

FACULTY + STAFF ASSEMBLY

Tuesday, August 16, 2022, 1-3pm

Barnes Recital Hall

Attendees: See attached pdf

Action Items are in **Green**

- I. **Introduction/Welcome of New CVPA Faculty + Staff** – Karen Oremus welcomed everyone and called the meeting at 1:06pm.
 - a. Karen introduced Dean’s Office staff: Lorrie Crochet (Associate Dean), Caroline Rust Ward (Dean’s Office Executive Assistant), Department Chairs Mark Hamilton (Interim Chair - Fine Arts) and Jason Tselentis (Chair – Design)
 - b. She noted that we collectively would maintain the great things CVPA does and progress together in a positive way.
 - c. Introductions continued with faculty and staff Design-Tamara LaValla (Visual Communication 1yr FT) Quintel Gwinn (Design Adjunct) Katie Nicholson (Interior Design 1yr FT) Elizabeth Schwerman (Interior Design Adjunct) Brad Young (DIFD Adjunct) Fine Arts- Samantha Rosado (Foundations Adjunct) Alf Ward (Jewelry Metals Adjunct) Music- Anna Rzepka (Administrative Assistant Music) Theatre + Dance- John P. Woody (Technical Director 1yr FT) Rachel Dawson (Theatre 1yr FT) Brandon Dawson (Theatre Adjunct)

- II. **Approval of the Minutes from the meeting held on March 4, 2022** – Karen stated that the meeting minutes from last faculty assembly meeting were not documented and therefore they could not be approved.

- III. **Recognition of Faculty Promotions + Tenure of 2022** – Karen noted that Lorrie Crochet is working diligently to provide support towards promotion and tenure. Promoted were announced:
 - a. Jeremy Mims (Associate Professor/Music) – Tenure and Promotion
 - b. Kelly Ozust (Dance) has been promoted to Associate Professor.
 - c. Karen Oremus (Professor/Fine Arts) – Tenure

- IV. **Nomination of CVPA Faculty Assembly Parliamentarian for 2022-23** – It was shared that Alice Burmeister has agreed to be parliamentarian. She was appointed for another term by Dean Oremus. No one else put their name forward as a nominee.

- V. **Interim Dean’s Initiatives and Vision for 2022-23** – Karen voiced that her number 1 priority is to continue moving forward and support the wonderful things that the college, faculty, staff, and students do. Other important initiatives will continue to arise throughout the year.
 - a. Successfully undertake required accreditation activities for all departments.
 - b. Continue to address and prioritize major facilities and equipment issues, with special attention to health, safety, and accreditation concerns.
 - c. Develop an effective and sustainable student recruitment plan/calendar highlighting what is presently done well and what more could be done with existing/minimal resources. Recruitment with personal interaction is vital. Fine Arts personalized high school visits and this will be used as a model for other departments to do in the future to potentially increase enrollment. Enthusiastic faculty impact the students ten-fold and can help a student to decide to attend Winthrop or not. Greenville Tech conversations are increasing concerning aligning their educational programs with what Winthrop does, to meet the needs of the university for incoming students transfer pathway heightening.

- d. Integrated Arts (IARTS) BA degree program create a plan for how this can be done with our current resources. Gratitude was expressed to those involved. It is on hold this fall due to resource limitations. We will use existing resources and leverage initiatives.
- e. Exploration/expanding of innovative graduate programs and micro credentials aligned with professional practice that are strategically articulated with Winthrop programs so as to augment enrollment. (Model Grad Cert. Art Education/ Livek)
- f. Continue the work of DEI initiatives addressing issues that arose items identified by the students and faculty last academic year. (Gender neutral bathrooms, student lounge, ADA access). This all impacts recruiting efforts expand our CVPA reach. 16.4 % increase in gender and ethnically diverse population.
- g. Develop a plan to address retention issues. **Please continue the departments review please review student success didn't success and identify why a student might be failing.** CVPA statistics are not as negative as other colleges.
- h. Develop a comprehensive Alumni engagement strategy across all departments to support the enhancement of: program delivery, facilities, and recruitment/retention. We need to stay in contact with our alumni and created retention in program knowledge - we will increase ways of doing this.

VI. Recruitment – Karen drew everyone’s attention to the important note that CVPA does not have a negative number in enrollment as the other colleges do.

- a. **Faculty’s Role – Get involved. If anyone knows an arts teacher, share their contact information with Paula Garofalo.**
- b. **The role of Paula Garofalo, CVPA Recruitment Coordinator** – Paula's role was initiated by the previous Dean, Bellantoni. She has been here 4 years. Paula reviewed her job function and tasks that she conducts and how her role integrates of her role with CVPA. **Contact Paula for any needs related to add to student success, enrollment, and retention.** The ideal is to be proactive for the student and the college and to be an advocate. Handwritten note cards are a wonderful tool in recruitment according to Paula. They are always positively received. **She can supply items, attend events and supply follow-up plans as needed – so please contact her.**
- c. Events – see below

VII. Deadlines, Events, and Reminders – Karen reviewed the event list in the CVPA administrative calendar, please see the calendar. Regarding CVPA Events and Recruitment - Faculty members may be asked to attend events for specialized representation in addition to the Department Chairs.

