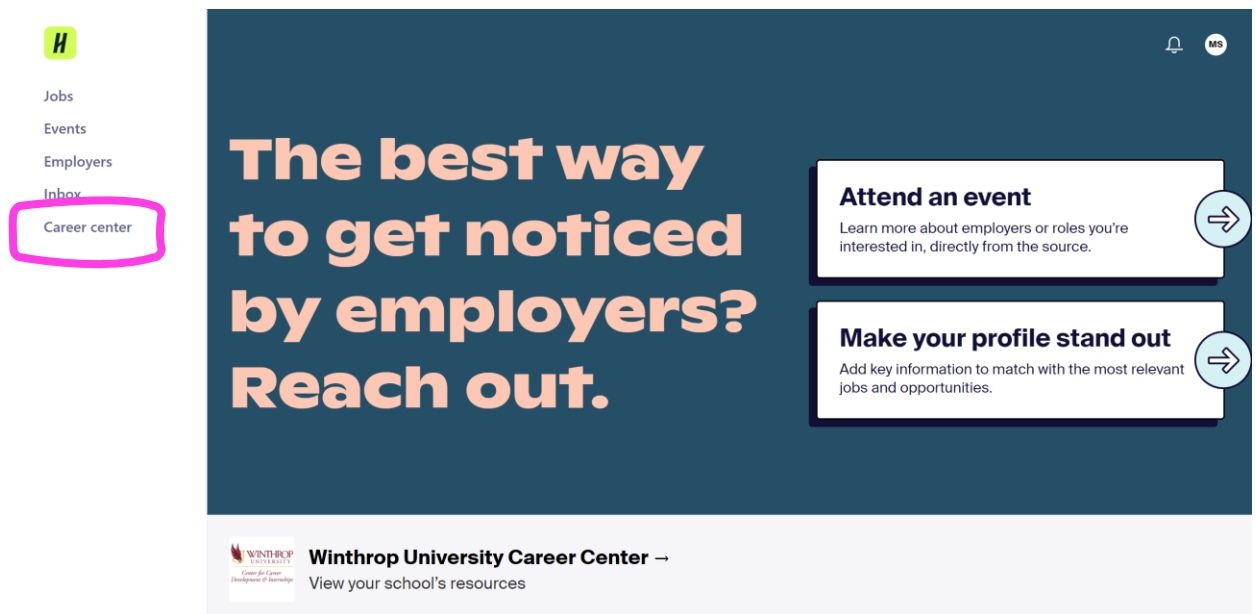


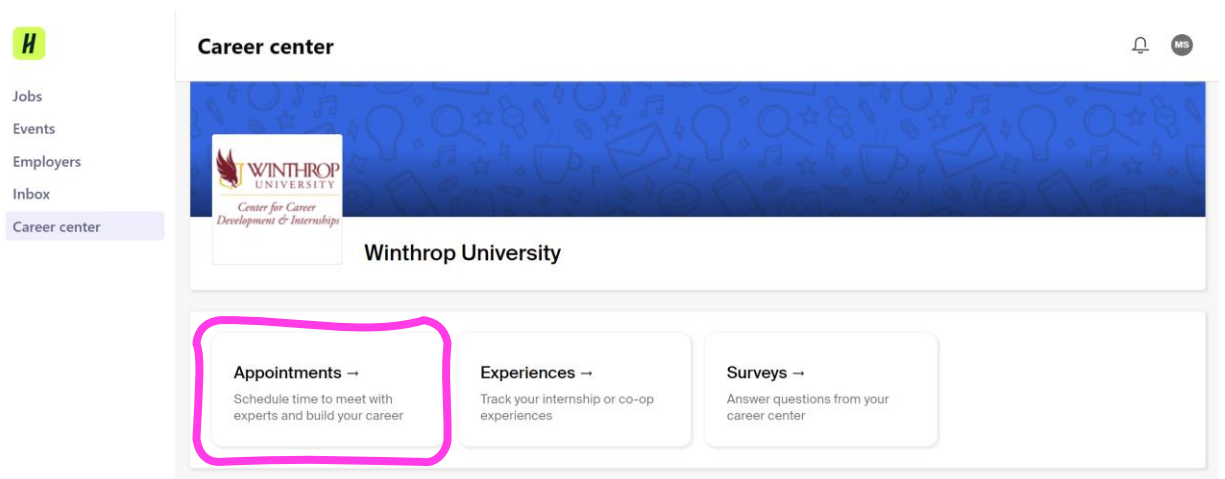
Handshake

Scheduling an Appointment in Handshake (Students)

