

INTERN/MENTOR TEACHER TRANSITION PLAN for Internship I Fall, 2026
(This is ONLY a model to help organize internship. This is not a requirement)

WEEK OF:	Subject/ Class 1	Subject/ Class 2	Subject/ Class 3	Subject/ Class 4	Subject 5/Class	Other	INTERN RESPONSIBILITIES
July 27							- Begin Internship in host school on July 27 - Attend professional development/faculty sessions – get acquainted with faculty/staff, work with the mentor on classroom set-up and assist with any class preparations - Co-plan for first days of school
Aug 3	IO/MI	IO/MI	IO/MI	IO/MI	IO/MI	IO/MI	- First day of school – Aug. 3 - Get acquainted with students in the class(es) - Begin assisting with mentor duties - Required Seminar – “A Look into Internship I” - Wednesday, August 12 from 1:00-6:00 in Plowden Auditorium.
Aug 10	IO/MI	IO/MI	IO/MI	IO/MI	IO/MI	MI	- Continue getting to know students and assisting mentor with duties and responsibilities - Continue observing, co-planning and co-teaching small segments of lessons with mentor throughout the week
Aug 17	IO/MI	IO/MI	IO/MI	IO/MI	MI	MI	- Continue assisting mentor with duties and responsibilities and <u>begin</u> taking responsibility for small instructional and non-instructional activities (morning routines, attendance, routine class starting activities, etc.) - Begin co-teaching small segments of lessons with your mentor - Work with individual students/small groups of students
Aug 24	IO/MI	IO/MI	IO/MI	MI	MI	MI	<u>Aug 24</u> – Winthrop University classes begin at 5:00 PM. You are expected to attend your internship on August 25 for the full day, as you have been doing since August 4th. <u>Aug 25</u>– begin modified schedule in host school according to your program - Continue assisting mentor with duties and responsibilities and <u>begin</u> taking responsibility for small instructional and non-instructional activities (morning routines, attendance, routine class starting activities, etc.) - Co-teach at least <u>1 entire lesson</u> with mentor this week, in addition to co-teaching small segments of other subjects/classes (mentor is in the lead with planning and instruction) - Work with individual students/small groups of students

IO/MI= Intern Observes and Co-Teaches Small Segments

MI= Intern and Mentor Co-teach with mentor taking lead role in planning

I = Intern takes lead for co-teaching and solo teaching experiences that include planning, instruction, assessment, and managing the environment

INTERN/MENTOR TEACHER TRANSITION PLAN for Internship I Fall, 2026
(This is ONLY a model to help organize internship. This is not a requirement)

Aug 31	IO/MI	IO/MI	IO/MI	MI	MI	MI	- Take on more co-teaching portions of subjects/classes – (co-teach <u>at least 2 entire lessons</u>, in addition to co-teaching small segments of other subjects/classes – (mentor is in the lead with planning and instruction) - Continue assisting mentor with duties and responsibilities and <u>begin</u> taking responsibility for small instructional and non-instructional activities (morning routines, attendance, routine class starting activities, etc.)
Sept 7	IO/MI	IO/MI	MI	MI	MI	MI	- Co-teach at least <u>3 entire lessons</u>, in addition to co-teaching small segments of other subjects/classes – (mentor is in the lead with planning and instruction) - Continue assisting mentor with duties and responsibilities and <u>continue</u> taking responsibility for small instructional and non-instructional activities (morning routines, attendance, routine class starting activities, etc.)
Sept 14	IO/MI	MI	MI	MI	MI	MI	- Continue co-planning and co-teaching with mentor - Take over full responsibility for various routine activities (both instructional and non-instructional- morning exercises, attendance, routine class starting activities, etc.) - Mentor and Intern should mostly be co-teaching subjects/classes at this point, with the mentor in the lead
Sept 21	MI	MI	MI	MI	MI	MI	- Continue co-planning and co-teaching with mentor - Take over full responsibility for various routine activities (both instructional and non-instructional- morning exercises, attendance, routine class starting activities, etc.) - Monday, September 21-Friday, October 2 – mid-term evaluation conferences (supervisor, mentor, intern participating)
Sept 28	MI	MI	MI	MI	MI	MI	- Continue co-planning and co-teaching with mentor and taking responsibility for routine non-instructional/instructional activities - Mid-term evaluation conferences continue through Oct. 2
Oct 5							- Fall Intercession - Internship I midterm evaluation grades due Thursday, Oct. 8
Oct 12	I	I	MI	MI	MI	MI	Begin <u>planning to lead teach 1 lesson next week</u> using program lesson plan template required by supervisor and mentor teacher (<i>intern in the lead role of planning and instructing for this lesson but works with mentor for co-teaching</i>)

