

Winthrop University Faculty Conference

4 March 2016

2:00 pm Kinard 018

Agenda

- I. Approval of minutes for December 4, 2015 Faculty Conference *(minutes attached)*
- II. Report from the Chair John Bird
- III. Report from the President Dan Mahony
- IV. Report from the Provost/Vice President for Academic Affairs Debra Boyd
- V. Academic Council Dave Pretty
(report attached)
- VI. Committee Reports
 - a. University Personnel Committee—Elections Dave Pretty
 - b. Rules Committee *(proposed bylaws changes attached)* Guy Reel
 - c. Other committee reports
- VII. Unfinished Business
- VIII. New Business
- IX. Announcements
 - a. Registrar Reminders Gina Jones
 - b. Other Announcements
- XI. Adjournment

Winthrop University Faculty Conference Minutes

December 4, 2015
2:00 p.m. Barnes Recital Hall

- I. Approval of the Minutes for October 9, 2015 Faculty Conference
In the absence of a quorum, there was an approved motion to do business in the absence of a quorum. After voting to do business, those present voted to approve the minutes from the October 9 Faculty Conference.
- II. Report from the Chair: Dr. John Bird
Dr. John Bird recognized Dr. Sue Rex from the Board of Trustees for being present. Dr. Bird reported that at the October Board of Trustees meeting a resolution was passed to refinance a Bond, which will save the university \$1.5 million.
- III. Report from the President: Dr. Dan Mahony
 - a. Dr. Mahony reported on his work in the areas of community outreach, student recruitment, Knowledge Park, and an expanded transportation system to augment the current street car system.
 - b. Dr. Mahony reported that he had met with all but six academic departments on campus and that he was learning a great deal from these meetings.
 - c. He reported that plans for the former Bleachery site had changed and that it will eventually have eight basketball courts to engage young Rock Hill citizens.
 - d. The president reported that he has built relations with legislators in Columbia and that he was preparing to meet with the South Carolina delegation. Dr. Mahony stated that at this point it is too early to predict what will happen during the 2016 session.
 - e. Dr. Mahony reported that the Tillman Award has had no funds for thirty years and that the Tillman Award would not be given at the fall 2015 undergraduate commencement ceremony. Instead, this year the President's Award would be given and it would be funded by President Mahony and Dr. Debra Boyd, Provost/VPAA.
- IV. Report from the Provost/Vice President for Academic Affairs: Dr. Debra Boyd
Dr. Boyd thanked everyone for their hard work during the fall semester and stated that what she hears from others speaks volumes about the faculty.
 - a. Dr. Boyd reminded the faculty about the December commencement changes and explained those changes to the faculty. She said that the changes were products of eight months of discussions.
 - b. Dr. Boyd reported that we have a policy repository that needs to be updated and that her office will be working on a new faculty manual. She said that the bylaws would be left alone at this time.

At this time, Dr. John Bird recognized the presence of Mr. Ray McKetty, President of the Council of Student Leaders.
- V. Report from Academic Council (Part 1): Dr. Dave Pretty
There was curriculum action that needed approval from Faculty Conference.
 - a. Faculty Conference voted to drop the BADM concentration in Sustainable Business.

- b. Dr. Pretty reported that only one course had recently been approved for General Education.
- c. Dr. Pretty Reported that Academic Council was working on a policy for accelerated programs.
- d. Dr. Karen Kedrowski voted to suspend the rules. The motion to suspend the rules was seconded and approved.

VI. Committee Reports:

- a. Faculty Committee on University Priorities: Dr. Michael Williams
Dr. Williams reported that at FCUP's October 17 meeting the committee discussed morale, budgetary questions, athletic budgets, the possibility of creating the position of faculty ombudsmen, and President and Dean's evaluations with the president.
- b. President Mahony interjected that our \$800 bonus last year was not funded by the state.
- c. Dr. Wendy Sellers asked a question about who was able to evaluate deans. Dr. Boyd responded that some dean's evaluations ended up in SPAM. She also reported that a new link would come out on the following Monday. Several people said that they had not received dean's evaluations.

