

UNIT ASSESSMENT SUMMARY

ACADEMIC YEAR UNDER REVIEW DATE OF DEAN'S COUNCIL REVIEW

DEAN'S COUNCIL MEMBERSHIP INVOLVED IN THE REVIEW:

Mission Statement: The Richard W. Riley College of Education is dedicated to the highest ideals of teaching, scholarship and service. The College meets this mission through the preparation of professionals who are committed to the betterment of society through a lifelong quest for excellence in learning, leadership, stewardship and the communication of ideas.

What questions do we need to ask ourselves to guide decisions we make related to the college and its departments/centers/operations and programs to ensure continuous improvement and appropriate use of resources?	What data and other informational sources do we need to analyze and consider when answering these questions? To avoid suppositional answers that may lead to faulty conclusions, what evidence will we use to support our decisions?	After reviewing key data related to the questions, what answers can we give? What did we learn in each of these areas that let us know what we are doing well and what improvements or changes need to be considered?	Using the findings based on our review of data, what actions should be taken to remedy problems and/or to make improvements in these areas? What follow-up is needed in order to complete the assessment "loop"? (Include in college and/or department goals)	Follow-up documentation. Once changes/improvements are made in follow-up to the unit assessment recommendations, documentation should be made here.
Unit Assessment Questions STUDENTS AND PROGRAMS	Evidence Reviewed	Findings	Action Recommendations	Improvements Made/Date
1. Are we admitting high quality students in each of our programs?				
2. Do we recruit diverse students into each of our programs?				
3. Do we have satisfactory enrollments in each of our programs in regards to our capacity and market demands?				

4. What changes and improvements have occurred in programs and units? And what data was used to support those changes?				
5. How well are we monitoring student progress at transition points? What does this information tell us?				
6. How well are we supporting student retention and completion in our programs?				
7. Are we providing field/clinical placements that are high quality?				
8. Do our graduates, their employers, and other relevant external constituent's report that our graduates are well prepared?				
9. How well are our students performing on required licensure tests?				
10. How do our students perform on measures of professional dispositions?				
Unit Assessment Questions FACULTY	Evidence Reviewed	Findings	Action Recommendations	Improvements Made/Date

11. Do we have a sufficient number of faculty in each program area to deliver quality programs to our students?				
12. Are we able to recruit quality faculty?				
13. Are each of our programs supported by faculty who are accomplished in teaching, scholarship, and service?				
14. Are faculty engaged in field-based service and/or research? HOLD				
15. Are faculty teaching loads balanced across areas and generating sufficient credit hours?				
16. Are faculty successful in achieving tenure, promotion, and leadership positions?				
17. Do we have sufficient racial/ethnic diversity in our faculty?				
18. Do our faculty engage in professional development based on individual, program and college needs?				
19. Are we retaining quality faculty?				
Unit Assessment Questions	Evidence Reviewed	Findings	Action Recommendations	Improvements Made/Date

STAFF				
20. Do we have a sufficient number of staff in our various departments and centers to meet unit operation's needs?				
21. Are we able to recruit quality staff? HOLD				
22. Do we have sufficient racial/ethnic diversity among our staff?				
23. Do our staff members engage in professional development based on individual department/center and college needs? HOLD				
24. Are we retaining staff members? HOLD				
Unit Assessment Questions SERVICE/OPERATIONS	Evidence Reviewed	Findings	Action Recommendations	Improvements Made/Date
25. Do our students receive the services they need and are these services provided in an effective and friendly manner?				
26. Are complaints handled and resolved in an efficient and reasonable manner?				
Unit Assessment Questions BUDGET/RESOURCES	Evidence Reviewed	Findings	Action Recommendations	Improvements Made/Date

27. Do we have adequate budgets to deliver quality programs (including travel and technology)?				
28. Are COE funds (operations and revenue) being used wisely and resourcefully based on COE and departmental/ program priorities?				
29. Do we have facilities (classrooms, labs, meeting rooms, offices) to meet instructional and departmental/ program, and college operational needs?				