Principles of Biology	Biology	<b>Modify course:</b> Add Catalog Title, Catalog Description, Goals for the Course, Methods of Evaluation, and Notes for the Catalog; Change Teaching Method, and Lab Hours; <b>Add corequisite</b> BIOL203H; Clarify that course is required for a degree program
BIOL	205	General Botany	Biology	<b>Modify course:</b> Add Goals for the Course and Methods of Evaluation; Change Teaching Method, Terms Offered, and Notes for Catalog; Clarify that course is required for a degree program; <b>Add prerequisite</b> BIOL 203; Clarify no corequisites or courses covering same/similar content
BIOL	205H	General Botany	Biology	<b>Modify course:</b> Add Catalog Title, Catalog Description, Method of Evaluation, Goals for the Course and Notes for Catalog; Change Teaching Method, and Lab Hours; Clarify



				that course is required for a degree program; <b>Add prerequisites</b> BIOL 150 and 151 or BIOL 203 and 204; Clarify no cross listings, corequisites, or courses covering same/similar content
BIOL	206	General Zoology	Biology	<b>Modify course:</b> Add Goals for the Course, Methods of Evaluation and Notes for the Catalog; Change Teaching Method; Clarify that course is required for a degree program; <b>Add prerequisite</b> BIOL 203; Clarify no cross listings, corequisites, or courses covering same/similar content
BIOL	206H	General Zoology	Biology	<b>Modify course:</b> Add Catalog Title, Catalog Description, Goals for the Course, Teaching Method, Method of Evaluation and Notes for catalog; Change Terms Offered to remove Spring; Clarify that course is required for degree program; <b>Add prerequisites</b> BIOL 150 and 151 or BIOL 203 and 204
BIOL	307	Human Anatomy	Biology	<b>Modify course:</b> Add Goals for the Course, Lecture/Lab Hours, Terms Offered, Methods of Evaluation; Change Teaching Method and Notes for Catalog; Clarify that course is not required for degree program; <b>Change prerequisite</b> from "GNED 102 and General Education Math requirement" to "HMXP 102 (with grade of C-) and General Education Math requirement."
BIOL	308	Human Physiology	Biology	<b>Modify course:</b> Add Goals for the Course, Lecture/Lab Hours, Methods of Evaluation; Change Teaching Method and Notes for Catalog; Add Fall as a term offered; Clarify that course is not required for degree program; <b>Change prerequisite</b> from "GNED 102 and General Education Math requirement; BIOL 307 is not a prerequisite; BIOL 308 may be taken before BIOL 307." to "HMXP 102 (with C- or better) and General Education Math requirement"
BIOL	310	Microbiology	Biology	<b>Modify course:</b> Add Goals for the Course, and Methods of Evaluation; Change Teaching Method and Notes for Catalog; Clarify that course is not required for degree program; <b>Change prerequisite</b> from "BIOL 204, 205, 206, 300 or NUTR 521; and CHEM 106, 108." to "BIOL 203, 204, 205, 206, 300 (with a C or better in BIOL 300) or NUTR 521 and CHEM 106, 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:"A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 302, 304, 307, 308, 461, and 463)"
BIOL	317	Genetics	Biology	<b>Modify course:</b> Change Catalog Title, Catalog Description; Change Teaching Method and Notes for Catalog; Remove Spring as a term offered; Add Methods of Evaluation; Clarify that course is not required for degree program; <b>Change</b>