- a. [CVPA Administrative Calendar](#)
- b. Event and Meeting Dates
 - Convocation
 - CVPA New Student Assembly
 - [CVPA Faculty Assemblies](#)

VIII. MISC Reminders

- a. [Syllabi](#) due to Chair (Aug. 26)
- b. Reviewed Syllabi due to Dean’s Office (Sept. 2)
- c. Faculty 180 (Annual Review cases Open)
- d. [Outside Employment / Consulting](#) reporting reminder – Form Due September 1 (Chair’s collect and send to Dean’s office)

IX. CVPA Department + Unit Reports (General Business, Facilities enhancements/ issues, DEI, faculty + Staff summer achievements, etc.) Max 2 minutes each

- a. Department of Design – Jason Tselentis, Chair, reported the following: The department is updating spaces; they received input from alumni to generate ideas for updates. Faculty achievements were reviewed.
- b. Department of Fine Arts – Mark Hamilton, Interim Chair, provided faculty updates and accolades, stating that all colleagues have been involved in artistic research and development over the summer.
- c. Department of Music – Elisa Koehler, Chair, announced that over the summer: renovations in the music office occurred; a new administrative assistant was hired; digital signage was installed; an ID card system for students attending events (for tracking) was generated; and a new student lounge created. Faculty updates were reviewed as well.
- d. Department of Theatre + Dance – Daniel Gordon, Chair, reported the following: The 1st summer dance intensive was great and \$2,600 profit was generated. Recruitment and growth in the future will hopefully follow. Daniel thanked the faculty involved. The season lineup was reviewed and an invitation was extended to everyone, to come see the events. Faculty achievements were reviewed.
- e. MAAA Program – Robert Wildman shared that for the program, summer is the busiest time of the year, for this year-round program. Graduated 4 in-seat students and 3 online students; Kelly hHall in the ABC Initiative is one of them. 12 new students are enrolled in the program. Visiting faculty came over the summer; the MAAA newsletter was written and distributed; and engagement occurred on August 25 with the MAAA reunion. 40 attended and saw the Capstone presentations.
- f. ST-ARTS + Arts Bridge Program – Jeff McEvoy thanked Lorrie Crochet and Anna Fredericks for assisting with the programs this summer. The summer program was successful with 255 5th, 6th, 7th, and 8th graders on campus for Arts learning. Chester was included. Work for 2023 has started. Arts Bridge for high school students, for the integrated arts was a great experience.
- g. Arts in Basic Curriculum Institute – Kim Wilson stated that ABC Project is now the ABC initiative. It has expanded and broaden its reach as a result of receiving multiple grants of a federal nature. Last year alone 1.6 million dollars was brought in through 2 federal grants. ABC is now a staff of 7 - impacting STEAM and credentialing of arts teachers. ABC has accelerated the learning and professional learning opportunities it provides. It is making an impact to bring arts teachers to schools in South Carolina, which can impact enrollment for Winthrop.
- h. Winthrop Galleries – Karen Oremus, on behalf of Karen Howard, reviewed the Winthrop Galleries [schedule](#).
- i. Director of CVPA Communications - Karen Oremus, on behalf of Lauren Taylor Grad, announced that Lauren will be back to work in September and is presently at home with her new born baby.

X. Dean's Office Updates

- a. Executive Assistant to the Dean, Admin Coordinator – Caroline Rust Ward thanked everyone for warm welcome back. She reported on [CreatorSpace](#) as she is the new Manager. She stated it is status quo. Anna Dean is the Coordinator once more. Processes are the same as before, such as the check-out system for equipment and etc. Next step is hiring student assistants and updating policies for health, safety, and security. It was noted that the use for the space is currently enrolled students and faculty of Winthrop (due to liability issues, security, and space upkeep).
- b. Student Services Director – Anna Fredericks noted that updates on enrolled numbers would be given at the next Dean's Council meeting seeing as numbers change so quickly at this time of the semester/ year. She said that this is an intense time and it takes a village so she thanked everyone and especially Lorrie Crochet, Anna Rzepka, and Ramona Kundl for their assistance.

Anna reported lots of helping students and parents right now. Her first priority is to get students into the classes that they need to be in. It was reiterated that Student Assembly is important for all the new students to attend so that they can receive knowledge about who can help them, in what ways.

- c. Associate Dean – Lorrie Crochet thanked everyone for their patience and understanding, noting that we will address all issues in good time.
 - Curriculum Committee Deadlines were reviewed. Request to submit proposals for changes by Friday, September 2.
 - University Wide Committees nominations for representation from CVPA be handled via email and voting will then later take place via Qualtrics.
 - Nominations
 1. Academic Integrity – replace Julia McCallum – 3 year term
 2. Educator Preparation Committee – replace Julia McCallum – 3 yr term
 3. Graduate Council – replace Tomoko Deguchi – 3 yr term
 4. Undergraduate Petitions – replace Tracy Patterson – 3 yr term
 5. University Curriculum – replace Justin Isenhour – 3 yr term
 - Connecting CVPA Education faculty
- d. Interim Dean – Karen Oremus
 - Professional Development (Funds) Karen stated that the summer roll over funds will be reimbursed as soon as possible. She reiterated the importance of PD funds for scholarly research, for college faculty. Gratitude was expressed from Mark Hamilton to Karen for supporting the faculty. Lorrie Crochet agreed.
 - Faculty/ Dean 1:1 Office Hours (Sign up via email) Faculty and Dean office hours will be on Fridays for equitability. The Dean is available to meet with faculty to learn and to help address challenges and problems solve.
 - Dean + Department Meetings (will work with Chairs to determine dates)
 - Integrated Arts
 - Diversity, Equity, and Inclusion
 - CVPA Student Town Hall
 - CVPA Faculty Workshops

XI. Q + A with Announcements

- a. Alice announced the upcoming inter-disciplinary studies conference February 24-25, 2023. It is on campus. Topic is movement. Deadline to submit is November. CVPA is a sponsor.

XII. Adjournment – Karen adjourned the meeting at 3pm after concluding with a few notes: “Remember that she is here to serve. We will move forward in a positive way. Have a great year.” She expressed gratitude for all of the faculty and staff’s hard work and dedication; it is not gone unnoticed.

XIII. Arts Education Gathering – Lorrie Crochet

Minutes prepared by CRW