Dr. Karen Kedrowski moved to unsuspend the rules. The motion was seconded and approved.

V. Report from Academic Council (Part 2): Dr. Dave Pretty

- e. Dr. Pretty presented program changes that did not require a vote from Faculty Conference.
- f. Dr. Pretty presented the Policy for Accelerated Graduate Programs. Dr. Beth Costner and Dr. Lisa Harris explained this new policy. Drs. Costner and Harris explained that the issue was "how to preserve the MAT 5 nature but have a program that builds upon the College of Education's undergraduate program." This policy would allow undergraduates to take graduate courses for graduate credit (up to nine graduate hours while still an undergraduate). This new policy would mandate that to earn graduate credit, students would have to earn a B.
- g. Several faculty members asked questions about how quickly we might be able to utilize this policy.
- h. The Policy for Accelerated Graduate Programs was voted on and passed.
- i. Dr. Pretty stated that the next Academic Council meeting would take place on February 19.
- b. Other Committee Reports: Committee on Faculty Life: Dr. Stacey Davidson
 - 1. Dr. Davidson reported that the committee discussed the composition of Promotion and Tenure committees, the length of curriculum processes, issues about facilities and grounds maintenance including: trees, the age and decay of buildings, bathrooms, etc. The committee also discussed second-hand smoke and smoking in general. They also discussed Winthrop police presence on campus, the Dacus online system, and the Winthrop University website. They discussed the issue of feral animals.

- VII. Other Committee Reports: Report from Campus Heritage Group:
 - a. Members of the Campus Heritage Group, led by Dr. Debra Boyd, reported on the issue of Tillman Hall.
 - b. They expressed that the issue was larger than just a building on campus and that the issue dealt with the past, present, and heritage of Winthrop University.
 - c. The committee reported that we need to have more conversations about diversity on campus.
 - d. Committee members spoke to the need to address diversity training across campus and how to put inclusive excellence into practice.
 - e. Several faculty members posed questions, and a discussion ensued about how we might as a campus deal with the issue of a building if we cannot change its name.
 - f. Dr. Adolphus Belk stated that our diversity in the student body needed to be represented in our professional staff.
 - g. There was further discussion about how to incorporate diversity into our core curriculum.

- VIII. Unfinished Business: There was no unfinished business.
- IX. New Business: There was no new business.
- X. Announcements:
 - a. Ms. Gina Jones, Registrar, gave us grade reminders for graduate grades (December 16 at 3 p.m.), UG degree-candidate grades (December 17 at 9 a.m.), and all other grades (December 18 at 5 p.m.)
 - b. Other announcements: Dr. Antje Mays reported that the Faculty Regalia Committee had seven complete sets of graduation apparel to lend and was acquiring more. She thanked us for our participation in this project.
 - c. Dr. John Bird reminded us that the Teaching and Learning Conference would take place on February 4. Registration is \$45 for faculty and staff. The keynote speaker will be Dr. Dan Mahony.

- XI. Adjournment: The meeting was adjourned at 3:15 p.m.

Respectfully submitted,
Ginger Williams
Secretary, Faculty Conference

Academic Council Report to Faculty Conference on 19 February 2016 meeting

1) Committee Reports

A) Committee on Undergraduate Curriculum

The following program changes for degree programs were unanimously passed by Academic Council and forwarded to Faculty Conference for action:

