

**COLLEGE OF ARTS AND SCIENCES
FACULTY ASSEMBLY
AGENDA
January 11, 2019**

2:00 p.m.

Kinard 018

I. Approval of minutes from October 19, 2018

- a. See [appendix 1](#) Dave Pretty

Dr. Dave Pretty noted that we have quorum and asked if there were any amendments to the notes. Hearing none, a motion to approve the minutes was made, and they were approved.

II. CAS Committees

- a. Curriculum Committee Kathryn Kohl

- i. See [appendix 2](#)

- ii. Additional items held from August 2018 meeting: Modify MLAN 390 (including change to MLAN 590); modify MLAN 591S and create MLAN 591M to address changes in the Education Studies Minor requirements.

Dr. Kathryn Kohl started with the Biology Department. During the last meeting, we approved two new introductory Biology courses. Because those courses were approved, there were numerous Biology courses [listed in appendix 2] where the only changes are that the two new courses are added as pre-reqs. Some other courses had minor changes, too. For example, in Human Physiology ([BIOL 308](#)), they are adding a summer term. [BIOL 314 Animal-Plant Interactions](#), they moved it from a 400-level to a 300-level course. [Genetics \(BIOL 317\)](#) updated its course goals, as did [Tropical Watershed and Coastal Ecology \(BIOL 323\)](#). For [Environmental Biology \(BIOL 407\)](#), they moved it from 500-level to 400-level to make it more of an introductory Environmental Biology course. [Development Biology \(BIOL 422\)](#) moved from a 300-level to a 400-level course. There is a new [BIOL 507 Advanced Environment Biology](#). Now there are two levels of Environmental Biology. [BIOL 552 A \(Conservation Biology Practicum A: Travel Field Conservation Biology\)](#), they are removing “tropics” from the title so that professors can teach at other places other than just the tropics.. [BIOL 570 \(Introduction to Biological Statistics\)](#) has been offered as an X course and now will be regular. There was no discussion, and the changes were approved unanimously.

Chemistry, Physics, and Geology were next. For [Organic Chemistry \(CHEM 301, 302, 304 and 310\)](#), they were updating goals, course descriptions, and terms offered, since several are now offered in the summer. Then [GEOL 345 \(Geology of the Bahamas\)](#) has been an X course and they are adding it as a new course. There was no discussion, and the changes were approved unanimously.

Next was [Interdisciplinary Studies](#), and the [GEOG 305](#) class used to be cross-listed with [GEOL 305](#), and they are removing the cross-listing. The two new courses, [Geography of East Asia \(GEOG 307\)](#) and [Geography of World Events \(GEOG 309\)](#), had been special topics and now are offered as regular courses. [GEOG 315, Global Sustainable Development](#), has been offered as a 500-level course, and they made it a 300-level course, but removed the restrictions on graduate students. There was no discussion, and the changes were approved unanimously.

In Human Nutrition, NUTR 227 has a pre-req of NUTR 221, and they have that or a biology course to reduce the number of overrides. A new course, NUTR 590 (Clinical Lactation Practicum), gives students field experience. In Philosophy and Religious Studies, PHIL 230 (Contemporary Moral Problems) and RELG 316 (Early Christian Thought) are solely streamlining the title and course descriptions. In Modern Languages, there are two new courses in Spanish, Latin American Poetry and Latin American Short Story. Both have been offered before as special topics and would like to be regular offerings. There were three introduced in August, but were tabled until now. These changes are to the Modern Languages Education classes. Due to the small size of the department, they want to make sure their courses make. Changes to MLA 591 are that they are going to offer two versions for skills and mechanics. These will be methods courses and will be offered in alternating years. Students will have to take both, but both courses won't have to be offered every year. At the 500-level, now graduate students and undergraduates can take it to boost their enrollment. MLA 390 is moved up to an MLA 590 (a field experience) so that both graduates and undergraduates can take it to boost enrollment. There was no discussion, and the changes were approved unanimously.