				<b>prerequisite</b> from “BIOL 203/204, 205, 206, 300; and CHE 106, 108” to “BIOL 203, 204, 205, 206, 300 (with a C or better in BIOL 300); and CHEM 106, 108”
BIOL	321	Microscopic Anatomy	Biology	<b>Modify course:</b> Add Goals for the Course and Methods of Evaluation; Change Teaching Method, Lecture/Lab Hours and Notes for Catalog; Clarify that course is not required for degree program; <b>Change prerequisites</b> from “BIOL 204, 205, 206, 300; and CHEM 106, 108.” to “BIOL 203, 204, 205, 206, 300 (with a C or better in BIOL 300); and CHEM 106, 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:“A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463).”
BIOL	322	Developmental Biology	Biology	<b>Modify course:</b> Add Goals for the Course, Method of Evaluation; Change Catalog Title, Teaching Method, Lecture/Lab Hours and Notes for Catalog; Clarify that course is not required for degree program; <b>Change prerequisites</b> from “BIOL 204, 205, 206, 300; and CHEM 106, 108.” to “BIOL 203, 204, 205, 206, 300 (with a C or better in BIOL 300); and CHEM 106, 108. PLEASE REMOVE FROM CATALOG THE EXISTING WORDING:“A grade of C or better in BIOL 300 is required to enroll in all Biology courses numbered above 300 (except BIOL 303, 304, 307, 308, 461, and 463).”
ECED	109	Management and Supervision of Child Care Centers	Curriculum and Instruction	<b>Drop course</b>
ECED	350	Teaching Mathematics in Early Childhood Education	Curriculum and Instruction	<b>Modify course: Drop corequisite</b> ECED 392
ECED	351	Teaching Science in Early Childhood Education	Curriculum and Instruction	<b>Modify course: Drop corequisite</b> ECED 392
ECED	352	Teaching Social Studies in Early Childhood Education	Curriculum and Instruction	<b>Modify course: Drop corequisite</b> ECED 392
EDCI	450	Capstone for Educational Leaders	Curriculum and Pedagogy	<b>Modify course: Drop prerequisite</b> ECED 420 or ELEM 420

ELEM	293	Laboratory Experiences in the Elementary Classroom	Curriculum and Pedagogy	<b>Modify course: Drop prerequisite</b> EDUC 110; Clarify course is not required for a degree program
ELEM	360	Teaching Mathematics in the Elementary School	Curriculum and Pedagogy	<b>Modify course: Drop corequisite</b> ELEM 392
ELEM	361	Teaching Science in the Elementary School	Curriculum and Pedagogy	<b>Modify course: Drop corequisite</b> ELEM 392
ELEM	362	Teaching Social Studies in the Elementary School	Curriculum and Pedagogy	<b>Modify course: Drop corequisite</b> ELEM 392
EXSC	401	Psychology of Sport and Physical Activity	Physical Education, Sport and Human Performance.	<b>Modify course: Add prerequisite</b> of junior status
EXSC	465	Strength and Conditioning	Physical Education, Sport and Human Performance	<b>Modify course:</b> Change Terms Offered, Add Methods of Evaluation; <b>Remove prerequisites</b> PHED 384/385 and PHED 480/481; <b>Add prerequisites</b> EXSC 384/385; <b>Remove corequisites</b> PHED 480/481
MCOM	301	Mass Communication Theory and Research	Mass Communication	<b>Modify course: Remove prerequisite</b> "C- or higher in QMTH 205"
MCOM	349	Advertising Copy and Layout	Mass Communication	<b>Mod course:</b> Change Catalog Description, Lecture/Lab Hours, Terms Offered; Add Goals for the Course, Method of Evaluation; Clarify course is required for a degree program; <b>Change prerequisites</b> from "MCOM 341 and 2.00 GPA or written permission of department chair" to "C minus or better in MCOM 341 and 2.00 GPA or written permission of department chair."
MLAN	393	Seminar in Modern Language Education	World Languages and Cultures	<b>New course</b>
MUSA	156N	Wind Symphony	Music	<b>New course</b>
PESH	175	Outdoor Education: Study Abroad	Physical Education,	<b>New course</b>

			Sport and Human Performance	
READ	150	Foundations of Language and Literacy	Curriculum and Pedagogy	<b>Drop course</b>
READ	250	Introduction to the Literacy Framework	Curriculum and Pedagogy	<b>Drop course</b>
READ	415	Literacy to Meet Diverse Needs	Curriculum and Pedagogy	<b>Drop course</b>
SCIE	390	Introduction to Teaching Science	Biology	<b>New course</b>
SCIE	393	Seminar in Secondary Science Education	Biology	<b>Modify course:</b> Change Catalog Title, Transcript Title, Goals for the Course, Teaching Method, Lecture/Lab Hours, Grade Basis, Terms Offered and Methods of Evaluation; <b>Remove prerequisites</b> SCIE 391 and admission to teacher education program; <b>Change corequisite</b> from SCIE 392 to EDUC 402; Remove Notes for Catalog
SPED	393	Practicum in Learning Disabilities	Counseling, Leadership & Educational Studies	<b>New course</b>
VPAS	320	Integrated Arts	Visual and Performing Arts	<b>Modify course: Remove prerequisite</b> EDUC 200
PSYC	470	Undergraduate Research in Psychology	Psychology	<b>New course</b>
MUST	301	Music Business and Entrepreneurship	Music	<b>New course</b>
ACCT	281	Introduction to Managerial Accounting	Accounting, Finance and Economics	<b>Modify course: Change prerequisites</b> from “C- or better in CSCI 101B and ACCT 280” to “C- or better in CSCI 101B, MATH 151, and ACCT 280”
ARTS	204	Principles of Arts Management	Fine Arts	<b>Modify course:</b> Clarify goals; Remove summer as a term offered; <b>Remove prerequisites</b> ARTS 101, ARTS 102 and ARTS 120; <b>Add prerequisite</b> WRIT 101; Note that ARTS