Degree	Major	Conc.	Department	Action
BS	BADM	CIFS	Computer Science and Quantitative Methods	MODIFY PROGRAM: Change required courses in the concentration to include CSC 207, 208, 355, 477; One of CSCI 476 or 491; One of Math 261 or QMTH 310; One of CSCI 293, 295, 297, 392, and; Two of ACCT 303, CSCI 365, 441, 551, 466, and CSCI 521.
BS	FACS		Counseling, Leadership & Educational Studies	MODIFY PROGRAM: Change program from BS in Family and Consumer Sciences to BS in Human Development and Family Studies; Remove FACS 211, 401, 495, 501, NUTR 231, and 232 from list of required courses in the major; Change the Course Designator from FACS to HDFS for 101, 350, 500, 502, and 573; Add PSYC 206, SCV 523, HDFS 595, HDFS 450, and HLTH 506 to list of courses required in the major; Add MLED 310 as an approved course option to meet requirements for the Adolescent Studies Specialization; Add FACS 211 and 501 as approved course options to meet requirements for the Consumer Studies Specialization; Remove SPED 510 and add SPED 582 to approved courses to meet the requirements for the Early Childhood Studies Specialization.
BME	CHOR		Music	MODIFY PROGRAM: Increase total number of hours required for the degree from 124 to 127; Add READ 345 or 346 to courses required in the major
BME	INST		Music	MODIFY PROGRAM: Increase total number of hours required for the degree from 125 to 128; Add READ 345 or 346 to courses required in the major
BM	MPER		Music	MODIFY PROGRAM: Decrease total number of hours required for degree from 122 to 120; Remove elective requirement of 6 hours; Require 0-2 hours in MUST 235, 236 for Voice Majors

BS	PHED	CERT	Physical Education, Sport and Human Performance	MODIFY PROGRAM: Decrease total number of hours required for degree from 12 to 120; Remove READ 331, EXSC 384 and 385 from list of courses required in the major; Change the course designator from PHED 310 to PETE 310
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The following program changes for minors were approved by Academic Council. They do not demand Faculty Conference action.

Minor	Title	Department	Action
EDUC	Educational Studies	Counseling, Leadership & Educational Studies	NEW PROGRAM
HLTH	Health	Physical Education, Sport and Human Performance	MODIFY PROGRAM: ADD HLTH 434, 406, EXSC 101, 231 and ATR 510 as approved courses to meet Minor Requirements; Remove PHED 231, EXSC 208

The following 3 courses were approved by Academic Council. They do not demand Faculty Conference action.

Subject	Course	Title	Department	Action
ARTS	473	Large-Format Photography	Fine Arts	MODIFY COURSE: Change Prerequisites from "ARTS 101, 120, 201, 371." to "ARTS 101, 120, 205, ARTT300 or permission of the chair of the Department of Fine Arts."; Change Catalog Description; Add Goals for the Course; Add Methods of Evaluation
FACS	401	Consumer Economics	Counseling, Leadership & Educational	MODIFY COURSE: Change Prerequisite from "Restricted to Family and Consumer Sciences majors or minors with GPA of 2.5 or better." to "Restricted to Human Development and Family Studies majors or minors with GPA of 2.5 or

			Studies	better."; Add Methods of Evaluation
SCST	590	Principles of Teaching Social Studies	Interdisciplinary Studies	NEW COURSE

39 Course Action Items approved at CUC Level but require no further action:

Subject	Course	Title	Department	Action
ARTE	348	Introduction to Art Education	Fine Arts	MODIFY COURSE: Change Prerequisites from "ARTS 201, ARTS 202, ARTS 220, ARTH 176 or permission of the Instructor." to "ARTS 204, ARTS 206, ARTS 220, ARTH 176 or permission of the Instructor."; Change Catalog Description; Add Goals for the Course and Methods of Evaluation
ARTE	391	Principles of Teaching Art	Fine Arts	MODIFY COURSE: Change Corequisite from "ARTE 392, EDUC 390." to "EDUC 400"; Change Catalog Description; Add Methods of Evaluation
ARTS	312	The Photo Essay	Fine Arts	MODIFY COURSE: Change Prerequisite from "ARTS 305 or ARTS 311 or ARTS 370 with permission of the instructor." to "ARTS 305 or ARTS 311 with permission of the instructor."; Change Catalog Description and Goals for the Course; Add Methods of Evaluation
ARTS	472	Editorial Photography	Fine Arts	MODIFY COURSE: Change Prerequisites from "ARTS 371 or by portfolio review and permission of the instructor." to "ARTT300 Portfolio review and ARTS 366."; Change Catalog Description; Add Goals for the Course; Add Methods of Evaluation
ARTS	474	Studio Lighting for Photography	Fine Arts	MODIFY COURSE: Change Prerequisite from "ARTS 470" to "ARTS 365 or permission of chair of Department of Fine Arts."; Change Catalog Description; Add Goals for the Course; Add Methods of Evaluation
ARTS	475	Alternative Processes in Photography	Fine Arts	MODIFY COURSE: Change Prerequisites from "ARTS 281, 470, 473 (or ARTS 473 as a co-requisite)." to "ARTS 281, ARTT 300 or permission of the chair of the Department of Fine Arts."; Change Catalog Description; Add Goals for the Course; Add Methods of Evaluation

