

EAGLElink Log In & Password Instructions – Student & Alumni

Career and Civic Engagement is pleased to offer EAGLElink- Winthrop's online job search engine and career recruitment system!

STUDENT & ALUMNI INSTRUCTIONS

Go to: <https://winthrop-csm.symlicity.com/students/>

- Search and apply for full time and part time jobs, internships, and volunteer opportunities
- Have your resume reviewed by a member of the CCE staff and use it to apply to postings (upload under “Documents” tab on home screen)
- Sign up for Career and Civic Engagement events
- Practice your interview skills via a mock interview on **InterviewStream** (scroll down home screen page)

USERNAME/PASSWORD ASSISTANCE

All current Winthrop University students have a password for EAGLElink that is assigned and emailed to you from our office in the Fall semester of your freshman year (or Fall semester of your first term at Winthrop). This username/password combination is DIFFERENT from your Wingspan login.

If you have your temporary password email:

- 1) Go to: <https://winthrop-csm.symlicity.com/students/>
- 2) Enter your Winthrop email as your username (use format: lastf#@winthrop.edu - do not include "mailbox")
- 3) Enter your temporary password in the login box & press “Go” to view your home screen

Forgot your password?

- 1) Go to: <https://winthrop-csm.symlicity.com/students/>
- 2) Choose “Forgot Password” link underneath the log in area
- 3) Enter your Winthrop email address (use format: lastf#@winthrop.edu) & press “Go”
- 4) Be patient – your temporary password will be sent to you within the hour. Submitting “forgot password” and your email address multiple times will only replace previous temporary passwords and slow the process down even more!

For alumni who do not have an EAGLElink account:

- 1) Go to: https://winthrop-csm.symlicity.com/students/?signin_tab=2
- 2) Complete the form to create your profile
- 3) You will receive an on screen message: *Your registration has been received. An email will shortly be sent to your email to verify validity of your email address.*
- 4) Be patient – check the email address you registered with for a temporary password.
- 5) Log in at <https://winthrop-csm.symlicity.com/students/> by entering your username (email address you registered with) and your temporary password

Change your password:

- 1) Log in to EAGLElink
- 2) Choose “Profile” from your home screen (in top bar)
- 3) Select “Password/Preferences” from grey tabs
- 4) Submit new password

Still having trouble?

If for some reason the “forgot password” process is not working; call us at 803/323.2141 so we provide assistance.

Tip: Make sure you are entering your Winthrop email address in the proper format: ex.) smithj2@winthrop.edu