07.31.18

Richard W. Riley College of Education, Winthrop University
SPECIAL EDUCATION <u>INTERNSHIP I</u> EVALUATION REPORT

Teacher Candidate Name:		WU ID#:		
School:		Grade:	Date:	
Mentor Teacher Name:		University Supervisor Name:		

OBSERVATIONS	Lesson Content/Topic	Date
University Supervisor		
Mentor Teacher		
Site-Based Observer		

EVALUATION OUTCOMES	Below Expectations	Meets Expectations	Exceeds Expectations
Short Range Planning			
Instruction			
Environment			
Professionalism			
Special Education			

A teacher candidate must score a "Meets Expectations" rating or above in each performance domain to be scored as **Satisfactory**.
The teacher candidate is ☐ **Unsatisfactory**   ☐ **Satisfactory**

With my signature below, I attest to attending an introductory meeting, participating in the midterm/final [circle one] *evaluation conference, and agreeing with the data/ratings presented in the report.*

_____   _____   _____
Teacher Candidate   Mentor Teacher   University Supervisor

07.31.18

Directions: Please refer to the **Special Education Internship I Evaluation Scoring Rubric** when completing this form. The rubric provides detailed descriptions for teacher candidates at each of the following levels: **EE**= "Exceeds Expectations," **ME**= "Meets Expectations," and **BE**= "Below Expectations." **NO =** "No Opportunity" (*NA in the LiveText system*); this column should be used if a candidate has not yet had the opportunity to demonstrate a competency. Provide rating explanations under "Supporting Documentation and Evidence".

Domain 1: SHORT-RANGE PLANNING		BE	ME	EE	NO	SUPPORTING DOCUMENTATION and EVIDENCE
1.1	TC creates standards-based lessons in accordance with the requirements of the discipline, including learning objectives that are measurable, rigorous, and align with the standards. CEC K-12: 3.1, 5.1					
1.2	TC designs, selects, or modifies assessments that are aligned with lesson objectives. CEC K-12: 4.1					
1.3	TC uses data from formative, diagnostic, and summative assessments to guide instructional planning. CEC K-12: 3.2, 4.3					
1.4	TC plans differentiated instruction to address diverse learning needs.					

	Below Expectations	Meets Expectations	Exceeds Expectations
Overall rating for **short-range planning**			

Describe at least one **short-range planning** strength:	
List at least one **short-range planning** goal:	

07.31.18

Domain 2: INSTRUCTION		BE	ME	EE	NO	SUPPORTING DOCUMENTATION and EVIDENCE
2.1	TC effectively communicates appropriately challenging expectations to learners.					
2.2	TC differentiates instruction to meet the needs of diverse learners. CEC K-12: 5.3, 5.4, 5.5, 5.6					
2.3	TC demonstrates a thorough command of the content taught and appropriately addresses learner questions and misunderstandings related to the content. CEC K-12: 3.1					
2.4	TC measures student mastery of learning by using assessment strategies with established performance criteria. CEC K-12: 4.3					
2.5	TC provides specific and timely instructional feedback to students pertaining to stated outcomes. CEC 4.4					
2.6	TC uses appropriate voice tone and pacing to manage instruction/environment effectively.					
2.7	TC implements strategies that address the needs of learners from diverse cultural and/or linguistic backgrounds. CEC K-12: 2.2					

	Below Expectations	Meets Expectations	Exceeds Expectations
Overall rating for **instruction**			

Describe at least one **instruction** strength:	
List at least one **instruction** goal:	

07.31.18

Domain 3: ENVIRONMENT	BE	ME	EE	NO	SUPPORTING DOCUMENTATION and EVIDENCE
3.1 TC maintains a physically safe educational environment that is conducive to learning. CEC K-12: 6.1					
3.2 TC maintains a respectful, inclusive environment through which interactions (teacher/student, student/student) acknowledge and celebrate diverse backgrounds and cultures. CEC K-12: 6.1					
3.3 TC creates environments that promote positive social interaction and collaboration in the learning environment. CEC K-12: 6.1					
3.4 TC manages instructional routines and transitions between activities or classes in an efficient and orderly manner. CEC K-12: 6.2					

	Below Expectations	Meets Expectations	Exceeds Expectations
Overall rating for **environment**			