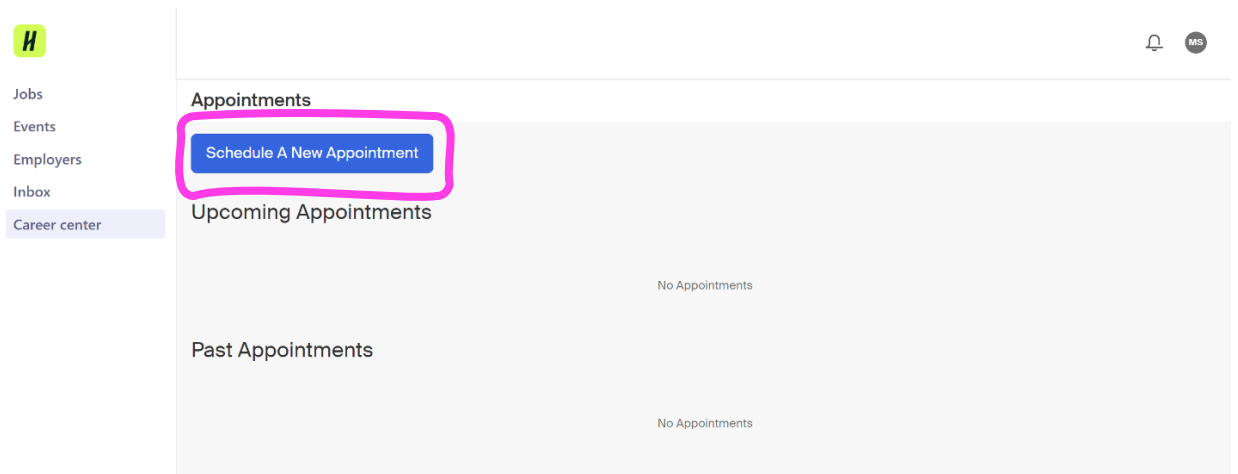
1. Log in to [Handshake](#) with your Winthrop email (@mailbox.winthrop.edu) and password.
2. Click **Career Center** on the left navigation menu.



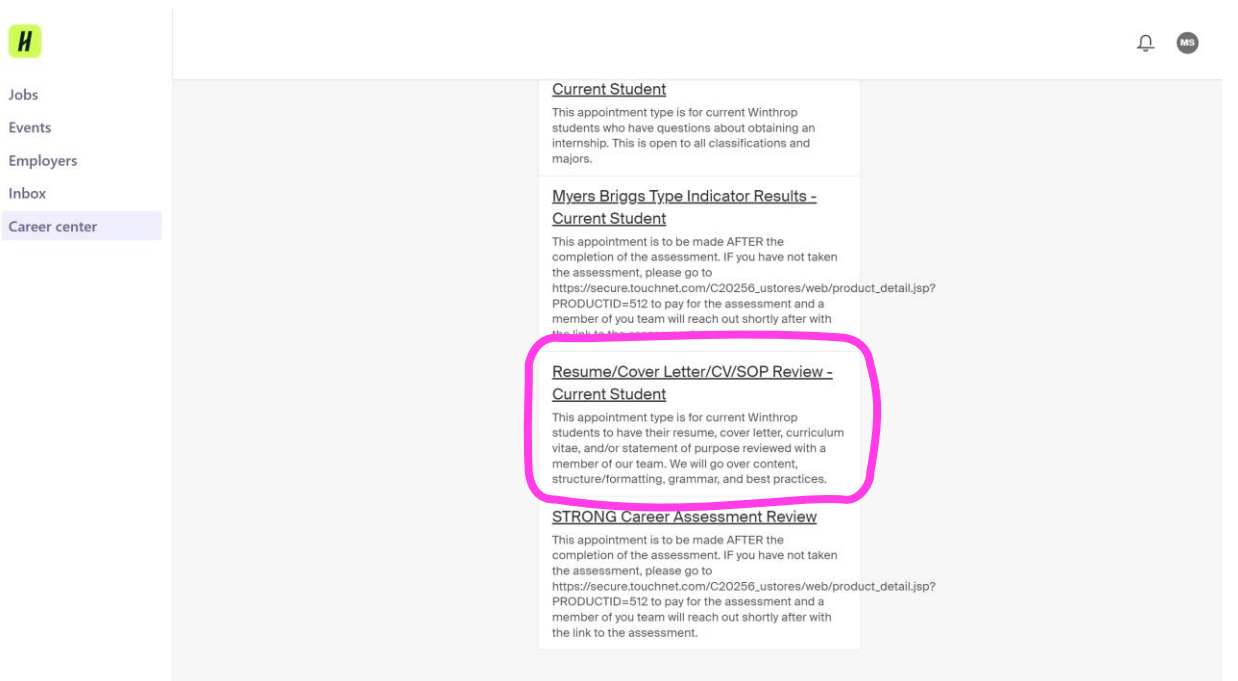
3. Select **Appointments** to schedule an appointment and/or view your appointment history.



4. Click **Schedule A New Appointment**.



5. Select the appointment type as well as a time, date, and location. You can choose to meet with any staff member who is available.



6. Once scheduled, the appointment will appear in your appointment history. Click on the appointment to view the details.

H

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Career center

Appointments

Schedule A New Appointment

Upcoming Appointments

Appointment	Type	Date	Status
Appointment with Michael Szeman	Resume/Cover Letter/CV/SOP Review - Current Student	Tuesday, August 8th 2023 at 8:30 am	Approved

Past Appointments

No Appointments

If you need documentation showing that your appointment was scheduled and/or completed (e.g., for a class assignment), take a screenshot of the appointment details page or save it as a PDF.

H

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Appointment Details

STAFF MEMBER
Michael Szeman
szemanm@winthrop.edu
Associate Director, Employer Engagement and Internships

STUDENT
Michael Szeman
Masters

BADM

TYPE
Resume/Cover Letter/CV/SOP Review - Current Student

WHEN
Tuesday, August 8th 2023 at 8:30 am for about 1 hour

MEDIUM
Video Call (Zoom)

Approved by Michael Szeman
HELP REQUESTED
Reviewing my resume in preparation for my job search

Approved

Cancel Appointment

Add a comment...

Add Comment

APPROVE System automatically approved appointment
· Sunday, August 6th 2023 2:27 pm

CREATE You requested an appointment with Michael Szeman
Michael Szeman · Sunday, August 6th 2023 2:27 pm