

# ANGELA MARTIN

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## EDUCATION

**Bachelor of Science in Business Administration – Concentration in Accounting** Expected May 2026  
Winthrop University, Rock Hill, SC GPA: 3.7

**Study Abroad Program** January 2024 – April 2024  
Universidad de Seville, Sevilla, Spain

- Enhanced business acumen and cross-cultural communication skills in a global learning environment.

## CERTIFICATIONS

Microsoft **Excel** Certification | **QuickBooks** Certified User | **Intuit** Bookkeeping Certification

## EXPERIENCE

**Accounting and Excel Tutor** August 2025 – Present  
Winthrop University Academic Success Center, Rock Hill, SC

- Lead one-on-one and group tutoring sessions for 15+ undergraduate students, teaching basic-to-advanced concepts such as journal entries, financial statement analysis, and Excel functions (VLOOKUP, PivotTables).

**Accounting Intern** January 2025 – April 2025  
The Nest Egg Group, Charlotte, NC

- Reconciled accounts and prepared variance analysis for monthly budget reports.
- Supported internal audit by compiling documentation and assisting with payroll and purchasing walkthroughs.
- Tracked 150+ fixed assets in Microsoft Dynamics, ensuring accurate depreciation schedules.
- Reviewed 250+ expense reports with 4-person team; flagged discrepancies and ensured policy compliance.

**Accounting Intern** May 2025 – August 2025  
Garnet & Gold CPAs, Rock Hill, NC

- Assisted with month-end close procedures and bank reconciliations for 10+ small business clients.
- Prepared journal entries and reviewed general ledgers to ensure compliance with GAAP.
- Used QuickBooks to enter and categorize transactions, increasing processing accuracy by 15%.
- Supported tax preparation process during busy season, including gathering documentation and verifying 1099s.

**Volunteer Tax Preparer – IRS VITA Program** January 2025 – April 2025  
United Way, York, SC

- Prepared and filed federal and state income tax returns for 25+ diverse clients, including low-income taxpayers.
- Ensured 100% compliance with IRS guidelines through accurate data entry and confidential client interviews.

**Accounting Research Course (ACCT 695)** August 2023 – December 2023  
Winthrop University College of Business and Technology, Rock Hill, SC

- Analyzed effects of ASC 842 implementation on balance sheets and debt ratios of S&P 500 companies, comparing financial metrics in detailed report and presenting findings to audience of 25+ students.

## PROFESSIONAL DEVELOPMENT

**AMPD Program (Accounting Mentorship and Professional Development)** January 2025 – Present  
Winthrop University College of Business and Technology, Rock Hill, SC

- Engage in mentorship, networking, and career readiness activities with accounting professionals.

**President, Beta Alpha Psi – Accounting Honor Society** August 2025 – Present  
Winthrop University College of Business and Technology, Rock Hill, SC

- Led a chapter of 30+ student members in professional development activities and service learning.
- Coordinated two employer panels and a CPA exam info session, increasing event attendance by 40%.