				courses are still required prerequisites for Fine Arts majors
ARTS	205	Photo Media Studies	Fine Arts	<b>Modify course: Remove prerequisites</b> ARTS 101, ARTS 102 and ARTS 120; <b>Add prerequisite</b> WRIT 101; Note that ARTS courses are still required prerequisites for Fine Arts majors
ARTS	324	Introduction to Video	Fine Arts	<b>New course</b>
ARTS	332	Sculpture I	Fine Arts	<b>Modify course: Remove prerequisite</b> ARTS 102; <b>Add prerequisite</b> WRIT 101; Note that ARTS courses are still required prerequisites for Fine Arts majors
ARTS	335	Printmaking: Serigraphy/Screen Processes	Fine Arts	<b>Modify course: Remove prerequisites</b> ARTS 101 and ARTS 120; <b>Add prerequisite</b> WRIT 101; Note that ARTS courses are still required prerequisites for Fine Arts majors
ARTS	336	Printmaking: Relief	Fine Arts	<b>Modify course: Remove prerequisites</b> ARTS 101 and ARTS 120; <b>Add prerequisite</b> WRIT 101; Note that ARTS courses are still required prerequisites for Fine Arts majors
ARTS	342	Painting I	Fine Arts	<b>Modify course: Remove prerequisites</b> ARTS 101 and ARTS 120; <b>Add prerequisite</b> WRIT 101; Note that ARTS courses are still required prerequisites for Fine Arts majors
ARTS	355	Jewelry and Metals I	Fine Arts	<b>Modify course: Remove prerequisites</b> ARTS 101, ARTS 102, ARTS 120 or permission of the instructor; <b>Add prerequisite</b> WRIT 101; Note that ARTS courses are still required prerequisites for Fine Arts majors
ARTS	364	Digital Photography	Fine Arts	<b>Modify course: Remove prerequisites</b> ARTS 101 and ARTS 120; <b>Add prerequisite</b> WRIT 101; Note that ARTS courses are still required prerequisites for Fine Arts majors
ATRN	330	Assessment of Athletic Injuries and Conditions: Head/Trunk	Physical Education, Sport and Human Performance	<b>Modify course:</b> Change Methods of Evaluation; <b>Change prerequisite</b> from BIOL 307 to "Human Anatomy or Anatomy & Physiology I"
PESH	134	Water Polo	Physical Education, Sport and Human Performance	<b>Modify course: Change course number</b> from PESH 134X to PESH 134

SOCL	503A	Service Learning in Sociology	Sociology and Anthropology	<b>New course</b>
SOCL	503B	Service Learning in Sociology	Sociology and Anthropology	<b>New course</b>
SOCL	507A	Service Learning in Criminology	Sociology and Anthropology	<b>New course</b>
SOCL	507B	Service Learning in Criminology	Sociology and Anthropology	<b>New course</b>
ENGE	593	Seminar in Secondary English Education	English	<b>New Course</b>
MAED	593	Seminar in Mathematics Education	Mathematics	<b>New course</b>
SCST	591	Principles of Teaching Social Studies II	Interdisciplinary Studies	<b>Modify course:</b> Change Department, Catalog Title, Transcript Title, Catalog Description, Goals for the Course, Teaching Method, Lecture/Lab Hours, Add Methods of Evaluation and that <b>only graduate students may enroll</b> ; <b>Add Prerequisites</b> "Admission to MAT program and to Teacher Ed; C- or better in SCST 390 or 590."; Add SCST 391 as a course covering same/similar content; Clarify course is required for a degree program
SCST	593	Seminar in Social Studies Education	Interdisciplinary Studies	<b>New course</b>
SCST	590	Principles of Teaching Social Studies I	Interdisciplinary Studies	<b>Modify course:</b> Change Transcript Title, Catalog Description, Goals for the Course, and Notes for the Catalog