ARTS	533	Sculpture VI	Fine Arts	MODIFY COURSE: Change Prerequisite from "Permission of instructor." to "532 or permission of instructor."; Add Goals for the Course and Methods of Evaluation
ARTS	536	Advanced Printmaking	Fine Arts	MODIFY COURSE: Change Prerequisite from "ARTS 437." to "ARTS 437. All ARTS numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts."; Change Catalog Description; Add Goals for the Course and Methods of Evaluation
ARTS	551	Ceramics V	Fine Arts	MODIFY COURSE: Change Prerequisite from "ARTS 452." to "ARTS 452. all ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts."; Add Goals for the Course and Methods of Evaluation
ARTS	552	Ceramics VI	Fine Arts	MODIFY COURSE: Change Prerequisite from "ARTS 551." to "ARTS 551. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts."; Add Goals for the Course and Methods of Evaluation
ARTS	555	Jewelry and Metals V	Fine Arts	MODIFY COURSE: Change Prerequisite from "ARTS 456 or permission of chair, Department of Fine Arts." to "ARTS 456 or permission of chair, Department of Fine Arts. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts."; Change Catalog Description and Goals for the Course; Add Methods of Evaluation

ARTS	556	Jewelry and Metals VI	Fine Arts	MODIFY COURSE: Change Prerequisite from "ARTS 555 or permission of chair, Department of Fine Arts." to "ARTS 555 or permission of chair, Department of Fine Arts. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts."; Change Catalog Description and Goals for the Course; Add Methods of Evaluation
ARTS	558	Advanced Digital Modeling	Fine Arts	MODIFY COURSE: Change Prerequisite from "ARTS 458" to "ARTS 458 or permission of chair, Department of Fine Arts. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts."; Change Catalog Description and Goals for the Course; Add Methods of Evaluation
ARTS	573	Photography Thesis Project	Fine Arts	MODIFY COURSE: Change Prerequisites from "ARTS 473, 474 and ARTS 472 or 475 or 572, senior status." to "ARTS 473, 474 and ARTS 472 or 475. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts."; Change Catalog Description; Add Goals for the Course and Methods of Evaluation
ARTS	574	Photography Thesis Exhibition	Fine Arts	MODIFY COURSE: Change Prerequisite from "ARTS 573." to "ARTS 573. All ARTS (3:7) numbered above 375 have a prerequisite of junior status and the successful completion of the specialization portfolio review or permission of the Chair of the Department of Fine Arts."; Change Catalog Description; Add Goals for the Course and Methods of Evaluation
ARTS	584	Special Topics in Art	Fine Arts	MODIFY COURSE: Change Prerequisite from "Permission of chair, Department of Art and Design." to "Permission of chair, Department of Fine Arts."; Add Goals for the Course and Methods of Evaluation
BADM	571	Business Analytics	Management and Marketing	NEW COURSE