For program changes, the minor in Geology is changing because they are removing the cross-listing for GEOG 305, they are allowing both courses to count toward the minor. There was no discussion, and the changes were approved unanimously. For the BA in Environmental Studies and the BS in Environmental Science, program modifications include updating course numbers from other departments, adding the GEOL/GEOG 305 course number change and adding possible electives, and for the environment students adding in some biology electives. There was no discussion, and the changes were approved unanimously. In Human Nutrition are offering an undergraduate certificate in lactation for a total of fourteen credit-hours including the practicum course we just approved and also some course work. There was no discussion, and the changes were approved unanimously. For Modern Languages, French and secondary education in French are both affected. They are reducing the number of proscribed French courses, and students will be able to choose from French electives. Now the department doesn't have to offer any given French course each year. They are removing the number of hours in French from 34 to 31 in those programs. There was no discussion, and the changes were approved unanimously.

There were blanket petitions for our information. One approved and one denied. No discussion.

III. Announcements

- a. Faculty travel and alumni engagement opportunities Adrienne McCormick
Dean McCormick announced that there is an opportunity from Advancement. If anyone is traveling to Chicago, New York, or LA, please let them know. They are rolling out an initiative to connect faculty with key alumni in those areas. You don't have to ask them for anything, but simply make connections and share what is happening at Winthrop right now. The idea is to build relationships. If you have existing travel plans, you can re-connect and develop relationships with alumni in those areas. It's a great opportunity, and talking points would be provided.

IV. Dean's Remarks Adrienne McCormick

Dean McCormick announced that there are new banners, and then went on to announce people in new positions. Welcome to our new financial analyst for the College, Leah Simmonds, who has replaced Amanda Hackney, who is now at the budget office. Professor Don Rakestraw is now serving as the Acting Chair of the History Department. Congratulations to Professor Gregory

Crider, who assumed the Palmer Professorship in History. Congratulations to Professor Jo Koster as the Bryan Professorship in the English Department.

Dean McCormick then gave an update of what we accomplished so far this academic year by looking at what we did under each goal as a part of our newly developed strategic plan.

For the first goal, Being Student Ready, we discussed the need to have good facilities. A committee was established. Each building has a representative, and we have a student representative, Jasmine Boyd, as well as two representatives from Facilities. Chairs were tasked with sending their facilities work requests. So we have input from everyone, and discussed this. The requests were forwarded to the provosts. Not all will be approved, but we will also work to figure out future plans depending on what is approved. Great way to approach shared planning. Wes Long came and shared why projects over time. There will also be a retreat to discuss student readiness and advising best practices in 2019. All about being student ready. We had someone who was going to come in, but there is a delay. We are working on these ideas and want to bring more resources to faculty.

For our second goal, Telling Our Story, Dean McCormick started with the photographer that we had come take pictures of CAS faculty and students in order to promote the College. Thanks to Robert Prickett for organizing this. The images are beautiful, and they will be used for tabletop displays and for student events in the spring, too. Now we have our own images to use. We are also working with departments to transfer new content to websites. The question is when this will happen, and it looks like sometime in 2019. The College of Arts and Sciences is usually last in line, but we are getting ready go. What do we want on our websites, what do we want to retain?. Be ready so we can go when the times comes. We are working with local employers. Raise profile of recent Winthrop graduates on the job market. For example, we met with Nephron Pharmaceuticals outside of Columbia, and they are looking for more than just biologists and chemists. They want people who can write and have a strong work ethic. There are also connections with the York County GIS Office and SC State Parks, where connections are being developed. If anyone has ideas, then say. We, as a college, are trying to make local connections and branch out beyond the Rock Hill Community.

For our third goal, Supporting Faculty and Staff, we developed Digital Humanities Fellowship for summer 2019 training purposes, and three faculty to participate. Planning more on campus development opportunities such as workshop on common-problem pedagogy (Spring 2019); we are collaborating with Deans and Provost on workload relief. We submitted an NEH Grant for Winthrop Experiential Learning Lab to provide support for problem based pedagogy collaborative opportunities. Thank you to Casey Cothran and Jennifer Disney for helping on this. The dean is working with faculty in Interdisciplinary Studies, History, Sociology, Anthropology and Criminology, and Biology to look at another opportunity for a Digital Humanities Advancement grant that will leverage and build our GIS capabilities around a new state park being developed in Great Falls, SC.

