Announcement: An advertisement for adjunct faculty has been posted on LinkedIn, SimplyHired, and Craigslist, and we have already gotten a lot of responses. The dean’s office will filter these responses and forward the sincere/relevant/complete applications to the appropriate departments.

Summer session (with Tim Drueke)
We tend to bring in more money than we spend in the summers, which is helpful for the university, but the last few years we've had lower enrollments. The chairs were asked for suggestions about how we can potentially increase summer enrollments. Suggestions included identifying and offering the courses that have the greatest need (because students can’t get into them during the year, for example), designing some sort of bridge program for incoming freshmen who aren’t entirely prepared for introductory classes (particularly STEM and writing classes), increasing online course offerings, and targeting some new populations (students from other universities who live here during the summer, high school students wanting to get a head start, students on the brink of life scholarships or academic probation).

Students who haven't validated
Beth Costner now gets spreadsheets during the summer of students who haven't validated. Campus offices also sent general emails to the students, but students may ignore them because they come from generic addresses. Brian Hipp found out how to merge some databases to filter out just the CAS students in the non-validated spreadsheet, and match them up with their majors and advisors. Chairs were asked if it would be beneficial for them to get the lists of non-validated students in their programs. Many of these students don't have balances, so all they lack is going online to click through a few things. A discussion ensued about the purpose/value of the validation system, and about the potential reduction in the hassle of re-enrolling all the students who were dropped if we were to send them more targeted/personal/detailed communication about validating ahead of time.

Prioritizing hires
Karen Kedrowski provided a suggested list of factors involved in prioritizing which requested positions can be filled in any given year, and the chairs were asked to suggest additional factors and then rank all the factors by their importance. The dean’s office will compile the results and share them with chairs.

CAS roles and rewards alignment
The chairs continued their discussion from the first meeting, and made several more changes to the document. Language from the university document was added to the Tenure section to address the criteria of being a good teacher. Other changes were made to differentiate the “excellent” nature of qualifications for Assistant Professor from the “superior” nature of those same qualifications at the Professor level, and some wording was changed in order to make similar sections have parallel structure.

Adjourned at 3:34