CSCI	208	Introduction to Computer Science II	Computer Science and Quantitative Methods	MODIFY COURSE: Change Prerequisite for the course from "A grade of C or better in CSCI 207." to "A grade of C- or better in CSCI207; and at least one of MATH101, MATH201, MATH261, MATH300, or QMTH205."; Remove Corequisite; Change Catalog Description; Add Goals for the Course and Methods of Evaluation
CSCI	325	File Structures	Computer Science and Quantitative Methods	DROP COURSE
CSCI	392	Programming in Java	Computer Science and Quantitative Methods	MODIFY COURSE: Change Prerequisite from "CSCI 271 or 325 or permission of the instructor." to "CSCI 271 or CSCI 355."; Add Goals for the Course and Methods of Evaluation
CSCI	451	Mobile Application Development	Computer Science and Quantitative Methods	NEW COURSE
CSCI	466	Network Processing	Computer Science and Quantitative Methods	MODIFY COURSE: Change Prerequisite from "QMTH 205 and any of CSCI 271, CSCI 325, or CSCI555" to "QMTH 205; and either CSCI 271 or CSCI 355."; Change Course Number from 566 to 466; Add Methods of Evaluation
CSCI	475	Software Engineering I	Computer Science and Quantitative Methods	MODIFY COURSE: Change Prerequisite from "Six hours of CSCI courses above 299, except CSCI 327." to "Six hours of CSCI courses above 299, except CSCI327 and CSCI 521";
CSCI	491	Internship in Computer Science	Computer Science and Quantitative Methods	MODIFY COURSE: Change Prerequisite from "2.5 GPA both overall and within major; and at least one of CSCI271 or CSCI325 or CSCI555" to "2.5 GPA both overall and within major; and either CSCI271 or CSCI355."; Change Catalog Description; Add Methods of Evaluation
DCED	342	Dance Pedagogy: Modern, Jazz, Ballet	Theatre and Dance	MODIFY COURSE: Change Prerequisite from "DANA 212, 222, 251 or permission of instructor." to "DANA 212, 222, 251 or 252 or permission of instructor."

DCED	391	Principles of Teaching Dance: Curriculum and Pedagogy	Theatre and Dance	MODIFY COURSE: Change Corequisite from "DCED 392, EDUC 390" to "EDUC 400"
ECED	350	Teaching Mathematics in Early Childhood Education	Curriculum and Pedagogy	MODIFY COURSE: Change Prerequisites from "Admission Teacher Education and MATH 292." to "Admission to Teacher Education and any general education MATH course."; Change Corequisite from "ECED351 Teaching Science in Early Childhood Education, ECED352 Teaching Social Studies in Early Childhood Education" to "ECED 351, ECED 352, ECED 392"
ECED	351	Teaching Science in Early Childhood Education	Curriculum and Pedagogy	MODIFY COURSE: Change Prerequisites from "Admission to Teacher Education Program; BIOL 150/151, PHYS 250/251, GEOL 250/251" to "Admission to Teacher Education Program and any general education science course."; Change Corequisites from "ECED 350, ECED 352" to "ECED 350, ECED 352, ECED 392"
ELEM	360	Teaching Mathematics in Elementary School	Curriculum and Pedagogy	MODIFY COURSE: Change Prerequisites from "MATH 150, 291 and 292 with a grade of "C" or better. Admission to Teacher Education " to "Admission to Teacher Education and any general education MATH course."; Change Corequisite from "ELEM 361 and ELEM 362" to "ELEM 361, ELEM 362, ELEM 392, READ 380"
ELEM	361	Teaching Science in Elementary School	Curriculum and Pedagogy	MODIFY COURSE: Change Prerequisites from "BIOL 105/151, PHYS 250/251, GEOL 250/251. Admission to Teacher Education." to "Admission to Teacher Education Program and any general education science course."; Change Corequisites from "ELEM 360 and ELEM 362." to "ELEM 360, ELEM 362, ELEM 392, READ 380"
FACS	211	Product Construction and Design	Counseling, Leadership & Educational Studies	MODIFY COURSE: Change Prerequisite from "Restricted to Family and Consumer Sciences majors or minors with GPA of 2.5 or better." to "Restricted to Human Development and Family Studies majors or minors with GPA of 2.5 or better."

