

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE MEETING
AGENDA
October 20, 2017**

Immediately following Faculty Assembly

Kinard 018

- I. Approval of minutes** of Graduate Faculty
Committee meeting of September 1, 2017 Dave Pretty
 - i. See [appendix 1](#)

- II. Introductory Remarks**..... Dave Pretty

- III. Report from CAS Committees**
 - a. Curriculum Committee** Jessie Hamm
 - i. See [appendix 2](#)

- IV. Old Business**

- V. New Business**

- VI. Announcements**

- VII. Graduate Director's Remarks** *will be sent via email*

- VIII. Adjournment**

Note: Quorum (35% of graduate faculty) is 22 faculty members. The minimum attendance to do business (20% of graduate faculty) is 13 faculty members.

Appendix 1

COLLEGE OF ARTS AND SCIENCES GRADUATE FACULTY COMMITTEE MEETING Minutes

Immediately following Faculty Assembly

Kinard 018

1 September 2017

I. The meeting was called to order by Dr. Dave Pretty. A quorum exists and passed unanimously. A motion was made to approve the minutes from 3 March 2017, and minutes were approved.

II. Dr. Jesse Hamm presented a report on course changes and one program change approved at the April 25 and August 22, 2017 meetings of the Curriculum Committee. The next meeting of the Curriculum Committee will be Oct. 10th.

A. Report from the Curriculum Committee:

1. The following course actions were approved:

- a. Department of Biology
 - i. New course: BIOL 539, Neuroscience and Disease
- b. Department of Chemistry, Physics, & Geology
 - i. New course: CHEM 520, Essentials of Biochemistry
- c. Department of Human Nutrition
 - i. Modify course: NUTR 521, Nutrition Biochemistry and Metabolism
- d. Department of Social Work
 - i. Modify course: SCWK 671, Graduate Research in Social Work
 - ii. Modify course: SCWK 672, Graduate Research in Social Work
 - iii. Modify course: SCWK 673, Graduate Research in Social Work

2. The following program action was approved:

- a. Department of History
 - i. Modify program: MA-HIST
- b. Department of Political Science
 - i. Creation of a certificate in Political and Civic Engagement

B. Discussion concerning the certificate in Political and Civic Engagement:

a. Questions and concerns:

1. The concern was raised the similarity in the name of this new certificate and the current concentration in Political and Civic Engagement that is part of the MLA program will cause confusion for students.
2. If a student pursues the certificate and then decides to enter the MLA program, will these courses transfer to the new program? According to the original justification for the certificate, the certificate courses can be transferred into the MLA program. This is in opposition to other rules that state that the director of the graduate program has the ability to say which previously completed courses can be used toward the masters.
3. The MLA concentration is intentionally interdisciplinary while the certificate in Political and Civic Engagement contains only political science courses in the list of

possible courses. This also raises an issue with transferring these courses into the MLA program.

4. Do we want to create certificate programs that are completely independent from the approved degrees we already have?
- b. Since no one from Political Science was available to address these questions, the assembly voted to postpone vote on this until a representative from Political Science can be present to respond to questions.

III. Old business – There was no old business.

IV. New business – There was no new business.

V. Announcements - There were no announcements.

VI. Graduate Director's Remarks – Dr. Greg Oakes

1. Grad enrolment across the university is down a little this year due to the economy improving and competition increasing. Enrollment across CAS is on par with last year.
2. The 4 + 1 programs have begun and showing results.
3. The university has entered a contract to develop fully online graduate programs, and the MSW will begin an online version in Fall 2018. The Social World department has been working hard in preparation for this. Marsha Bollinger, as the interim department chair, and Kori Bloomquist, as the graduate director, were commended for their hard work. The university is contracting with an outside vendor, Wylie Publishing, to provide the platform for the new program. All curriculum will be controlled and maintained by faculty members who will retain intellectual ownership of the content.
4. Questions from the floor:
 - a. In regard to the search for a new dean for the college, a request was made that the graduate faculty have the opportunity to formulate questions for the on-campus applicant visits for the dean's. Faculty expressed the desire for a new dean who has experience with supporting graduate programs.
5. Motion to adjourn.

Respectfully submitted by
Margaret Gillikin

Appendix 2

CAS Curriculum Committee Report for Graduate Faculty Committee October 10, 2017 meeting

1. The following course actions were approved:

- a. Department of English
 - i. Modify course: ENGL 510, Topics in Literature and Language
- b. Department of History
 - i. New course: HIST 570, International Service Learning in History
- c. Department of Human Nutrition
 - i. Drop course: NUTR 518, Medical Nutrition Therapy Laboratory
 - ii. Modify course: NUTR 527, Medical Nutrition Therapy
 - iii. Modify course: NUTR 528, Dietetic Internship I: Supervised Practice Experience
 - iv. Modify course: NUTR 529, Dietetic Internship II: Supervised Practice Experience II
 - v. Modify course: NUTR 530: Dietetic Internship III: Supervised Practice Experience III
 - vi. Modify course: NUTR 531: Dietetic Internship IV: Supervised Practice Experience IV
 - vii. New course: NUTR 580, Nutrition Counseling and Practice
 - viii. Modify course: NUTR 610, Global Service Learning in Nutrition
 - ix. Modify course: NUTR 624, Vitamin and Mineral Metabolism
- d. Department of Interdisciplinary Studies
 - i. New course: PEAC 570, International Service Learning in Peace Studies

2. The following program action was approved:

- a. Department of Interdisciplinary Studies
 - i. Modify program: CERT-CAPE