

## Professional Stewardship

### Guidance, Information and Examples

*(General Standards for Evidence of Faculty Teaching Effectiveness, Scholarship, and Service* is published in Winthrop's [Policy and Procedure Repository](https://apps.winthrop.edu/policyrepository/Policy/FullPolicy?PID=384) and can be found at the following link: <https://apps.winthrop.edu/policyrepository/Policy/FullPolicy?PID=384> )

Professional Stewardship—as it counts toward tenure, promotion, annual evaluations, and merit raises—is service that requires faculty members to use their knowledge and experience to enhance the University and/or community. Activities that illustrate Professional Stewardship require faculty members to be involved in work that goes beyond regular teaching expectations and academic responsibility. Through such opportunities faculty impact circumstances, create opportunities for new knowledge or services, and/or support and enrich the function of existing structures on and off campus.

Professional Stewardship develops with experience at the University and is a vital component of the faculty's role in the University mission. All faculty, regardless of rank, participate in Professional Stewardship activities that are reflective of their roles, ranks, and expertise. When providing evidence, faculty are encouraged to discuss the level of engagement, how expertise was applied, and/or the impact of activities.

Achievements under *Professional Stewardship* include, but are not limited to:

Active engagement with a campus student group (e.g., duties of a faculty advisor, participation in the design and delivery of programming, consultation related to discipline, club supervision), Active membership on community committees, task forces, or similar groups; Application of faculty knowledge or expertise to support university initiatives (e.g., student research activities, service learning opportunities, international experiences, support opportunities); Facilitation of professional development programs or continuing education programs; Leadership roles in assessment initiatives that require significant time and expertise; Leadership roles in international, national, or regional professional organizations; Management of external grant programs; Presentations, workshops, or demonstrations to professional, civic, or community organizations not seen as scholarship; Program coordination (e.g., degree programs, academic support services); Service or leadership on a committee (typically at the college or university level) that has been shown to be complex in nature, require significant engagement, or demand considerable time; Special assignments within the department, college, or university (e.g., fund raising, development of new programs, grant program evaluation, creation of a policy manual)

### Example of what a bulleted list may look like

(note, achievements will vary from person to person):

- Adjudicated 2 shows (Mint Museum (Charlotte)/ Gallery One (Columbia))

- Served on NASAD accreditation board (+1 site visit)
- Board Member of the SC Art Alliance
- Chaired academic council (university level)
- Led the Public Art Task Force (Story Mile- RHEDC)
- Donor Relations (raised \$25K)
- Conducted a workshop for York County HS Teachers
- Development of a New Winthrop Program
- Wrote Grant for \_\_\_\_\_ (*in Progress*)
- Wrote/ Received \$10k grant for new program development
- Program Coordinator for \_\_\_\_\_