Describe at least one **environment** strength:	
List at least one **environment** goal:	

Domain 4: PROFESSIONALISM		BE	ME	EE	NO	SUPPORTING DOCUMENTATION and EVIDENCE
4.1	TC effectively co-teaches with the mentor teacher.					
4.2	TC establishes professional relationships with school personnel and students.					
4.3	TC demonstrates effective verbal communication that is appropriate for the intended audiences and uses standard English.					
4.4	TC demonstrates effective external written communication that is appropriate for the intended audience and uses standard English.					
4.5	TC adheres to the university and school/district rules, *Standards of Conduct for South Carolina Educators,* and FERPA requirements and acts appropriately when faced with legal issues with children. **					
4.6	TC demonstrates professional responsibility (e.g. preparedness, responsibility, initiative, time management)					
4.7	TC is receptive to constructive criticism from mentor teacher, university supervisor, and administrators and incorporates feedback.					
4.8	TC uses self-reflection to evaluate and improve professional practice.					

** A *Below Expectations* rating on this item may result in failure for the internship.

	Below Expectations	Meets Expectations	Exceeds Expectations
Overall rating for **professionalism**			

Describe at least one **professionalism** strength:	
List at least one **professionalism** goal:	

Domain 5: SPECIAL Education	BE	ME	EE	NO	SUPPORTING DOCUMENTATION and EVIDENCE
5.1	TC plans lessons using augmentative and alternative communication systems and a variety of assistive technologies to support learning. CEC 3.2, 5.6					
5.2	Beginning special education professionals use strategies to enhance language development and communication skills of individuals with exceptionalities. CEC 3.2, 5.6					
5.3	Beginning special education professionals develop and implement a variety of education and transition plans for individuals with exceptionalities across a wide range of settings and different learning experiences in collaboration with individuals, families and teams. CEC 4.2, 4.3, 7.1					
5.4	TC practices within ethical guidelines and legal policies and procedures. CEC 1.1					
5.5	Beginning special education professionals understand how foundational knowledge and current issues influence professional practice. CEC 1.3					
5.6	Beginning special education professionals provide guidance and direction to para-educators, tutors and volunteers. CEC 7.4					

	Below Expectations	Meets Expectations	Exceeds Expectations	
Overall rating for **special education**				

Describe at least one **special education** strength:	
List at least one **special education** goal:	

SPECIAL EDUCATION <u>INTERNSHIP I</u> EVALUATION SCORING RUBRIC

	DOMAIN 1: PLANNING			
		Below Expectations	**Meets Expectations**	**Exceeds Expectations**
1.1	TC creates standards-based lessons in accordance with the requirements of the discipline, including learning objectives that are measurable, rigorous, and align with the standards. CEC K-12: 3.1, 5.1 InTASC 4, 7; CAEP 1.3, 1.4 SCTS 4.0 – Instruction (Standards and Objectives); Planning (Instructional Plans; Assessment)	Lesson plans do not align with unit goals. Some learning experiences included in the lessons do not meet any identified objectives or are developmentally inappropriate. Learning experiences are passive and do not ensure student engagement. Lesson plans do not meet expectations of the discipline.	Lesson plans are aligned with long-range goals and learning experiences are designed to achieve stated objectives. Lesson plans meet expectations of the discipline. Learning objectives are measureable, appropriately challenging, and align with the standards.	Lesson plans are aligned with long-range goals and learning experiences are designed to achieve stated objectives, and **ensure student engagement**. Lesson plans meet expectations of the discipline. Learning objectives are measureable, appropriately challenging, and align with the standards.
1.2	TC designs, selects, or modifies assessments that are aligned with lesson objectives. CEC K-12: 4.1 InTASC 6, 7; CAEP 1.2 SCTS 4.0 – Planning (Instructional Plans; Assessment)	Assessments do not align with lesson objectives, or no assessments are identified.	Lesson assessments align with lesson objectives and occur at least once during the lesson.	**Informal and formal** lesson assessments are appropriate (for age and knowledge level), align with lesson objectives, and occur at **various points during the lesson**.
1.3	TC uses data from formative, diagnostic, and summative assessments to guide instructional planning. CEC K-12: 3.2, 4.3 InTASC 6, 7; CAEP 1.2 SCTS 4.0 – Planning (Instructional Plans; Assessment)	TC does not gather or examine student performance data or does not use data appropriately in the planning process.	TC uses student performance data (from previous assessments or pre-assessment) to guide instructional strategies.	TC gathers and uses learner performance data from a **variety** of assessments to **modify lesson objectives** and instructional plans.
1.4	TC plans differentiated instruction to address diverse learning needs. CEC K-12: 5.3, 5.4, 5.5, 5.6 InTASC 1, 7 CAEP 1.4 SCTS 4.0 – Planning (Instructional Plans)	Lesson plans do not include strategies for differentiation. Lesson plans are developmentally appropriate but do not differentiate according to individual's abilities, interests, learning environments, and cultural and linguistic factors for individuals with exceptionalities nor meet requirements identified in IEPs and/or 504 plans.	Lesson plans include general strategies for addressing diverse learning needs. Plans are developmentally appropriate, and include a group-level connection to individual's abilities, interests, learning environments and cultural and linguistic factors in the selection, development, and adaptation of learning experiences for individuals with exceptionalities. Group-level differentiation meets	Lesson plans are developmentally appropriate and include a **detailed account** of how the lesson matches individual's abilities, interests, learning environments, and cultural and linguistic factors in the selection, development and adaptation of learning experiences for individuals with exceptionalities. Such differentiation is based on formal and informal assessment information. Lesson

