

Fall 2025 Mentor Information Quick Glance

Rex Institute website: <https://www.winthrop.edu/ceshs/rex/field-office-mentor-and-host-teachers.aspx>

All forms and templates are located on the Rex site.

Fall 2025	Internship I
July/August – school district dependent	Report to assigned host school for Internship I experience – refer to host school calendar for start date for teachers
Monday, August 25	Winthrop University classes begin at 5 pm
Tuesday, August 26	Students report to host school on modified schedules (by program area)*
Monday, September 22- Friday, October 3	Midterm evaluation conferences to be held – supervisor to set date/time with intern and mentor
Thursday, October 9	Midterm evaluation grades due
Monday, November 17 – Wednesday, November 25	Final evaluation conferences to be held with intern and mentor
Tuesday, December 9	Study Day: No internship, no classes
Wednesday, December 10 - Tuesday, December 16	Final exams- interns are not required to report to host school
Wednesday, December 17	Required Seminar: <i>Internship II Bootcamp</i> - 8:00- 12:30; No internship
Thursday, December 18	Interns report to host school every day until district releases teachers for winter break; Final evaluation grades due

	Mentor Observations		Site- Based Observations	
	Before Midterm	After Midterm	Before Midterm	After Midterm
Internship I	2	2	1	1
Internship II	3	3	1	1

Items to remember:

- Communicate with intern and university supervisor consistently.
- Lesson plans are due 2 school days prior to the teacher candidate teaching the lesson
- Document everything (observation record, email, etc.)
- Key Elements of Mentoring
 - Model
 - Observe
 - Advocate
 - Co-teach
 - Give feedback
 - Provide opportunities
 - Assist with goal setting

***Modified Schedule by program area; Interns arrive in the morning at the time teachers are expected to be at school.**

Art	F – All & One half day	Bio/ Chem	W & Th - All	Dance	Th am; F - All
Early Chdhd	M - am; Th & F - All	English	Th & F - All	Math	W & Th - All
Middle Level	Th & F - All	Music	T & Th - 4 hrs/day	Physical Ed	T - F - am
Social Studies	MAT: W & Th - All Undg: T & F - All	Special Ed	T & Th - am; F - All	Theatre	T- am & F - All