## **B) General Education Committee**

Items forwarded to Academic Council by the GenEd Committee:

**The following initial certifications were approved by Academic Council and require Faculty Conference approval.**

Global:

FREN 360

HIST 333

HIST 335

SPAN 360

Humanities & Arts:

ARTS 355

ARTS 458

Historical Perspectives:

FREN 385

HIST 333

HIST 335

SPAN 385

Natural Science:

GEOL 201

Quantitative Skills:

MATH 202H

**The following recertifications were approved by Academic Council and require no further action.**

Global:

ENGL 502

HIST 547

HIST 548

HIST 549

HIST 560

Humanities and Arts:

ARTH 452

ARTH 453

ARTH 454

ARTS 482

HIST 509  
MDST 510  
THRT 442

Historical Perspectives:

HIST 502  
HIST 505  
HIST 509  
HIST 515  
HIST 547  
HIST 548  
HIST 549  
HIST 550  
HIST 560  
HIST 561  
PEAC 502

Oral Communication:

GEOG 500  
MATH 400  
SCWK 431  
WRIT 465  
WRIT 566

Natural Science:

ANTH 345

Technology:

WRIT 501  
WRIT 502



## Report from University Personnel Committee—Elections

Louis Pantuosco, Chair

Chair, Faculty Conference – 2- year term (replace J. Bird) (expires 2019)

Dave Pretty, Michael Lipscomb

Representative to Student Government – 1- year term (replace W. Shulte) expires 2018

Courtney Guenther, Kalfani Ture, Gary Alderman, David Vawter

Nominees Academic Council – 3-year term (replace D. Pretty) expires 2020

Jennifer Disney, Duane Neff, Eric Birgbauer, Wendi Sellers, Laura Glasscock, Jessie Hamm, Kelly Costner

Academic Freedom and Tenure – 3-year term (replace A. Sartin who is finishing last year of G. Reel's term) expires 2020

Donna Nelson, Matthew Fike, Wendi Sellers, Jennifer Jordan

DiGiorgio Student U. Advisory Board – 3-year term (replace A. Hamm) expires 2020

Donald Friedman, Mary Pat Sjostrom, Matt Stern, Gary Alderman, Abbigail Armstrong, Scot Rademaker, Jennifer Jordan

Faculty Personnel – 3-year term (replace C. Alvis) expires 2020

Scott Werts, Elke Schneider, Lisa Harris, Kathy Davis, Jane Thomas

Rules (3 positions)

Two – 3-year term (replace M. Barak and Reel/Romanova) expires 2020

Lauren Sastre, Diana Boyer, Duane Neff, Zach Abernathy, Adriana Cordis, Tracy Griggs, Lindsay Yearta, Elke Schneider, Crystal P. Glover, Abbigail Armstrong, Scot Rademaker, Joni Boyd

One – 2-year term (replace retired S. Smith – take position immediately, expires 2019)

Margaret Gillikin, Darren Ritzer, Maria Aysa-Lastra

# Proposed Bylaws Changes

Rules Committee

Andrew Besmer, Chair

The following proposals are presented to Faculty Conference for information only. If Faculty Conference approves a motion to place them on the agenda, they will be discussed and voted on at the April 14, 2017 Faculty Conference. Proposed changes are in red.

## Prohibition on Serving at Multiple Levels

### Article VIII – Standing Committees of the Faculty Conference

#### Section 1 Academic Freedom and Tenure.

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**Section 2 Faculty Personnel.** This committee shall be responsible for recommendations to the Faculty Conference concerning membership beyond those members indicated in Article III in these Bylaws; for recommendations regarding procedures and conditions of elections and the staggering of terms of office on appropriate committees and councils; for nominations of at least two qualified persons for each office subject to election by the Faculty Conference, except as elsewhere provided; for advice to the President and the Vice President for Academic Affairs concerning promotions in academic rank and the granting of tenure; and for performing the duties of a faculty grievance committee except in the granting of tenure.

The committee shall consist of three members elected at large by the Faculty Conference and one member elected by the faculty assembly of each major academic division. All members of the committee must be tenured. While serving on the committee, a faculty member shall not be eligible for consideration for promotion. **Service on the Committee, a constituent faculty assembly's personnel committee, or a department's personnel committee is mutually exclusive. However, if a faculty assembly which includes departmental level review committees is unable to form a departmental personnel committee that includes a sufficient number of tenured members from that department, simultaneous service of not more than one member shall be permissible within the department personnel committee and the parent faculty assembly personnel committee only.** Administrative Officers and department chairs shall be ineligible to serve on the committee.