For our fourth goal, Offering Dynamic Programs, there is a lot going on. Planning for the BPS launch. We just got final notification from CAG that we are fully approved, and now we are looking for the SACs perspective, which is out. That is the final step to having Professional Studies ready to go for a fall 2019 launch. We are discussing new certificates and program development. We are revising existing curriculum. Reach out if you have ideas.

For goal five, Increasing Sustainability and Efficiency, we are building more efficient course schedules. The chairs have done a good job in this area. We have been working to eliminate

duplicative reporting requirements. This includes looking for ways to streamline assessment and end of year reporting. We are working to provide chairs with access to operational and scholarship budgets and enrollment data. We are examining Office of Student Services routines to develop smoother triage processes, digitize workflows, and maximize the high-touch student support aspects with current staff. Increasing scholarships, and applying for Clare Booth Luce Scholarships to support women in Math, physical and computer sciences. Winthrop has a good chance because you have to already have a strong enrollment of women to be competitive.

Dean McCormick asked if there were any questions. Dr. Marsha Bollinger asked about website development, and whether we will be restricted by tabs on left. Dean McCormick and Dr. Prickett said that there is still a template. Dr. Prickett understanding is that there are eight to nine university templates from the website, and departments will have three to four of them. They have tabs on the left side, but on only one of them. They haven't put it out, yet. They are considered current webpage designs. They are still looking out the details. Dean McCormick mentioned that there will be some flexibility, as different departments have unique needs. Dr. Prickett said that as you look at your departmental websites, remember that websites are visual. So look at what you can clean up now and think visually. Dr. Wanda Koszewski asked about everything having to be there in one click. Dean McCormick said that we don't want to have a lot of text, but each department is unique, so there is a need for tabs on the first page.

Dean McCormick then gave an update on searches that have happened since she arrived. There were two hires early on in her tenure. Even with the budget, the college is still doing searches and replacing lines. We have hired a good mix of tenure-track and non-tenure track. There were two hires in the fall semester, and two or three hires in the summer (2018). We have campus interviews for three more individuals, and are ready to make an offer in a fourth. There will be a few more searches based on our mid-year staffing requests. We put in all of our mid-year staffing requests for resignations that occurred recently and for anything that we were told maybe on last year. We are working on descriptions for these new requests and are in the final stages of negotiating with the provost office. The dean said she is confident that four level-one requests we are making will be approved to do searches. This would be for a total of five new positions starting in the fall of 2019. Stay tuned for staffing planning for the 2019-2020 requests.

Dean McCormick went on to give the budget update. This reflected the budget update at the faculty conference meeting, and spelling out 4.4 million projected revenue reduction because we had fewer students than anticipated. This is a "four bullet" plan to adjust that gap.

The first bullet point is managing the vacancy process. This is the process of holding a position open for awhile and accruing the savings of not filling the vacancy immediately. They assume that there will be savings each year and budget for it. So if a colleague leaves mid-year, this can be a positive impact on the budget. The second bullet point is that Winthrop will be using restricted and one-time use funds. This is using accumulated Foundation and Courtyard funds on something else when there is extra money left over in these areas. In other words, there may be a one time use of money for something other than it was intended. The fourth bullet point has been approved and that is tapping into our net position for \$1 million. Our net position has risen significantly over the past few years. We asked the board if we could take out \$1 million from our net position to support one-time expenses and the board approved. It is the third bullet point that affects us in the College of Arts and Sciences. Budgets in the college were implemented incrementally this year. This is a cautious way to do it as budgets and cash flows make themselves clear over the course of the year. Initially we had about 50% of budget was available, but now it is around 75%. We are now waiting to see what Academic Affairs might do to cover some of the budget gap. Academic affairs has been asked to close the \$1.6 million gap. They are

looking for about \$500K to \$600K, and the Academic Affairs budget is much more of the budget than this figure represents. They are trying to find savings in other divisions as well. This is 31% of the \$1.6 million needed, which is about a 7% - 8% reduction in the total Academic Affairs budget. The provost hopes to find most of this at the divisional level and protect the colleges and departments. So the provost will look at this before approaching CAS to say what amount is left over. The College of Arts and Sciences is at about 75% until final figures come from Academic Affairs. Dean McCormick is hopeful that we will get everything we usually get by the end of the year, although she can't promise this. We have already identified our requested contribution and a bit more through our projected reductions and interim costs. We are a good deal under our usual interim faculty costs, and usually we are over. Hopefully we won't have to dip into our operating budget to fill the final gap due to the university-wide budget gap. We are the biggest of the colleges, so they will come to us for a portion of the savings. We've done a good job. Some of the reduced numbers in enrollment are good. People are graduating at a higher rate in four or five years. We want them to graduate is a good thing. But it means we have reduced enrollments.

