

**COLLEGE OF ARTS AND SCIENCES
GRADUATE FACULTY COMMITTEE MEETING
AGENDA
January 30, 2015**

Immediately following Faculty Assembly

Kinard 018

- I. Approval of minutes** of Graduate Faculty Committee meeting of November 14, 2014..... Jo Koster, Chair
 - i. [See appendix 1](#)

- II. Introductory Remarks**..... Jo Koster, Chair

- III. Report from CAS Committees**
 - a. **Curriculum Committee** Dave Pretty
The following course changes were approved on Dec. 09, 2014 and Jan. 20, 2015:
 - a. Add course: MCOM 575, Organizational and Crisis Communication.
 - b. Modify course: NUTR 607, Research Methods. Change prerequisites and limit course to graduate students.
 - c. Modify course: NUTR 611, Global Nutrition. Remove NUTR 221 as prerequisite.
 - d. Add course: WRIT 675, Writing for Digital Communities. Will provide a theoretical and hands-on seminar in writing for electronic publication.

- IV. Unfinished Business**

- V. New Business**

- VI. Announcements**

- VII. Graduate Director's Remarks** M. Gregory Oakes

- VIII. Dean's Remarks** Karen M. Kedrowski

- IX. Adjournment**

Note: Quorum (35% of graduate faculty) is 25 faculty members. The minimum attendance to do business (20% of graduate faculty) is 14 faculty members.

Appendix 1

COLLEGE OF ARTS AND SCIENCES GRADUATE FACULTY COMMITTEE MEETING MINUTES Minutes Nov. 14, 2014

Call to order by chair Koster.

The minutes of the Oct. 24 meeting were approved without changes.

Chair reminder: Those who are not members of the Graduate Faculty Committee should not be voting on forthcoming curriculum matters.

Reminder to graduate directors: Graduate assistantship/associateship renewals and attendant paperwork are due to the Graduate School by Dec. 1.

Dave Pretty presented motion to *Add course: BIOL 528, Biology of Bone; Add course: BIOL 670, Biological Statistics; Add course: HIST 549, The Third Reich; Modify course: BIOL 530, Current Methods in Microscopy.* Change description to include newer techniques covered in the course. Motion passed unanimously.

Pretty presented motion for two program changes for the Master of Liberal Arts to ensure students do not overuse a single designator. *Modify program: MLA-LART.* Add language to ensure students pursue a varied and interdisciplinary program; *Modify program: MLA-LART-PLCE.* Add language to ensure students pursue a varied and interdisciplinary program. Koster remarked that these changes came out of the site visit for reaccreditation last year. Motion approved unanimously.

There was no unfinished business.

There was no new business.

Announcements:

Grades for graduate degree candidates due by 3 p.m. Dec. 17.

Commencement is Dec. 18 at 7 p.m. Attendance is encouraged.

The next meeting of the CAS Graduate Faculty Committee is Jan. 30. Curriculum actions must be submitted to the curriculum committee by Jan. 13.

Graduate Director Greg Oakes: The Graduate School has new graduate assistance/graduate associate wage agreement forms available at <http://www.winthrop.edu/graduateschool/forms/>. Also, Oakes said the Graduate School would like for deadlines for graduate scholarships and assistantships/associateships to be set, to be made public, and to be made known to the Graduate School. The deadlines may be determined by program or college but the Graduate School would like for the deadlines to be determined if they do not already exist.

Oakes reviewed informational slides sent to graduate program directors from a talk by Debra W. Stewart at the recent Council of Graduate Schools meeting. The slides may provide ways to think about graduate education programs. These may be shared with faculty and are available for view [here](#). Highlights included an increase in the need for graduate education in the 21st Century; students have expressed concerns about their futures as they

near the conclusion of their undergraduate educations and would like more information about what they will do with their degrees if they attend graduate school. Oakes said he anticipated more conversations in the spring as programs move forward.

Oakes announced that Dean DeRochi is soliciting input from graduate programs for items to include in a graduate column; are there students or alumni who might be able to tell stories about what they are doing beyond their Winthrop experiences – i.e., jobs, work, research? In addition, shorter bio-based items about students in programs are also solicited.

No comments from Dean Kedrowski.

Adjournment at 2:13 p.m.