

## Fall 2022 Supervisor Calendar Internship II

Supervisor information/forms will be posted at

<https://www.winthrop.edu/coe/rex/handbooks-and-forms.aspx> . All supervisors will participate in a meeting at the beginning of the semester. NEW supervisors will have an additional in-depth training session on the process, forms, etc. for internship supervision. At this time, all supervisor meetings will be face-to-face.

**\*\* Since the state requires university supervisors to be evaluator trained in SCTS 4.0 before supervising a teacher candidate, any new supervisor who has not been evaluator trained in SCTS 4.0 will need to contact the Office of Field and Clinical Experiences for training information.**

### December Graduates (Internship II)

**August** – Interns begin internship in host schools – Most school districts have teachers beginning August 8 but supervisors and interns should check the start date of their specific district on the district’s website.

**Tuesday, August 9** – Mentor Informational Meeting for mentors of **Internship II** candidates – 5:00-6:00 –virtual zoom meeting

**Thursday, August 11 - NEW Supervisor training-** 9:00-11:00 – New supervisors will be provided specific details (location, time, etc.) prior to the training.

**Friday, August 12 or Wednesday, August 17 – Supervisor Meeting for ALL Supervisors** – 9:00-10:00 – Room location/time TBA - **Supervisors should choose 1 meeting to attend**

**Friday, August 19 – Internship Boot-Camp for Internship II Teacher Candidates** – 9:00 – 3:00

**Friday, August 26** - Final date for travel authorizations to be turned in to Jamie Larsen in 141 Withers. Per accounting, all authorizations have to include original signature (no scan). Please note, that if conducting introductory meetings face-to-face with the interns you supervise and their mentors, your authorization needs to be in place at least 7 days before that meeting. Introductory meetings, whether face-to-face or virtual, need to take place within the first two weeks of school.)

**Monday, August 29 – Expanded ADEPT training for mentors/supervisors** who haven’t had ADEPT training or SC Mentor Training (Dia Hablutzel will be notifying those needing this training.) This will be a virtual zoom training. – A link for this training will be sent in advance. 4:00-6:00 – (**Please Note**: No supervisor should need this training since all university

supervisors are required to have evaluator training in SCTS 4.0 before supervising teacher candidates.)

**Thursday, September 29 - Wednesday, October 5** – mid-term conferences to be held

**Thursday, October 6** - Midterm evaluation grades reported in Wingspan by 5:00 PM

**Monday, October 10 - Friday, November 11** – Intern full-time teaching

**Monday, October 10**- Midterm Evaluation Report and supporting evidence scanned and uploaded to Via, and evaluation rubric recorded on Via (supporting evidence – supervisor observations, site-based observer observations and, if intern on contract, mentor observations)

**Monday, November 28 – Friday, December 2** – Final evaluation conferences to be held

**Friday, December 2** – Final day for Internship II teacher candidates in the schools

**Monday, December 5 - Friday, December 16** – Days to be used for Internship II teacher candidate make-up in the schools

**Wednesday, December 14** – Graduate degree and Senior grades to be entered into Wingspan

**Friday, December 16** – Teacher Education Convocation – Plowden Auditorium – 4:00 pm

**Friday, December 16** - Final Evaluation Report and supporting evidence scanned and uploaded to Via, and evaluation rubric recorded on Via (supporting evidence – supervisor observations, site-based observer observations and, if intern on contract, mentor observations) **Travel reimbursement for supervision due to Jamie Larsen in Withers 141**

**Saturday, December 17** – Undergraduate and Graduate Commencement – 11 am – Winthrop Coliseum

**In addition to the dates listed above, edTPA work sessions on campus (all day Mondays) will be August 29, September 19, and October 3.**

**edTPA uploaded to Via – October 14**

**Submission- week of October 17**

**edTPA scores will be back November 10.**