# Matching Curriculum Action Process to Bylaws

## Article XI – Curricular Review

### **Section 1 Process for Approving Matters Relating Only to Undergraduate Curriculum.**

Curriculum recommendations shall be reported to the Committee on University Curriculum. If all members of the committee agree that the recommendation is consistent with University-wide policy and does not infringe upon the legitimate interests of any other academic division, the committee shall vote to approve the recommendation, with the following exceptions:

- a. If the recommendation is for
  - i. Renaming a course
  - ii. Changing a course description
  - iii. Adding a course designator
  - iv. Changing a course designator
  - v. Dropping a course designator

In those cases, a vote is not required unless the recommendation is questioned. If the recommendation is not questioned then the recommendation shall become the action of the Committee on University Curriculum.

Such approval shall be communicated promptly in the report of the committee to the members of the Faculty Conference and shall be placed on the agenda of the Academic Council. If the committee is not unanimous in its approval, the recommendation shall be placed on the agenda of the Academic Council with a record of the committee's vote on the recommendation.

Academic Council shall review and vote on the recommendation, with the following exceptions:

- b. If the recommendation is for
  - i. Adding a course
  - ii. Dropping a course
  - iii. Renumbering a course
  - iv. Adding or changing prerequisites or corequisites to a course
  - v. Changing requirements for a minor
  - vi. A recommendation in which a vote was not required of the Committee on University Curriculum and that committee's action was to approve the recommendation

then a vote is not required unless the recommendation is questioned. If the recommendation is not questioned then the recommendation shall become the action of the Academic Council.

Such approval shall be communicated promptly in the report of the committee to the members of the Faculty Conference and shall be placed on the agenda of the Faculty Conference. If all members of the committee are not in agreement, the recommendation shall be placed on the agenda of the Faculty Conference with a record of the committee's vote on the recommendation.

Faculty Conference shall review and vote on the recommendation with the following exceptions:

- c. If the recommendation is for
  - i. Adding or dropping a minor
  - ii. A change in graduation requirements for a major with no change in overall number of hours
  - iii. A recommendation in which a vote was not required of the Committee on University Curriculum or Academic Council and both committees action was to approve the recommendation

A vote is not required unless the recommendation is questioned. If the recommendation is not questioned then the recommendation shall become the action of Faculty Conference.

**Section 2 Courses enrolling undergraduate and graduate students.** Any recommendation that:

- a. Renames a course
- b. Changes a course description
- c. Adds or drops a course
- d. Renumbers a course
- e. Adds or changes prerequisites or corequisites to a course
- f. Adds, changes, or drops a course designator
- g. Changes graduation requirements in a degree program with no change in the overall number of semester hours required by the program

and involves a course that enrolls both undergraduate and graduate students shall be reported by the college's curriculum committee both to the college faculty assembly and to the Graduate Council. If both of these bodies approve the recommendation, it shall be forwarded to the Committee on University Curriculum and shall be approved or denied in the manner described in the appropriate section of this article. If both of these bodies deny the recommendation, it is denied. If one of these bodies approves the recommendation and the other denies the recommendation, it is denied, but the Committee on University Curriculum may (but is not obliged to) suggest means for producing a recommendation that could be approved by both bodies.

**Section 3 Teacher education courses.** A recommendation that affects teacher education programs or courses used in these programs shall be reported to the Teacher Education Committee after it is approved by a college faculty assembly.

Of those recommendations, any recommendation that

- a. Renames a course
- b. Changes a course description
- c. Adds or drops a course
- d. Renumbers a course

e. Adds, changes, or drops a course designator shall be reported to the Teacher Education Committee for information purposes only.

All remaining recommendations shall be reported to the Teacher Education Committee for a review and vote. If the committee approves the recommendation, it shall be reported to the Committee on University Curriculum and shall be approved or denied in the manner described in the appropriate section of this article.

**Section 4 General education courses.** A recommendation that adds a course to the lists of courses meeting the core skill areas of the General Education program or modifies a course on these lists shall be reported to the General Education Curriculum Committee. If the committee approves the recommendation, it shall be placed on the agenda of the Academic Council. If the Academic Council approves the recommendation, it shall be placed on the agenda of the Faculty Conference. New courses must be added following Section 1 in this article before being reported to the General Education Curriculum Committee.

