

Identifying Possible External Team Members Suggestions and Ideas

After the Self Study is complete, the department—especially the chair and Self Study chief author—will identify possible members of the External Review Team. These individuals will provide a list to the Dean. The Dean will review the nominations and extend the invitations.

External Reviewers are remunerated and their travel costs are paid by AAAS. The remuneration is negotiated with the Dean. The travel arrangements are made through the Dean's office by the Special Projects Coordinator.

The following are a list of suggestions for ways to generate nominees' names for the Dean. These are guidelines. Departments may choose to deviate from these suggestions as circumstances warrant.

1. Start by looking at individuals on the faculty at regional, public universities in the South. Such institutions are likely to face similar environmental factors (i.e. nonunionized faculty, SACS accreditation, similar student body demographics, teaching orientation) that characterize Winthrop. Out of state institutions are not likely to be in direct competition with Winthrop for students.

Past reviewers have hailed from Appalachian State University; Belmont University (Nashville), Hollins University (Roanoke); James Madison University; University of Indiana, Southeast; University of Mary Washington; University of North Carolina, Charlotte; and University of North Carolina, Wilmington. Almost without exception, these reviewers have worked well.

2. Identify a major cleavage in the department/discipline and ensure the review team represents different sides of this cleavage. For example, departments have identified the following cleavages
 - Macro vs micro (Biology);
 - Teacher education vs. liberal arts (or "pure") orientation (Mathematics);
 - US vs. World (History);
 - Different disciplines or concentrations within a multidisciplinary department or program (World Languages, Spanish and French).
3. Professional organizations may have lists of individuals willing to serve as an External Reviewers.
4. In the Self Study, a department found a program that was in one of Winthrop's peer groups (current peers, aspirational peers, Big South) that resonates for some reason (mission, program size, program mix, etc.)

5. You may wish to find individuals with appropriate leadership responsibilities – department chair, program director, assessment experience, undergraduate research, etc.