IO/MI= Intern Observes and Co-Teaches Small Segments

MI= Intern and Mentor Co-teach with mentor taking lead role in planning

I = Intern takes lead for co-teaching and solo teaching experiences that include planning, instruction, assessment, and managing the environment

INTERN/MENTOR TEACHER TRANSITION PLAN for Internship I Fall, 2026
(This is ONLY a model to help organize internship. This is not a requirement)

							<i>opportunities</i>) - Intern takes responsibility for material preparation, as well as lesson planning
Oct 19	I	I	I	MI	MI	MI	• <u>Teach 1 lesson using program lesson plan template</u> required by supervisor and mentor teacher (<i>intern in the lead role but works with the mentor for co-teaching opportunities</i>) This is 1 lesson for the week, NOT 1 lesson per day. • <u>Continue planning/co-planning to lead teach 2 lessons next week</u> (<i>intern in lead role of planning and instructing but works with mentor for co-teaching opportunities</i>) - Intern takes responsibility for material preparation, as well as lesson planning
Oct 26	I	I	MI	MI	MI	MI	• <u>Teach 2 lessons using program lesson plan template</u> required by supervisor and mentor teacher (<i>intern in the lead role but works with the mentor for co-teaching opportunities</i>) This is 2 lessons for the week, NOT 2 lessons per day. • <u>Continue planning/co-planning to lead teach 3 lessons next week</u> (<i>intern in lead role of planning and instructing but works with mentor for co-teaching opportunities</i>) - Intern takes responsibility for material preparation, as well as lesson planning
Nov 2	I	I	MI	MI	MI	MI	• <u>Teach 3 lessons using program lesson plan template</u> required by supervisor and mentor teacher (<i>intern in the lead role but works with the mentor for co-teaching opportunities</i>) This is 3 lessons for the week, NOT 3 lessons per day. • <u>Continue planning for teaching/co-planning/co-teaching at least 2 lessons next week</u> using lesson plan template required by supervisor and mentor teacher - <u>Infusing technology required in lessons</u> • November 13 – <u>Required Session</u> – Panel Discussion: Tips from School Districts...Techniques for Successful Job Hunting and Interviewing – 3:15-4:30 (location TBA – date subject to change, based on HR Director schedules)
Nov 9	I	MI	MI	MI	MI	MI	• <u>Teach 2 lessons using program lesson plan template</u> required by supervisor and mentor teacher and <u>continue planning for teaching/co-teaching at least 1 lesson next week</u> using lesson plan template required by supervisor and mentor teacher - <u>Infusing technology required in lessons</u>
Nov 16	I	MI	MI	MI	MI	MI	• <u>Teach 1 lesson on program lesson plan template <i>infusing technology</i></u> into your lesson and continue to co-plan/co-teach for remainder of classes or subjects • Continue co-teaching with mentor for all subjects/classes • Final evaluation conferences – Monday, November 17 – Wednesday, November 25

IO/MI= Intern Observes and Co-Teaches Small Segments

MI= Intern and Mentor Co-teach with mentor taking lead role in planning

I = Intern takes lead for co-teaching and solo teaching experiences that include planning, instruction, assessment, and managing the environment

INTERN/MENTOR TEACHER TRANSITION PLAN for Internship I Fall, 2026
(This is ONLY a model to help organize internship. This is not a requirement)

Nov 23	I	MI	MI	MI	MI	MI	• Teach 1 lesson on program lesson plan template <i>infusing technology</i> into your lesson and continue to co-plan/co-teach for remainder of classes or subjects • Continue co-teaching with mentor for all subjects/classes
Nov 30							• Continue co-teaching with mentor for all subjects/classes
Dec 7	MI/IO	MI/IO	MI/IO	MI/IO	MI/IO	MI/IO	• <u>Tuesday, Dec 8</u> – Study Day (Interns do NOT have to report to host schools on Study Day or during exam week) • <u>Dec. 9-15</u> Final Exams
Dec 14	MI/IO	MI/IO		MI/IO	MI/IO	MI/IO	• <u>Dec 16</u> – Required - “<i>Intern II Boot Camp</i>”- 8:00- 4:30 (information forthcoming – Make sure to check email communication regularly for updates) • <u>Dec 17</u> - Report to your host school all day, every day, until your school district releases teachers for winter break.

IO/MI= Intern Observes and Co-Teaches Small Segments

MI= Intern and Mentor Co-teach with mentor taking lead role in planning

I = Intern takes lead for co-teaching and solo teaching experiences that include planning, instruction, assessment, and managing the environment