**Table I: Process for Approving Matters Relating ONLY to Undergraduate Curriculum**

<b>Curriculum Action</b>	<b>College Assembly Votes</b>	<b>TEC Votes</b>	<b>CUC Votes</b>	<b>AC Votes</b>	<b>FC Votes</b>
Rename course or change course description; add, change or drop a designator	Yes	No; sent forward for information only	Only if questioned	Only if questioned	Only if questioned
Add, drop or renumber a course; add or change requirements for a minor	Yes	No; sent forward for information only	Yes	Only if questioned	Only if questioned
Add or change a pre-requisite or	Yes	If applicable	Yes	Only if	Only if

corequisite				questioned	questioned
Add or drop a minor	Yes	If applicable	Yes	Yes	Only if questioned
Change graduation requirements in a major (no change in overall # of hours)	Yes	If applicable	Yes	Yes	Only if questioned
Change # of hours needed to complete a degree program	Yes	If applicable	Yes	Yes	Yes
Add or drop a degree program	Yes	If applicable	Yes	Yes	Yes

**Table II: Process for Approving Courses Open to BOTH UNDERGRADUATE and GRADUATE STUDENTS**

	<b>Simultaneously,</b>		<b>If either group disagrees, the proposal is denied. If both groups agree, then it goes forward to CUC (through TEC if applicable), and</b>			
<b>Curriculum Action</b>	<b>College Assembly</b>	<b>Graduate Council</b>	<b>TEC Votes</b>	<b>CUC Votes</b>	<b>AC Votes</b>	<b>FC and GFA Vote</b>

	Votes	Votes				
Rename course or change course description	Yes	Yes	No; sent forward for information only	Only if questioned	Only if questioned	Only if questioned
Add, drop or renumber a course	Yes	Yes	No; sent forward for information only	Yes	Only if questioned	Only if questioned
Add or change a prerequisite or corequisite	Yes	Yes	If applicable	Yes	Only if questioned	Only if questioned

## Academic Freedom & Tenure Committee

**Section 1 Academic Freedom, Tenure, & Promotion.** This committee shall be responsible for recommendations to the Faculty Conference with respect to policies on **academic freedom, tenure, and promotion**, shall serve as a hearing committee for cases arising under the procedures and policies on **academic freedom, tenure, and promotion**, and shall serve as a grievance committee in cases involving the granting of tenure **or promotion**. The committee also hears appeals in cases of post-tenure review. In its role as a grievance committee, it shall report its findings to the President and to the faculty member making the grievance. The President shall then evaluate the case in light of the committee's findings and shall render a decision. If the President decides adversely to the faculty member, the faculty member may appeal the decision to the Board of Trustees. **Should the President appoint a designee to act in his place during a review of tenure or promotion cases, the appointee must not have already been part of the tenure or promotion decision process.** While the Board of Trustees may choose

to receive such an appeal on the basis of improper procedure only, the Board affirms that substantive judgments reside and end with the President (Board of Trustees Resolution 11-15-96, Reaffirmed 11-6-07)

The committee shall consist of nine elected members. One member shall be elected by the faculty assembly of each major academic division (5), and four members shall be elected at-large by Faculty Conference. All members of the committee must be tenured. While serving on the committee, a faculty member who brings a hearing or grievance matter before the committee **or who has been involved in the matter** must recuse him/herself from deliberation on that case. Administrative Officers and department chairs shall be ineligible to serve. Eligibility shall be limited to faculty members with tenure.

**Section 2 Faculty Personnel.** This committee shall be responsible for recommendations to the Faculty Conference concerning membership beyond those members indicated in Article III in these Bylaws; for recommendations regarding procedures and conditions of elections and the staggering of terms of office on appropriate committees and councils; for nominations of at least two qualified persons for each office subject to election by the Faculty Conference, except as elsewhere provided; for advice to the President and the Vice President for Academic Affairs concerning promotions in academic rank and the granting of tenure; and for performing the duties of a faculty grievance committee except in the granting of tenure **or promotion**.

The committee shall consist of three members elected at large by the Faculty Conference and one member elected by the faculty assembly of each major academic division. All members of the committee must be tenured. While serving on the committee, a faculty member shall not be eligible for consideration for promotion. Administrative Officers and department chairs shall be ineligible to serve on the committee.