

INTERN/MENTOR TEACHER TRANSITION PLAN for May, 2024 Graduates- Fairfield
(This is ONLY a model to help organize internship. This is not a requirement)

WEEK OF:	Subject 1	Subject 2	Subject 3	Subject 4	Subject 5	Other	INTERN RESPONSIBILITIES
Jan 1	MI	MI	MI	MI	MI	MI	<ul style="list-style-type: none"> Begin semester in host school – attend professional development/faculty sessions – get acquainted with faculty in the building (if you are moving to a new placement), share calendar for the spring semester with mentor and discuss important expectations and dates Co-Plan and co-teach with mentor Remember edTPA requirements this semester – through your capstone course (edTPA due dates, etc. <u>are listed at the end of this transition calendar.</u>)
Jan 8	MI	MI	MI	MI	MI	MI	<ul style="list-style-type: none"> Co-Plan and co-teach lessons with mentor teacher
Jan 15	MI	MI	MI	MI	MI	MI	<ul style="list-style-type: none"> Continue planning and co-teaching with mentor Intern plans for the teaching of 1 subject/class period <u>every day</u> Wednesday, January 17– Required Education Career Fair – 10:00-12:30 – McBryde Hall – Interviews to follow in the afternoon
Jan 22	I	MI	MI	MI	MI	MI	<ul style="list-style-type: none"> Continue planning and co-teaching with mentor, solo teaching Intern plans/teaches 1 subject/class period <u>every day</u> Intern plans for the teaching of 2 subjects/class periods for the next week
Jan 29	I	I	MI	MI	MI	MI	<ul style="list-style-type: none"> Continue planning and co-teaching with mentor, solo teaching Intern plans/teaches 2 subjects/class periods <u>every day</u> Intern plans for the teaching of 3 subjects/class periods for the next week
Feb 5	I	I	I	MI	MI	MI	<ul style="list-style-type: none"> Continue planning and co-teaching with mentor, solo teaching Intern plans/teaches 3 subjects/class periods <u>every day</u> Intern plans for the teaching of 4 subjects/class periods for the next week
Feb 12	I	I	I	I	MI	MI	<ul style="list-style-type: none"> Continue planning and co-teaching with mentor, solo teaching Intern plans/teaches 4 subjects/class periods <u>every day</u> Intern plans for full-time teaching to begin next week (<i>Remember, there will be a balance of co-teaching and solo teaching</i>) Midterm conferences Thursday, February 15– Wednesday, February 21
Feb 19							Intercession

IO/MI= Intern Observes and Co-Teaches Segments of lessons MI= Intern and Mentor Co-teach and share the lead in all aspects of teaching
I = Intern takes lead for co-teaching and solo teaching experiences that include planning, instruction, assessment and managing the environment

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Feb 26							<ul style="list-style-type: none"> • FULL TIME TEACHING (co-teaching/solo) • Midterm Conferences conclude by <u>Wednesday – February 21</u> • <u>Full-time teaching goes from February 26 – March 29</u>
Mar 4							<ul style="list-style-type: none"> • FULL TIME TEACHING (co-teaching/solo)
Mar 11							<ul style="list-style-type: none"> • FULL TIME TEACHING (co-teaching/solo)
Mar 18							<ul style="list-style-type: none"> • FULL TIME TEACHING (co-teaching/solo) • FULL TIME TEACHING ends March 29
Mar 25							<ul style="list-style-type: none"> • Work with mentor on slowly giving back subjects/class periods • Intern is still responsible for the planning/teaching of 3 subjects/classes every day • Continue teaching and co-teaching with mentor
Apr 1							Spring Break
Apr 8			MI	MI	MI	MI	<ul style="list-style-type: none"> • Continue teaching and co-teaching with mentor • Intern still responsible for planning/teaching 2 subjects/classes every day • Intern may continue to teach/co-teach in own classroom and/or co-teach in other classrooms (set up by mentor teacher) • <u>Final evaluation conferences Thursday, April 11 – Wednesday, April 17</u>
April 15	MI	MI	MI	MI	MI	MI	<ul style="list-style-type: none"> • <u>Apr. 19 – Final day of internship ☺</u> • <u>April 22-May 3 – days available for make-up in internship</u>

***** In addition to the dates listed above, designated edTPA dates are listed below. Program areas will determine/communicate to interns if following the “Submission Cycle 1 Calendar Dates” or the “Submission Cycle 2 Calendar Dates”**

Submission Cycle 1 Dates: (scores from Cycle I submission will be back March 30 from Pearson)

edTPA Friday workdays on campus- January 19, February 9, and February 23

edTPA uploaded to SLL – Date chosen and communicated by program area

edTPA portfolio submission – week of March 4

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Submission Cycle 2 Dates: (scores from Cycle 2 submission will be back April 12 from Pearson)
edTPA Friday workdays on campus – January 26, February 16, and March 1
edTPA uploaded to SLL – Date chosen and communicated by program area
edTPA portfolio submission – week of March 25

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