DOMAIN 1: PLANNING		
Below Expectations	**Meets Expectations**	**Exceeds Expectations**
	requirements identified in IEPs and/or 504 plans, as applicable.	plans include **specific strategies** for differentiation of **teaching procedures/pacing** to address diverse learning needs. Plans meet requirements identified in IEPs and/or 504 plans, as applicable.

DOMAIN 2: INSTRUCTION			
	Below Expectations	**Meets Expectations**	**Exceeds Expectations**
2.1 TC effectively communicates appropriately challenging expectations to learners. CEC K-12: 5.2 CAEP 1.4 SCTS 4.0- Instruction (Standards and Objectives; Activities and Materials); Environment (Expectations)	TC does not communicate expectations for what students will know and be able to by the end of the lesson.	TC communicates appropriately challenging expectations for what students will know and be able to do by the end of the lesson.	TC communicates appropriately challenging expectations for what learners will know and be able to do by the end of the lesson (or lesson series), while explaining the **purpose and relevance of the content**.
2.2 TC differentiates instruction to meet the needs of diverse learners. CEC K-12: 5.3, 5.4, 5.5, 5.6 CAEP 1.4 SCTS 4.0 – Instruction (Motivating Students; Activities and Materials; Teacher Content Knowledge; Teacher Knowledge of Students)	TC does not attempt to differentiate instruction.	TC uses general strategies to differentiate instruction in an attempt to meet the needs of diverse learners.	TC uses a **variety of specific** instructional strategies for meeting the needs of diverse learners.
2.3 TC demonstrates thorough command of the content taught and appropriately addresses learner questions and misunderstandings related to the content. CEC K-12: 3.1 InTASC 4; CAEP 1.3; SCTS 4.0 – Instruction (Presenting Instructional Content; Academic	TC presentation of content has misinformation and lacks clarity.	TC presentation of content is clear and accurate. TC correctly addresses learner questions and misconceptions.	TC's presentation of content is clear, **precise**, and accurate. The TC uses content knowledge to field questions, **make connections,** and address misconceptions.