FACS	381	Textiles	Counseling, Leadership & Educational Studies	MODIFY COURSE: Change Prerequisite from "Restricted to Family and Consumer Sciences majors." to "Restricted to Human Development and Family Studies majors or minors."; Add Methods of Evaluation
HDFS	350	Parenting Throughout the Lifespan	Counseling, Leadership & Educational Studies	MODIFY COURSE: Change Prerequisite from "Restricted to Family and Consumer Sciences majors or minors with GPA of 2.5 or better." to "Restricted to Human Development and Family Studies majors or minors with GPA of 2.5 or better."; Change Course Designator from FACS to HDFS
HDFS	450	Family Stress and Resilience	Counseling, Leadership & Educational Studies	NEW COURSE
MLSC	301	Adaptive Team Leadership	Academic Affairs	MODIFY COURSE: Change Course Number from MLSC 301X to MLSC 301; Change Corequisite from MLSC 301LX to MLSC 301L
MUST	591	Principles of Teaching Music: Secondary	Music	MODIFY COURSE: Change Prerequisites from "Admission to Teacher Education Program; MUST 590." to "Admission to Teacher Education Program."; Change Goals for the Course; Add Methods of Evaluation
QMTM	310	Introduction to Data Mining	Computer Science and Quantitative Methods	NEW COURSE
SPED	586	Advanced Academic and Behavioral Methods in S	Counseling, Leadership & Educational Studies	MODIFY COURSE: Remove Corequisites; Add Methods of Evaluation
THED	391	Principles of Teaching Theatre	Theatre and Dance	MODIFY COURSE: Change Corequisite from "THED 392 and EDUC 390." to "EDUC 400"; Add Methods of Evaluation

B) General Education Committee

Items forwarded to Academic Council by the GenEd Committee:

The following courses were approved by Academic Council as newly certified General Education Courses. This requires Faculty Conference approval.

Humanities/Arts:

ARTH 344

ARTH 345

ARTH 346

ARTH 351

ARTH 352

ARTH 353

Historical:

ARTH 344

ARTH 345

Global:

ARTH 341

ARTH 342

ARTH 343

ARTH 344

ARTH 345

ARTH 347

ARTH 351

ARTH 352

ARTH 353

Courses which were re-certified by the Gen Ed Committee and reviewed by Academic Council. These require no further action:

Humanities/Arts:

ARTH 341

ARTH 342

ARTH 343

ARTH 347

ARTH 348

ARTS 305

ARTS 311

ENGL 312

ENGL 317

ENGL 319

ENGL 320

ENGL 323

ENGL 324

ENGL 325

ARTS 351	ENGL 328
ARTS 364	ENGL 330
ENGL 305	ENGL 333
ENGL 307	ENGL 370
ENGL 308	THRT 312
ENGL 310	VCOM 374
ENGL 312	
Global:	Historical:
ENGL 307	ARTH 341
ENGL 308	ARTH 342
ENGL 333	ARTH 343
	ARTH 346
Oral:	ARTH 347
ARTE 391	ARTH 348
DCED 391	DANT 385
ENGE 391	DANT 386
MLAN 391	THRT 312
	VCOM 374
Technology:	
BIOL 300	

**PROPOSED CRITERIA FOR THE SOCIAL SCIENCE REQUIREMENT, WITH THE
GENERAL EDUCATION COMMITTEE'S EDITS OF THE WORKING GROUP'S
SUBMISSION:**

Social Science courses are required to meet each of the following criteria:

1. The course must have social science as its primary focus. Included courses have a conceptual, philosophical, and theoretical orientation as opposed to one that is technical, quantitative, or applied. have a broad, liberal arts orientation. Courses that are “applied” or have a pre-professional function may be too narrowly defined to fit the purposes of general education. The same holds for statistics and research methods classes in social sciences, co-ops, and internships. Briefly confirm the course has a broad liberal arts orientation-meets the above requirements.
2. The course allows insight into~~addresses~~ the diversity of human interaction and behavior and institutional forces that influence human interaction and behavior. How does the course meet this requirement?
3. The course recognizes-explores one or more methods of inquiry used in the social sciences and appropriate ethical applications. How does the course meet this requirement?
4. The course communicates ideas and explains concepts using the language of the social sciences. The course also includes a writing component: a single paper or a combination of assignments totaling eight pages of evaluated writing, or at least four evaluated writing assignments. How does the course meet these requirements?

University Rules Committee

The University Rules Committee proposes the following revisions to the Faculty Conference Bylaws. Any proposed amendment to the bylaws must first be brought to the Faculty Conference for a vote to place it on the agenda of the next meeting. Amendments require a two-thirds majority of the body.