Questions: Dr. Koszewski —some departments have big costs such as accreditation fees that come every year, and this is sometimes a big chunk of our operating costs (sometimes up to 60% of our operating costs). So when those are reduced, it impacts what we can do. Some other colleges have program fees for professional programs. Have we thought of doing this? Because some of our students are in specialized programs. Dean McCormick said that we have not done that since she has been here. She can ask Jennie Rakestraw or other deans who have been here longer. There are very different practices in different colleges, and so we can go and find out. We are about to embark on new budgeting process. When we are building the 2020 budget, all budgets will have to be justified moving forward. If you have historically have \$5000, but only use \$4K, the college is thinking it may give that \$1K to a department that only gets \$2K and needs more. So we will have to justify what we spend. If you have historically been underfunded or have fixed equipment contract costs, this is a great time to adjust so that budget money can be allocated appropriately to meet these needs. Not everyone will get less. Some may get more.

Dean McCormick asked if there were any questions. Hearing none, she hoped everyone has a great semester.

Dr. Gregory Oaks said that when CAS introduced electronic course evaluations a while back, we were given the ability to aggregate evaluation data. We promised that if we were going to share that data with others we would let our faculty know. We have a partner for our online MSW program, and we will share course eval aggregated data with our new partner. This included asking questions that make sure our student experience is a good one. One example is to ask students how their online experience was, and so we built in questions into the evaluations. With approval of Social Work chair, we shared with our Wiley partner. Student identifiers and faculty information are redacted. We anticipate sharing information with our educational partner in the future. We said we would share that information if we planned to share that info. Dr. Ginger Williams announced that the Food Conference program (for February) is being put together. Draft program coming out this week. Need moderators for our panels. There will be lots of events, and only a \$25 registration fee for faculty. Reception for Keynote speaker will be catered by Dan Huntley. It will end with a York County Brew Trail pub crawl. Email Ginger if you want to be a moderator. If you are presenting, you do have to register. Motion to adjourn. So moved.

V. Adjournment:

Note: Quorum (35% of full-time faculty) is 51 faculty members for Faculty Assembly. The minimum attendance to do business (20% of full-time faculty) is 29 faculty members.

Quorum (35% of graduate faculty) is 22 faculty members for Graduate Faculty Committee. The minimum attendance to do business (20% of graduate faculty) is 13 faculty members.

DRAFT

Appendix 2

CAS Curriculum Committee Minutes

December 4, 2018 meeting

1. Course change proposals

- Department of Biology
 - i. Modify course: BIOL 213, Anatomy/Physiology I
 - 1. Changed prerequisites
 - ii. Modify course: BIOL 214, Anatomy/Physiology II
 - 1. Changed prerequisites
 - iii. Modify course: BIOL 300, Scientific Process in Biology
 - 1. Changed prerequisites
 - iv. Modify course: BIOL 303, Field Botany
 - 1. Added course goals
 - 2. Added prerequisites
 - v. Modify course: BIOL 304, Insect Field Studies
 - 1. Added course goals
 - 2. Added prerequisites
 - vi. Modify course: BIOL 307, Human Anatomy
 - 1. Changed prerequisites
 - vii. Modify course: BIOL 308, Human Physiology
 - 1. Changed prerequisites
 - 2. Will offer during summer term
 - viii. Modify course: BIOL 309, Economic Botany
 - 1. Changed prerequisites
 - ix. Modify course: BIOL 310, Microbiology
 - 1. Changed prerequisites
 - x. Modify course: BIOL 314, Animal-Plant Interactions
 - 1. Changed course number from 400 level due to the amount of work required
 - 2. Will study animal plant interacting ecologically as well as evolutionarily
 - 3. Changed course goals due to the new professor
 - 4. Changed prerequisites
 - xi. Modify course: BIOL 315, Cell Biology
 - 1. Changed prerequisites
 - xii. Modify course: BIOL 316, Principles of Human Genetics
 - 1. Changed prerequisites
 - xiii. Modify course: BIOL 317, Genetics
 - 1. Changed course goals
 - 2. Changed prerequisites
 - xiv. Modify course: BIOL 321, Microscopic Anatomy
 - 1. Changed prerequisites
 - 2. Added corequisites
 - xv. Modify course: BIOL 323, Tropical Watershed and Coastal Ecology
 - 1. Added course goals
 - 2. Added methods of evaluations
 - 3. Changed prerequisites
 - xvi. Modify course: BIOL 403, Ecology
 - 1. Changed catalog description to accommodate the teaching style of the new professor

