

# Arts & Sciences Scholarship Committee

**Chair:** Appointed by a majority vote from the committee members

**Purpose:** To evaluate applicants from the Biology Department who have put themselves up for the competitive undergraduate scholarships offered through the College of Arts and Sciences

## **Committee Description:**

### Faculty Membership Requirements

- Must be full-time faculty
- Must be on tenure track
- Must have an odd number of committee members

### Service Limits

- New committee members must serve a 3 year term (staggered)
- Consecutive terms are permitted

## **Policies:**

- I. Because criteria vary among scholarships, applicants for a given scholarship should be seriated based on the criteria outlined by the donor
- II. Scholarships specifically designated for Biology students can be split by the departmental committee between potential recipients if the fund amount is large enough. In the past we have used a rough threshold of \$500 available as the minimum that can be split but the specifics of each individual situation can be taken into account
- III. The chair of the committee typically attends the Arts and Sciences Scholarship Committee meetings as department representative.
- IV. Whoever acts as departmental representative should prepare as complete a background as possible for the department's candidates for competitive awards. This includes any relevant biographical or economic information at hand, along with significant academic achievements or other data that help the students' cases.

**Responsibilities:** None