

**INTERN/MENTOR TEACHER TRANSITION PLAN for May, 2026 Graduates**  
**(This is ONLY a model to help organize internship. This is not a requirement)**

| WEEK OF:  | Subject 1 | Subject 2 | Subject 3 | Subject 4 | Subject 5 | Other | INTERN RESPONSIBILITIES   |
|-----------|-----------|-----------|-----------|-----------|-----------|-------|---|
| Jan 2 & 5 | MI        | MI        | MI        | MI        | MI        | MI    | <ul style="list-style-type: none"> <li>Begin semester in host school – attend professional development/faculty sessions – get acquainted with faculty in the building (if you are moving to a new placement), share calendar for the spring semester with mentor and discuss important expectations and dates</li> <li>Co-Plan and co-teach with mentor</li> <li><b>Remember edTPA requirements this semester – through your capstone course (edTPA due dates, etc. <u>are listed at the end of this transition calendar.</u>)</b></li> </ul> |
| Jan 12    | MI        | MI        | MI        | MI        | MI        | MI    | <ul style="list-style-type: none"> <li>Co-Plan and co-teach lessons with mentor teacher</li> </ul>  |
| Jan 19    | I         | MI        | MI        | MI        | MI        | MI    | <ul style="list-style-type: none"> <li>Continue planning and co-teaching with mentor, solo teaching</li> <li>Intern plans/teaches 1 subject/class period <u>every day</u></li> <li>Intern plans for the teaching of 2 subjects/class periods for the next week</li> <li><b><u>Wednesday, January 21</u> – Required Education Career Fair – 10:30-12:30 – Richardson Ballroom – Interviews to follow in the afternoon</b></li> </ul>   |
| Jan 26    | I         | I         | MI        | MI        | MI        | MI    | <ul style="list-style-type: none"> <li>Continue planning and co-teaching with mentor, solo teaching</li> <li>Intern plans/teaches 2 subjects/class periods <u>every day</u></li> <li>Intern plans for the teaching of 3 subjects/class periods for the next week</li> </ul>   |
| Feb 2     | I         | I         | I         | MI        | MI        | MI    | <ul style="list-style-type: none"> <li>Continue planning and co-teaching with mentor, solo teaching</li> <li>Intern plans/teaches 3 subjects/class periods <u>every day</u></li> <li>Intern plans for the teaching of 4 subjects/class periods for the next week</li> </ul>   |
| Feb 9     | I         | I         | I         | I         | MI        | MI    | <ul style="list-style-type: none"> <li>Continue planning and co-teaching with mentor, solo teaching</li> <li>Intern plans/teaches 4 subjects/class periods <u>every day</u></li> <li>Intern plans for full-time teaching to begin next week (<i>Remember, there will be a balance of co-teaching and solo teaching</i>)</li> <li><b>Midterm conferences <u>Monday, February 9– Wednesday, February 25</u></b></li> </ul>  |
| Feb 16    |           |           |           |           |           |       | <b>Spring Intercession</b>  |
| Feb 23    | I         | I         | I         | I         | I         | I     | <ul style="list-style-type: none"> <li><b>FULL TIME TEACHING begins February 23 (co-teaching/solo)</b></li> <li><b>Midterm conferences <u>Monday, February 9 – Wednesday, February 25</u></b></li> </ul>  |
| Mar 2     | I         | I         | I         | I         | I         | I     | <ul style="list-style-type: none"> <li><b>FULL TIME TEACHING (co-teaching/solo)</b></li> </ul>  |
| Mar 9     | I         | I         | I         | I         | I         | I     | <ul style="list-style-type: none"> <li><b>FULL TIME TEACHING (co-teaching/solo)</b></li> </ul>  |
| Mar 16    | I         | I         | I         | I         | I         | I     | <ul style="list-style-type: none"> <li><b>FULL TIME TEACHING (co-teaching/solo)</b></li> </ul>  |

IO/MI= Intern Observes and Co-Teaches Segments of lessons

MI= Intern and Mentor Co-teach and share the lead in all aspects of teaching

I = Intern takes lead for co-teaching and solo teaching experiences that include planning, instruction, assessment and managing the environment

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|                 |    |    |    |    |    |    |   |
|-----------------|----|----|----|----|----|----|---|
| <b>Mar 23</b>   | I  | I  | I  | I  | I  | I  | • <b>FULL TIME TEACHING (co-teaching/solo)</b>  |
| <b>Mar 30</b>   | I  | I  | I  | I  | I  | I  | • <b>FULL TIME TEACHING ends April 3</b><br>• Work with mentor on a plan to slowly give back subjects/class periods   |
| <b>Apr 6</b>    | I  | I  | MI | MI | MI | MI | <b>Spring Break</b>   |
| <b>April 13</b> | MI | MI | MI | MI | MI | MI | • Intern continue to teach/co-teach in own classroom and/or co-teach/assist in other classrooms (set up by mentor teacher)<br>• <u>Final evaluation conferences Monday, April 13 – Thursday, April 23</u><br>• <u>Friday, Apr. 17</u> – Final day of internship 😊<br>• <u>Monday, April 20 – Friday, May 1</u> - Days available for make-up in internship |

**\*\*\* In addition to the dates listed above, designated edTPA dates are listed below. Program areas will determine/communicate to interns if following the “Submission Cycle 1 Calendar Dates” or the “Submission Cycle 2 Calendar Dates”**

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- **Submission Cycle 1 Dates:** (scores from Cycle I submission will be back March 26 from Pearson) edTPA Friday workdays on campus- **January 23, February 6, and February 27**

edTPA uploaded to SLL – Date chosen and communicated by program area edTPA **portfolio submission – week of March 2 (March 5th 11:59 pm deadline)**

- **Submission Cycle 2 Dates:** (scores from Cycle 2 submission will be back April 9 from Pearson) edTPA Friday workdays on campus – **January 30, February 13, and March 6**

edTPA uploaded to SL&L – Date chosen and communicated by program area edTPA **portfolio submission – week of March 16 (March 19th 11:59 pm deadline)**

Please double check the Pearson website for correct dates and updates. [https://www.edtpa.com/PageView.aspx?f=GEN\\_ScoreReporting.html](https://www.edtpa.com/PageView.aspx?f=GEN_ScoreReporting.html)

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