- 2. Changed course goals to accommodate the teaching style of the new professor
- 3. Changed prerequisites
- xxvii. Modify course: BIOL 405, Freshwater Ecology
 - 1. Changed prerequisites
- xxviii. Modify course: BIOL 407, Environmental Biology
 - 1. Changed catalog description to accommodate students with / without background knowledge
 - 2. Changed course goals to accommodate students with / without background knowledge
 - 3. Changed prerequisites
- xix. Modify course: BIOL 422, Developmental Biology
 - 1. Changed course number
 - 2. Changed prerequisites
- xx. Modify course: BIOL 440, Readings in Biology
 - 1. Changed prerequisites
- xxi. Modify course: BIOL 450H, Honors: Select Topics in Biology
 - 1. Changed prerequisites
- xxii. Modify course: BIOL 471, Undergraduate Research in Biology
 - 1. Changed prerequisites
- xxiii. Modify course: BIOL 472, Undergraduate Research in Biology
 - 1. Changed prerequisites
 - 2. Changed catalog notes
- xxiv. Modify course: BIOL 480, Integration of Biological Principles
 - 1. Changed prerequisites
- xxv. Modify course: BIOL 491, Departmental Seminar
 - 1. Changed prerequisites
- xxvi. Modify course: BIOL 492, Departmental Seminar
 - 1. Changed prerequisites
- xxvii. Modify course: BIOL 505, Primate Biology
 - 1. Changed prerequisites
- xxviii. New course: BIOL 507, Advanced Environmental Biology
 - 1. The partner course for BIOL 407
 - 2. Environmental Studies 101 prerequisite is fine for BIOL 407 but why does it work for 507.
- xxix. Modify course: BIOL 508, Invertebrate Biology
 - 1. Changed prerequisites
- xxx. Modify course: BIOL 510, Vertebrate Natural History
 - 1. Changed prerequisites
- xxxi. Modify course: BIOL 511, Ornithology
 - 1. Changed prerequisites
- xxxii. Modify course: BIOL 513, Organic Evolution
 - 1. Changed prerequisites
- xxxiii. Modify course: BIOL 517, Human Genetics
 - 1. Added goals to the course
 - 2. Added methods of evaluation
 - 3. Added requirements for graduate students
 - 4. Changed prerequisites
- xxxiv. Modify course: BIOL 518, Animal Behavior
 - 1. Changed prerequisites
- xxxv. Modify course: BIOL 519, Mechanisms of Disease
 - 1. Changed prerequisites

