

Record of Oral Examination Committee

**This form must be submitted to the Director of Graduate Studies
by the 8th week of the term in which you intend to graduate.**

Student Name _____

Student ID # _____ Date _____

The Oral Comprehensive Exam is a required part of your degree requirements, and must be completed by the end of the 11th week of the term in which you intend to graduate. Below you should list the names of three Graduate Faculty members whom you would like to serve as your examiners (if you have a question as to whether a faculty member is on the Graduate Faculty, please check with Dr. Koster). Please consult with the faculty members before you submit this list so that you can determine if they are able to serve, and let them know as early as possible the date for which you wish to schedule your examination, since in some semesters there are a number of these events to be arranged. We will do our best to assign you the faculty members you request, but in some semesters the volume of examinations may mean that we have to make some alterations to your committee to balance the workload of the Graduate Faculty.

You are responsible for providing your examiners and the Director of Graduate Studies with a copy of your reading list for the examination **no later than two weeks before the scheduled date of the examination; failure to do so may result in rescheduling of the examination.** Please consult the *Guidelines for Oral Comprehensive Exams* for instructions on the contents and formatting of your reading list.

Nominees:

1. _____

2. _____

3. _____

Committee Approved:

(Graduate Director/Dean)

Date