(NEW LANGUAGE IS IN BOLD. OLD LANGUAGE IS STRICKEN THROUGH)

Article IV - Officers

Section 1 The Chair of the Faculty Conference shall be elected biennially by the Faculty Conference, shall be a full-time tenured faculty member, shall be the official representative of the faculty to the Board of Trustees, and shall represent the faculty on ceremonial occasions. **The Chair of the Faculty conference shall be eligible to be elected to no more than two succeeding two-year terms.** The Chair of the Faculty Conference shall attend open meetings of the Board of Trustees and the Academic Affairs Committee of the Board of Trustees.

Article V - Meetings

Section 2 A quorum shall consist of 35 percent of the membership of the Faculty Conference.

D. Minutes of the meetings of the Faculty Conference shall be **posted online on the Faculty Conference webpage** ~~distributed to the faculty and deposited in the Louise Pettus Archives~~ no less than one calendar week in advance of the next scheduled meeting of the Faculty Conference. Any amendments or corrections to these minutes shall be distributed with the minutes of the next meeting of the Faculty Conference.

Article VI - Constituent Assemblies

Section 2 Other Faculty Assemblies. Each member of the Faculty Conference who holds appointment to a major academic division of the University shall be a member of the faculty assembly in that division. Each such faculty assembly shall be responsible for the academic program of its division, within limitations prescribed by the Faculty Conference. Each assembly shall adopt bylaws for its own governance which shall be subordinate to and consistent with these Bylaws. The following are recognized as major academic divisions of the University: the College of Arts and Sciences, the College of Business Administration, the Richard W. Riley College of Education, the College of Visual and Performing Arts, ~~and~~ the Winthrop University Library, **and University College.**

Article VII – Rules for Committees of Faculty Conference

Section 1 Membership. ~~Membership in the Faculty Conference for at least one year is required for election to any standing committee of Faculty Conference unless otherwise stated.~~ **Membership in the Faculty Conference for at least one year by the beginning of their appointment is required for election to any standing committee of Faculty Conference unless otherwise stated.**

Section 6 Electoral Procedures. The electoral procedures are as follows:

4. Custody and Counting of Ballots: Custody and counting of ballots shall be the responsibility of the ~~Secretary~~ **Parliamentarian** of Faculty Conference, who shall tally the votes with the assistance of a faculty monitor designated by the Rules Committee. The faculty monitor may not be a candidate in that election.

Article VIII – Standing Committees of the Faculty Conference

Section 6 University Curriculum.

The committee shall consist of seven members: one member elected from each of the **degree-granting** colleges, one member elected by the Graduate Faculty Assembly, a Chair appointed by the Chair of the Academic Council from among the membership of Academic Council, and the Registrar or his or her designee. ~~All members of the committee shall have served three years as a full-time faculty member at Winthrop University immediately preceding their election or appointment.~~ **All members of the committee shall have served three years as a full-time faculty member at Winthrop University by the beginning of their service.**

Article IX – Academic Council

Section 3 ~~The Chair of the Academic Council shall be elected by the voting members of the Academic Council, from the voting members of the Academic Council, and shall have served on the Academic Council for at least one year.~~ **The Chair of the Academic Council shall be elected by the voting members of the Academic Council, from the voting members of the Academic Council, and shall have served on the Academic Council for at least one year by the beginning of their appointment.** The Chair

will appoint a Vice Chair from the membership of the Academic Council to officiate at meetings when the Chair cannot attend. The Registrar shall serve as Secretary, without vote.

Article X – Committees of the Academic Council

Section 3 General Education Curriculum Committee.

Membership shall consist of eleven members: three members from the faculty of the College of Arts and Sciences, one member from the faculties of each of the other degree-granting colleges and of the Library, a Chair appointed by the Chair of the Academic Council from among the membership of the Academic Council, the Dean of University College, the ~~Director of Freshman Writing,~~ **Director of Composition, the Director of HMXP, the CRTW Coordinator, the Director of First-Year Experience,** and the Registrar or his or her designee. The Chair of the committee, the Dean of University College, the ~~Director of Freshman Writing,~~ **Director of Composition, the Director of HMXP, the CRTW Coordinator, the Director of First-Year Experience,** and the Registrar or his or her designee shall be nonvoting members of the committee.