

Biology Student Research Award Guidelines

Research Endowment: The Biology Department has two funds available to support Winthrop University student research. The **Lockett Davis Biology Endowment** was established “to provide support of undergraduate and graduate research, travel, etc.” and the **Jim and Karen Johnston Endowment** was established to “provide support to Biology students, either graduate or undergraduate, who are conducting academic research.”

Award Amount: Maximum award amount is \$300. Partial awards may be given contingent on fund availability to allow more students to participate in research and related travel. Money may be requested in advance of need or as reimbursement of money already spent. The faculty advisor is responsible for seeing that the funds are spent as anticipated or in an appropriate way if changes must be made to the research program.

Award Recipients: Undergraduate and graduate requests will be given equal consideration. Students conducting research with Winthrop faculty will be given priority over Winthrop students conducting research at other institutions. Current students will be given priority over recent Winthrop graduates. Winthrop students requesting funds to conduct research or present research at a meeting will be given priority over Winthrop students requesting funds to attend a meeting without presenting research.

Awarding Procedure: The Student Research Award Committee, comprised of at least three Biology faculty members, will review applications on a rolling basis. Criteria used to assess applications include, but are not limited to: merit of the proposed research, attempts to receive outside funding, support of the faculty mentor, and budget reasonableness.

Award Advertisement: Since most students applying for the award will be working with departmental faculty, the award will not typically be advertised except by word of mouth. However, the department may post notices or advertise in other ways if they feel that potential applicants are not learning about the awards.

Application Guidelines: Award application form is available on the Biology Department website and on the “BioGroup” network. Applications must include an abstract of the proposed research, a detailed budget with justification, information regarding any other funds received or anticipated, a project timeline, and signatures of both the applicant and the faculty advisor. For travel to meetings, students must submit the full name and dates of the meeting and whether they are presenting research. If they are not presenting research at the meeting, students must justify how attending the meeting will benefit their research. A printed copy of the application and any supporting materials must be submitted to the Department Chair. An electronic copy of the application must also be submitted to the Department Chair.