Meeting was called to order by Dr. Dave Pretty at 2:01 PM. A quorum was present. The minutes of the January 29, 2013 meeting were approved.

IX. Committee Reports

1) Nominating and Rules Committees……………………………………..Jeannie Haubert

Ballots were distributed at the meeting for the following positions. Voting was allowed through noon the following Monday.

College Committees:

a) Curriculum Committee – two year term; submit eight nominations for four positions to replace Laura Glasscock, Kristen Kiblinger, Tom Polaski, and Sarah Spring. [Elected: Clara Paulino (INDS), Kelly James (SOCL), M. Gregory Oaks (PHIL), Joe Rusinko (MATH)]

b) Nominating and Rules Committee – three year term; submit two nominations for one position to replace Mike Lipscomb. Also serves as representative to the Committee on Faculty Personnel of the Faculty Conference. [Elected: Dave Pretty (HIST)]

c) Chair, CAS Faculty Assembly – one year term; submit two nominations for one position to replace Dave Pretty. [Elected: Frank Pullano (MATH)]

d) Academic Council – three year term; submit two nominations for one position to replace Darren Ritzer. [Elected: Adolphus Belk (PLSC)]

e) Personnel Advisory Committee – two year term; Dean submits six nominations for three positions to replace Takita Sumter, Jennifer Disney, and Jo Koster. [Elected: Leigh Armistead (PSYC), Jeannie Haubert (SOCL), Will Kiblinger (PHIL)]

f) Graduate Council – three year term; submit two nominations for one position to replace Gary Alderman. [Elected: Michael Lipscomb]

University Committees:

a) General Education Curriculum Committee – three year term; submit two nominations for one position to replace Merry Sleigh. [Elected: Will Kiblinger (PHIL)]

b) Library Committee – three year term; submit two nominations for one position to replace Kareema Gray. [Elected: Kristen Abernathy (MATH)]

c) Teacher Education Committee – three year term; submit two nominations for one position to replace Amy Gerald. [Elected: Kristen Abernathy (MATH)]

d) University Life Committee – three year term; submit two nominations for one position to replace Christian Grattan. Nominee may or may not be tenured. [Elected: Matt Hayes (PSYC)]
e) **University Priorities** – three year term; submit two names for one position to replace Scott Huffmon. Nominee must be tenured. *[Elected: Jennifer Disney (PLSC)]*

2) **By-Laws** .................................................................David Meeler

Dr. Jeannie Haubert presented the following final report from the by-laws committee on behalf of Dr. David Meeler. The committee was formed with a broad charge from Dean Boyd to perform a general review of the by-laws and look for structural areas for improvement. The committee focused on the following four areas:

1. A general review of the document and changes to better define committees and roles. (Approved by CAS Faculty Assembly August 2012 and October 2012)
2. Changes to include non-tenure track colleagues as voting Faculty Assembly members. (Approved March 2012)
3. Establish an email schedule, website for Faculty Assembly documents, and dissemination of Faculty Assembly information. (Approved August 2012 and October 2012)
4. Include a statement in by-laws indicating faculty responsibility for participation in Faculty Assembly. (Rejected October 2012)

In closing, the committee is recommending a study to assess faculty perspectives on governance participation and engagement.

X. **Unfinished Business - None**

XI. **New Business - None**

XII. **Announcements - None**

XIII. **Dean’s Remarks** ..............................................................Peter Judge

Dean Judge opened his remarks by thanking the faculty for attending the meeting and voting for committee positions. He reminded that some committees will be invited to the academic leadership retreat on March 29, 2013. He also reminded the assembly to share with colleagues that ballots will be available in the Dean’s office until Monday February 18, 2013 at noon.

Dean Judge announced that Dr. Jayne Comstock is the next president of Winthrop University. The board extended an offer to her and she accepted.

The next faculty assembly meeting is March 22, 2013. Dean Judge mentioned that the College Personnel Committee will report on inconsistencies between university-level documents and the new roles and rewards document at the college level.

Sabbatical applications are being accepted for Spring 2014 or the 2014 calendar year. Applications should be submitted to Dean Judge by March 11, 2013 and need to include a statement from the department chair as to how the department will handle the applicant’s absence.
Dr. Gregory Oaks asked for an updated timeline for the Dean’s search. Dr. Gloria Jones responded that the committee will have their work completed by Monday February 18, 2013, but she is unable to speak on behalf of Vice President Boyd of the timeline once the committee’s work is complete.

Dr. Jennifer Disney noted that there was a large turnout at the board meeting and four spoke on behalf of the faculty, three of which were from the College of Arts and Sciences. She thanked these members for speaking at the meeting. She also thanked Dr. Cliff Calloway for his work on the presidential search committee.

Dean Judge concluded his remarks by asking that graduate faculty stay for voting at the Graduate Committee meeting.

XIV. Adjournment 2:24 PM.

Respectfully submitted,
Kristen Abernathy