DOMAIN 2: INSTRUCTION			
	Below Expectations	**Meets Expectations**	**Exceeds Expectations**
	Feedback; Teacher Content Knowledge; Teacher Knowledge of Students)			
2.4	TC measures student mastery of learning by using assessment strategies with established performance criteria. CEC K-12: 4.3 InTASC 6 SCTS 4.0 – Instruction (Standards and Objectives)	TC does not establish performance criteria for assessments and/or does not conduct assessment of learning.	TC measures student mastery of learning through assessments (e.g. checks for understanding, quizzes, probing questions) with established performance criteria.	TC uses **multiple** assessments (e.g., checks for understanding, quizzes, probing questions) with established performance criteria **throughout instruction** to measure mastery of learning. **In addition, candidate provides opportunities for individual learners to self-check during the lesson.**
2.5	TC provides specific and timely instructional feedback to students pertaining to stated outcomes. CEC K-12: 4.1 InTASC 6 SCTS 4.0 – Instruction (Motivating Students; Academic Feedback)	TC rarely provides feedback or feedback is unrelated to lesson objectives.	TC provides general instructional feedback to students related to lesson objectives. Feedback is based on class-wide or individual responses.	TC provides **specific**, corrective, and **timely** instructional feedback to students related to lesson objectives. Feedback is based on class-wide or individual responses.
2.6	TC uses appropriate voice tone and pacing to manage instruction/environment effectively. SCTS 4.0 – Instruction (Lesson Structure and Pacing; Presenting Instructional Content)	TC voice tone is inappropriate for managing instruction/environment. Lesson pacing interferes with student learning.	TC demonstrates effective teaching and communication skills through appropriate voice tone and lesson pacing/sequence.	TC demonstrates effective teaching and communication skills by **varying** voice tone and **changing** the pacing/sequence of the presentation based upon student feedback during lesson.
2.7	TC implements strategies that address the needs of learners from diverse cultural and linguistic backgrounds. CEC 2.2 CAEP 1.4 SCTS 4.0 – Instruction (Motivating Students; Teacher Knowledge of Students)	.TC makes no attempt to integrate cultural and linguistic backgrounds into instruction or learning experiences. TC exhibits a "one size fits all" approach to content presentation and learning experiences, ignoring cultural and linguistic backgrounds.	TC addresses the needs of students from diverse cultural and/or linguistic backgrounds with general strategies or learning experiences such as providing examples from different cultures or using multiple methods for presenting content.	TC uses strategies that address the needs of **individual** learners from diverse cultural backgrounds including strategies such as providing examples that are **relevant to specific culture** or using multiple methods for presenting content.

		Below Expectations	Meets Expectations	Exceeds Expectations
	DOMAIN 3: ENVIRONMENT			
3.1	TC maintains a physically safe educational environment that is conducive to learning. CEC K-12: 6.1 SCTS 4.0 – Instruction (Lesson Structure and Pacing); Environment (Environment)	TC does not follow safety procedures, which results or could result in lack of learning and/or student harm.	TC follows the mentor teacher's procedures to physically arrange the classroom to avoid distractions and ensure safe use of materials.	TC follows safety procedures and **makes adjustments** to the physical environment to **promote learning**, avoid distractions, and ensure safe use of materials.
3.2	TC maintains a respectful, inclusive environment through which interactions (teacher/student, student/student) acknowledge and celebrate diverse backgrounds and cultures. InTASC 2 SCTS 4.0 – Environment (Respectful Culture)	TC responds to students with bias toward students who differ by gender, ethnicity, exceptionality, sexual orientation, or social economic status. TC tolerates bullying and/or disrespectful peer interactions.	TC addresses student difficulties, concerns, and questions without bias towards gender, ethnicity, exceptionality, sexual orientation, or social economic status. TC works to establish a bully-free environment and foster interactions which exhibit awareness of students' background and culture and are free from unhealthy conflict, sarcasm, and put-downs	TC responds **positively** to learner difficulties, concerns, and questions without bias towards gender, ethnicity, exceptionality, sexual orientation, or socio-economic status. **TC establishes a bully-free environment and considers proactive measures to foster classroom community and respect for diversity** which acknowledge and celebrate all students' background and culture. TC ensures all interactions are free from unhealthy conflict, sarcasm, and put-downs.
3.3	TC creates environments that promote positive social interaction and collaboration in the learning environment. CEC K-12: 6.1 InTASC 3 SCTS 4.0 – Instruction (Lesson Structure and Pacing; Activities and Materials; Grouping Students); Environment (Environment; Respectful Culture)	TC rarely uses strategies that promote student social interaction.	TC implements instructional activities (partner and group work, procedures, project-based learning, etc.) to support positive social interactions and productive teamwork.	TC structures instructional **and non-instructional routines** and activities (partner and group work, procedures, project-based learning, etc.) to support positive social interactions, productive teamwork, and **collaborative learning**.

