

Certified Family Life Educator (CFLE) CFLE-Approved Program Application - 2018

Office Use Only __ CC __ Check# ____ Amount \$ _____
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For recent graduates of a National Council on Family Relations (NCFR) CFLE-Approved Program (NCFR defines “recent” as within the past two years). Go to <https://www.ncfr.org/cfle-certification> to access the CFLE-Approved Program information when you are ready to apply to ensure you have the most current information.

Name: _____

*Please type or print **exactly** as you would like your name to appear on your certificate.*

Street Address: _____ **Home** **Work**

City, State/Province: _____ Zip/Postal Code: _____

Phone – place a ✓ by preferred phone number

- Work:** _____
- Home:** _____
- Mobile:** _____

E-mail: _____ Alternate E-mail: _____

Certification level: I am applying for **Full Certification** **Provisional Certification**

Full Certification is available for applicants who have recent work experience in family life education. In order to receive Full Certification as a Certified Family Life Educator (CFLE), an applicant must document sufficient family life education work experience activity. The number of hours of work experience needed varies depending upon the level and relevance of the applicant's degree:

Full Certification	Bachelor's Level	Master's or PH.D. Level
Complete this application form and document FLE work experience hours by completing the FLE Work Experience Summary Form	Document at least 3,200 hours FLE work experience	Document at least 1,600 hours FLE work experience

All applicants must submit:

- This Application form**
- Official Transcript- this must show degree completion**
- CFLE-Approved Program Checklist**
- Signed Code of Ethics**
- Provisional or Full Certification Fee**

For Full certification, please *additionally* submit:

- Work Experience Summary form**
- Work Experience supporting materials**
- Employment Assessment & Verification form**
- Current Resume/Vita**

Institution

Major

Degree Level Awarded

Year

CFLE FEE

Provisional Certification - \$135 (NCFR Members) or \$185 (non-members).

Full Certification - \$220 (NCFR Members) or \$300 (non-members). This level is for applicants who meet the work experience requirements. The fee includes the review of the **Family Life Education Work Experience Summary form** and the **Employer Assessment & Verification form**. (See **Work Experience for Full Certification** for more information - <https://www.ncfr.org/cfle-certification/become-certified/work-experience-full-certification>.)

Application fees are non-refundable as they are for the review of your application materials.

NCFR ID # _____ (found on your mailing label, or by logging in to <https://my.ncfr.org>.) Membership application and fee may be submitted along with the CFLE application. Please pay with separate checks if possible.

Payment Method - <input type="checkbox"/> Check/money order <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover <input type="checkbox"/> Diners Club <input type="checkbox"/> JCB (Japan)
Amount \$ _____ Credit Card Number _____ Expiration Date _____ CVC code _____
Name on Card _____
Street Address _____ City _____ State _____ Zip Code _____
<i>(Please provide the mailing address associated with the credit card statement)</i>
Signature _____

U.S. funds drawn on U.S. banks only. Overpayment of \$10 or less is considered a contribution. Service charge for all returned checks is \$30.
Make check or money order, payable to NCFR. Membership dues are subject to change without notice. FEI 41-0762436

Mail completed application to:
National Council on Family Relations
ATTN: CFLE Program
661 LaSalle St. Suite 200
St. Paul, MN 55114