

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE MEETING
AGENDA
September 04, 2015**

Immediately following Faculty Assembly

Kinard 018

- I. **Approval of minutes** of Graduate Faculty Committee meeting of March 27, 2015..... Amy Gerald
 - i. [See appendix 1](#)
- II. **Introductory Remarks**..... Amy Gerald
- III. **Report from CAS Committees**
 - a. **Curriculum Committee** Wendy Sellers
The following course change was approved on April 28, 2015. There were no graduate-level course or program changes at the August 25, 2015 meeting.
 - i. Drop course: PHIL 565, Environmental Ethics.
- IV. **Unfinished Business**
- V. **New Business**
- VI. **Announcements**
- VII. **Graduate Director's Remarks** M. Gregory Oakes
- VIII. **Dean's Remarks** Karen M. Kedrowski
- IX. **Adjournment**

Note: Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members.

Appendix 1

COLLEGE OF ARTS AND SCIENCES
FACULTY ASSEMBLY
AGENDA
March 27th, 2015

Kinard Auditorium

3:30 p.m.

Immediately following the Arts and Sciences Faculty Assembly the meeting was called to order by Dr. Jo Koster, Chair. Koster thanked Dr. Guy Reel for his role as Secretary and noted that Dr. Aimee Meader was filling in for Dr. Reel.

I. Approval of minutes

The minutes of the January 30th meeting were approved with no corrections.

II. Introductory Remarks

Dr. Koster made introductory remarks about the Graduate Faculty Assembly and discussion followed. There were two changes to the graduate curriculum approval process. The first involved notifications from the Graduate Council; the council wishes to speed up the review process. Discussion focused on the need for vigilance to make sure that problematic changes are properly responded to and the need for departments and programs to have representation at Graduate Council meetings when curriculum changes come up. Graduate Council provides a list of its meetings to the Dean; these dates need to be communicated to graduate directors. They are usually listed on the Winthrop Academic Affairs website (<http://www.winthrop.edu/acadschedule/default.aspx?id=6931>).

Dr. Koster also mentioned the need to attend Graduate Council meetings, which are on the following dates: Friday, April 3, 2015, at 2 p.m. in Thurmond 208 and Tuesday, April 28, 2015, at 11 a.m. in Thurmond 208 (petitions meeting).

VI. Curriculum Committee Report

Graduate Curriculum Actions. The following curriculum actions were approved.

- a. *New course: BIOL 529 Stem Cell Biology.*
- b. *New course: ENGL 550 Topics in Critical Reading.*
- c. *New course: WRIT 511 Topics in Writing and Critical Communication.*
- d. *New course: HIST 624 Special Topics in History for Social Studies Educators*
- e. *New course: FREN 624 Special Topics in Language Teaching.*
- f. *New course: SPAN 624 Special Topics in Language Teaching.*

III. Unfinished Business

There was no unfinished business.

IV. New Business

There was no new business.

V. Announcements

There were no announcements

VI. Graduate Directors Remarks

Dean Karen Kedrowski filled in for Dr. Gregory Oakes.

Scholarship allocations for the College of Arts & Sciences declined from 2013-14 but are about the same as 2012-13. The reason for the change is that the Graduate School reserved some funds for students enrolling in new graduate certificate programs.

There are proposed changes to graduation, which will impact graduation ceremonies, effective in December. Few students attended the December ceremony. As graduation ceremonies are costly the ceremonies will go down from four graduation ceremonies to three. There will be one combined graduation ceremony in fall and two graduation ceremonies in the spring, held on the same day but at different times. One would be in the morning and one would be in the afternoon. The hooding would continue. Graduate students would be hooded first and then the undergraduates would cross the stage. In the fall, the one ceremony would include the Kinard winner. Three awards in the spring would be presented at the appropriate ceremony from each winner's college. Faculty could attend both graduations in the spring if desired. By reducing from four to three ceremonies, the college would reduce the total cost by \$4,000.

VII. Dean's Remarks

Kedrowski reminded the assembly that courses with only 3-4 students will not be allowed to make, stressing the importance of curriculum changes if necessary.

VIII. Adjournment.