07.31.18

DOMAIN 3: ENVIRONMENT			
	Below Expectations	**Meets Expectations**	**Exceeds Expectations**
3.4	TC implements ineffective procedures for managing routines and transitions resulting in reduced active engagement in instructional activities and increased problem behavior.	TC follows the mentor teacher's procedures for managing instructional and non-instructional routines (e.g., bathroom breaks, sharpening pencils, turning in work), and transitions.	TC **follows and makes appropriate adjustments to** the mentor teacher's procedures for managing instructional and non-instructional routines (e.g., bathroom breaks, sharpening pencils, turning in work), and transitions.

Row 3.4 descriptor column: TC manages instructional routines and transitions between activities or classes in an efficient and orderly manner.

InTASC 3
SCTS 4.0 – Instruction (Activities and Materials) Environment (Expectations; Managing Student Behavior)

DOMAIN 4: PROFESSIONALISM			
	Below Expectations	**Meets Expectations**	**Exceeds Expectations**
4.1 TC effectively co-teaches with the mentor teacher.	TC does not engage in co-teaching with the mentor teacher.	TC follows the guidance of the mentor teacher to plan and implement co-taught lessons.	TC **collaborates with the mentor** teacher to plan and implement co-taught lessons.
4.2 TC establishes professional relationships with school personnel and students. InTASC 10	TC exhibits unprofessional behaviors that damage relationships with school personnel (e.g. colleagues, administrators, mentor teachers, other school staff members, and university supervisor) or students.	TC conducts self in a professional manner when interacting with school personnel (e.g. colleagues, administrators, mentor teachers, other school staff members, and university supervisor) and students in and away from the school environment.	TC not only conducts self in a professional manner, **but, also, takes initiative to establish positive relationships with school personnel** (e.g. colleagues, administrators, mentor teachers, other school staff members, and university supervisor) and students in and away from the school environment.
4.3 TC demonstrates effective verbal communication that is appropriate for the intended audiences and uses standard English.	TC's verbal communication is not appropriate for students and/or professionals and/or does not reflect standard English conventions.	TC's verbal communication is appropriate for students and professionals and reflects standard English conventions.	TC's verbal communication **integrates professional vocabulary** which is appropriate for students and professionals and reflects standard English conventions.
4.4 TC demonstrates effective external written communication that is appropriate for the intended audience and uses standard English.	TC's external written communication is not appropriate for students and/or professionals and/or does not reflect standard English conventions (i.e., frequent or substantive errors in writing mechanics and/or sentence structure).	TC's external written communication is appropriate for students and caregivers and reflects standard English conventions (i.e., few errors in writing mechanics and sentence structure).	TC's external written communication is **clear and appropriate for varied audiences**. Communication reflects standard English conventions (i.e., no errors in writing mechanics and sentence structure) and **includes proficient use of professional language**.

DOMAIN 4: PROFESSIONALISM			
	Below Expectations	**Meets Expectations**	**Exceeds Expectations**
4.5 TC adheres to the university and school/district rules, *Standards of Conduct for South Carolina Educators,* and FERPA requirements and acts appropriately when faced with legal issues with children. ** InTASC 9	TC violates one or more of the school/district rules, *Standards of Conduct for South Carolina Educators,* or FERPA requirements, and/or the TC's lack of actions on legal issues involves harm to the children served.	TC's conduct conforms to school/district rules as well as the *Standards of Conduct for South Carolina Educators.* The TC observes confidentiality of student information (FERPA). The TC acts appropriately when faced with legal issues facing the children he/she serves.	TC meets all requirements at the acceptable level and **demonstrates an advocacy position** when discussing or acting upon legal issues related to students.
4.6 TC demonstrates professional responsibility (e.g. preparedness, responsibility, initiative, time management) SCTS 4.0 – Environment (Environment) Professionalism (Growing and Developing Professionally)	TC is not prepared to teach each day. Lesson plans may be missing or incomplete; materials may not be organized in advance; others (assistants or colleagues) may not be informed of their instructional roles for the lesson. Lack of preparedness and initiative negatively impacts student learning opportunities.	TC comes to the classroom prepared for each day. TC prepares plans in advance and discusses them with the mentor teacher. TC is organizes materials and activities in advance.	TC comes to the classroom prepared for each day and **displays a high degree of organization**. Plans are prepared in advance and discussed with mentor teacher. TC is organizes materials and activities in advance and **takes initiative for various classroom responsibilities**.
4.7 TC is receptive to constructive criticism from mentor teacher, university supervisor, and administrators and incorporates feedback. SCTS 4.0 – Professionalism (Growing and Developing Professionally)	TC is argumentative, oppositional, or defensive when receiving constructive feedback or professional learning. TC makes no attempt to incorporate appropriate feedback from others (i.e., planning, instruction, assessment, management, communication, and/or dispositions).	TC receives feedback in a mature manner and appropriately incorporates appropriate feedback from others (i.e., planning, instruction, assessment, management, communication, and/or dispositions).	TC **seeks and is receptive to constructive feedback.** TC receives feedback in a mature manner and appropriately incorporates appropriate feedback from others (i.e., planning, instruction, assessment, management, communication, and/or dispositions).
4.8 TC uses self-reflection to evaluate and improve professional practice. InTASC 9 SCTS 4.0 – Professionalism (Reflecting on Teaching)	TC's reflections include general statements not supported by specific examples and plans for change are not included.	TC's reflections include specific statements supported by evidence (assessment data, observation, student behavior, artifacts, etc.) to improve instruction and student learning.	TC's reflections include specific statements supported by evidence (assessment data, observation, student behavior, artifacts, etc.). Reflections include **detailed explanations of strategies** that will be used to improve instruction and student learning.

