

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE MEETING
AGENDA
August 31, 2018**

Immediately following Faculty Assembly

Kinard 018

- I. Approval of minutes** of Graduate Faculty
Committee meeting of March 2, 2018 Wendy Sellers
Unanimous Approval
- Introductory Remarks**..... Wendy Sellers
Reminded Department Chairs to encourage those eligible for Graduate Faculty to apply for Grad Faculty status
- II. Report from CAS Committees**
- a. Curriculum Committee** Kathryn Kohl
*Unanimous approval of proposed changes for WRIT 507-Advanced Fiction Writing
Tabled proposed changes for Modern Language due to motion in Faculty Assembly to table discussion until October's Faculty Assembly meeting*
- III. Old Business**
none initiated
- IV. New Business**
no new business
- V. Announcements**
no announcements
- VI. Graduate Director's Remarks** M. Gregory Oakes
*Introduced new hires and points of contact for graduate concerns and questions:
in Records & Registration, Katina Vincent
and Graduate Recruitment, Jessica Cauthen*
- Graduate enrollment is down but the decline has also slowed. 76 students are enrolled in the online graduate programs; 36 of those are in the CAS Social Work Program. Dr. Oakes thanked the Department of Social Work on their efforts in bringing their program online.*
- A new platform, Slate, will process graduate applications beginning Spring Semester which should make it easier and more streamlined for prospective students to apply.*
- Announced two new scholarship opportunities for graduate students:*
- Hope Reed Fellowship: \$1,000 per semester award (Dr. Wanda Koszewski, Nutrition, reminded faculty the criteria for the fellowship includes financial need and a research/project with a community service/community minded component)*

Excellence in Graduate Studies: \$1,000 per year (Appreciation given to Dr. Jack DeRochi for his efforts to secure funds for this scholarship)

Discussion on Micro-certificates (previously referred to as University Badges) for professional competencies:

Certificates (6-11 hours) are of three levels: undergraduate (includes undergraduate courses for individuals without an undergraduate degree), post-baccalaureate (500-level or 600-level courses) for those with a bachelor's degree, and post-master's certificate (600 level courses) for those with a master's degree.

Dr. Jennifer Disney (Poli-Sci) asked about cross-listing courses at the 300/500 level. There was much discussion about cross-listing and the ways in which the course syllabi distinguish outcomes for the cross-listed levels and certify expected levels of practice. Dr. Janice Chism (Biology) requested clarification that 300-level courses could be cross-listed with 500-level courses with a syllabus for each course. Previously a course Biology wanted to cross-list with Anthropology had to be re-numbered in order to be cross-listed. As clarification, Dr. Jo Koster (English) talked about methods courses in English cross listed with Medieval Studies at different levels (300/500) where students were exposed to the professional expectations of a 500-level course but not graded on those standards.

Dr. Peter Judge (Philosophy) asked about the availability of the document Dr. Oakes shared which delineates the various certificate levels. Dr. Oakes has shared the document with graduate directors and chairs.

Dr. Amanda Hiner (English) asked about the potential to convert specializations or areas of focus into micro-certificates, seeking clarification on the standards by which a series of classes are judged as appropriate for a micro-certificate.

Dr. Oakes made note of these examples and questions to seek definite clarification regarding cross-listing and course standards for the micro-certificate program.

The graduate petitions forms have been updated to seek more specificity about why a petition is being submitted for consideration.

VII. Adjournment

Note: Quorum (35% of graduate faculty) is 22 faculty members. The minimum attendance to do business (20% of graduate faculty) is 13 faculty members.

Respectfully submitted

Devon F. Ralston