<p align="center">**Sample** Contract</p>

<p align="center">**(names and other identifying information have been removed.)**</p>

<p align="center">Intern Conference Documentation and Performance Improvement Contract</p>

Intern _____   Date _____

Mentor _____   University Supervisor _____

Goals/areas of concern: Planning for Instruction

_____ will work on demonstrating improved professional dispositions including but not limited to the following:

- *Turn in lesson plans to mentor by _____of each week for the following week;*
- *Edit lesson plans as directed by mentor teacher and incorporate mentor feedback in instruction. Lesson plans should be free of grammatical and typographical errors;*
- *work only on classroom instruction while in class, refrain from working on the computer on work that is non-classroom related;*
- *Keep a notebook in the classroom and have it available at all times for review.*
- *List specific instructional strategies used for each lesson for demonstrations, modeling, visual supports, and student verbalizations about the learning and procedures.*
- *Obtain two satisfactory summative observations by the university supervisor and/or other university administration*
- *Videotape at least 3 lessons (combination Math/Science) and submit written reflections of these lessons in relation to the following: objectives being met for the lesson, relevancy of activities, effectiveness of instructional strategies, and evidence of student learning.*

Support:

The mentor teacher, university supervisor and Winthrop Faculty in Residence will provide support as needed.

Evidence:

Copies of lesson plans delivered on time and with revision and or edits, and observations by mentor teacher, university supervisor/university administration will provide evidence goals have been met.

Progress toward goals will be reviewed again the week of _____. If these conditions are not met the Competency Review Team will review the documentation. (You may be removed from your placement – will receive an unsatisfactory at midterm, etc.).

Those in attendance at the meeting, please sign and date below.

Teacher Candidate or Intern: _____

Mentor teacher: _____

University supervisor: _____

Other(s):_____