** A *Below Expectations* rating on this item may result in failure for the internship

DOMAIN 5: SPECIAL EDUCATION			
	Below Expectations	**Meets Expectations**	**Exceeds Expectations**
5.1 CEC 3.2, 5.6 TC plans lessons using augmentative and alternative communication systems and a variety of assistive technologies to support learning.	Lesson plans do not include evidence of augmentative and alternative communication systems or assistive technologies to support communication or learning of students with exceptionalities.	Lesson plans include evidence of augmentative and alternative communication systems and a variety of assistive technologies to support communication and learning of students with exceptionalities.	Lesson plans include evidence of individualized augmentative and alternative communication systems and a variety of assistive technologies to support student communication tied specifically to specific standards communication .
5.2 CEC 3.2, 5.6 Beginning special education professionals use strategies to enhance language development and communication skills of individuals with exceptionalities.	TC does not implement strategies that enhance language development and communication skills of individuals with exceptionalities.	TC uses strategies that enhance language development and communication skills of individuals with exceptionalities.	TC uses evidence-supported strategies with individuals with exceptionalities specifically designed to teach language development and communication skills integrated with content specific lessons.
5.3 CEC 4.2, 4.3, 7.1 Beginning special education professionals develop and implement a variety of education and/or transition plans for individuals with exceptionalities across a wide range of settings and different learning experiences in collaboration with individuals, families and teams.	TC does not participate in the development of education and/or transition plans.	TC participates in collaborative efforts in developing and presenting education and/or transition plans at appropriate meetings with team members and families and has evidence of implementation of the plans.	TC takes the lead in developing collaborative education and/or transition plans and delivering those plans at appropriate meetings with team members and families and presents evidence of implementation of the plans.
5.4 CEC 1.1 TC practices within ethical guidelines and legal policies and procedures.	TC does not show consistent use of professional ethical principles and professional practice within their daily activities and instruction.	TC consistently uses CEC professional ethical principles and professional practice within their daily activities and instruction.	TC uses and is recognized for use of CEC professional ethical principles and professional practice within their daily activities and instruction in and out of the school environment.
5.5 CEC 1.3 Beginning special education professionals understand how foundational knowledge and current issues influence professional practice.	TC does not perform in a manner that evidences knowledge of current educational practices and foundational knowledge.	TC is current on foundational knowledge and educational practices.	TC is current on foundational knowledge and educational practices and adjusts classroom activities accordingly.
5.6 CEC 7.4 Beginning special education professionals provide guidance and direction to paraeducators, tutors, and volunteers.	TC does not provide evidence of collaborating appropriately or effectively with related service personnel.	TC collaborates with related service personnel in a collaborative effort to support the IEP needs of individuals with exceptionalities.	TC provides plans and directives and works with multiple related service personnel in a collaborative effort to support the IEP needs of individuals with exceptionalities.