

**Winthrop University Institute of Management  
Nonprofit Management Certificate Program  
Schedule of Classes  
2019-2020**

**Note: Most lunches are working lunches.**

<b>Date</b>	<b>Session/Topic</b>	<b>Location</b>
Tuesday, September 24, 2019	<i>Orientation, Teambuilding and Communication</i> Time: 8:30 a.m. – 3:00 p.m.	Winthrop University – Macfeat House
Tuesday, October 15, 2019	<i>Program Effectiveness, Planning Process</i> Time: 8:30 a.m. – 3:00 p.m.	Winthrop University – Macfeat House
Tuesday, November 19, 2019	<i>Board Governance</i> Time: 8:30 a.m. – 3:00 p.m.	Winthrop University – Macfeat House
Tuesday, December 10, 2019	<i>Human Resources Management</i> Time 8:30 a.m. – 3:00 p.m.	Winthrop University – Macfeat House
Tuesday, January 21, 2020	<i>Legal Basics and Operational Accountability</i> Time: 8:30 a.m. – 3:00 p.m.	Winthrop University – Macfeat House

Tuesday, February 18, 2020	<i>Financial Management</i> Time: 8:30 a.m. - 3:00 p.m.	Winthrop University- Macfeat House
Tuesday, March 17, 2020	<i>Marketing and Public Relations</i> Time: 8:30 a.m. – 3:00 p.m.	Winthrop University- Macfeat House
Tuesday, April 21, 2020	<i>Sustainability and Development</i> Time: 8:30 a.m. – 3:00 p.m.	Winthrop University- Macfeat House
Tuesday, May 19, 2020	<i>Leading the Organization</i> Time: 8:30 a.m. – 12:30 p.m.  <b><i>1:00-Lunch and Graduation Ceremony</i></b>	Winthrop University- The Shack @ Winthrop Lake

*\*These dates are subject to change due to inclement weather and/or instructor emergencies. If a class is cancelled, we will work with you and the instructor to reschedule the class to ensure all topics are covered.*

For additional information, please contact *Celeste Tiller, Director, The Institute of Management:* [tillerc@winthrop.edu](mailto:tillerc@winthrop.edu) or (803) 323-2504.