- xxxvi. Modify course: BIOL 522, Immunology
 - 1. Changed prerequisites
- xxxvii. Modify course: BIOL 524, Advanced Botany
 - 1. Changed prerequisites
- xxxviii. Modify course: BIOL 525, Mycology
 - 1. Added goals to the course
 - 2. Added methods of evaluation
 - 3. Added requirements for graduate students
 - 4. Changed prerequisites
- xxxix. Modify course: BIOL 526, Applied Microbiology
 - 1. Added goals to the course
 - 2. Added methods of evaluation
 - 3. Added requirements for graduate students
 - 4. Changed prerequisites
- xl. Modify course: BIOL 528, Biology of Bone
 - 1. Changed prerequisites
- xli. Modify course: BIOL 529, Stem Cell Biology
 - 1. Changed prerequisites
- xl.ii. Modify course: BIOL 530, Current Methods in Microscopy
 - 1. Changed prerequisites
- xl.iii. Modify course: BIOL 539, Neuroscience and Disease
 - 1. Changed prerequisites
- xl. iv. Modify course: BIOL 540, Special Topics in Biology
 - 1. Changed prerequisites
- xl. v. Modify course: BIOL 551, Conservation Biology
 - 1. Changed prerequisites
- xl. vi. Modify course: BIOL 552A, Conservation Biology Practicum A: Travel Field Conservation Biology
 - 1. Changed catalog title to allow faculty to teach the course in multiple places
 - 2. Changed catalog description
 - 3. Changed goals for the course
 - 4. Removed exam
 - 5. May take the course more than once
 - 6. Changed prerequisites
 - 7. Added corequisites
 - 8. Added the use of the fee
- xl. vii. Modify course: BIOL 552B, Conservation Biology Practicum B: Field Conservation Biology in the Local Community
 - 1. Changed prerequisites
- xl. viii. Modify course: BIOL 555, Molecular Biology
 - 1. Changed prerequisites
- xl. ix. Modify course: BIOL 560, Bioinformatics
 - 1. Changed prerequisites
- 1. Modify course: BIOL 570, Introduction to Biological Statistics
 - 1. Changed catalog description in order to provide students will more research experience
 - 2. Changed goals for the course
 - 3. Removed ending term
 - 4. Changed prerequisites

All modifications and new courses approved with the exception of BIOL 507 (question about prerequisites).

- Department of Chemistry, Physics, & Geology
 - i. Modify course: CHEM 301, Organic Chemistry I
 - 1. Changed catalog description did not justify change of description of goals
 - 2. Changed goals for the course
 - 3. Course now offered in the summer
 - 4. Added methods of evaluation
 - ii. Modify course: CHEM 302, Organic Chemistry II
 - 1. Changed catalog description did not justify change of description of goals
 - 2. Changed goals for the course
 - 3. No longer offered as an independent study course
 - 4. Added methods of evaluation
 - 5. Course now offered in spring and fall
 - 6. Remove notes for catalog (offered in spring and fall)
 - iii. Modify course: CHEM 304, Organic Chemistry Laboratory
 - 1. Added catalog title
 - 2. Added catalog description
 - 3. Added goals for the course
 - 4. No longer offered as an independent study course
 - 5. Lab hours increased to 4 reflects a change approved several years ago
 - 6. Exam removed
 - 7. Now offered in the fall as well as the spring
 - 8. Added methods of examination
 - 9. Corequisite CHAM 302
 - 10. Remove notes for catalog (offered in spring and fall)
 - iv. Modify course: CHEM 310, Organic chemistry Essentials
 - 1. Changed catalog description no justification
 - 2. Added goals for the course
 - 3. No longer offered as an independent study course
 - 4. Added terms offered
 - 5. Added methods of evaluation
 - 6. Added terms offered
 - 7. Added grade requirement to the prerequisites
 - 8. Deleted corequisite CHEM 311 (lab course that is no longer offered)
 - 9. Student may not receive credit for CHEM 310 and 301 / 302
 - v. New course: GEOL 345, Geology of the Bahamas
 - 1. Adding a new course that ran as an X course in Fall 2017
 - 2. Why is it a S/U course?

Course modifications and new courses approved.

- Department of Interdisciplinary Studies
 - i. Modify course: GEOG 305, Introduction to Geographic Information Systems
 - 1. No longer cross listed with GEOL 305
 - 2. Streamlines curriculum for the Environment Program
 - ii. New course: GEOG 307, Geography of East Asia
 - 1. Adding a new course that ran as an X course
 - 2. Supported by the minor advisory committee
 - iii. New course: GEOG 309, Geography of World Events

1. Adding a new course that ran as an X course
- iv. Modify course: GEOG 315, Global Sustainable Development
 1. Changed course number
 2. Removed requirements for graduate students
 3. Removed the graduate status in hopes to attract more undergraduates in the course. Plans to make a new graduate level course.
- v. New course: GEOG 615, Global Sustainable Development
 1. Graduate version of GEOG 315
 2. No indication of the work required for graduate students

No discussion on course modifications or new courses. Changes were approved.

- Department of Human Nutrition
 - i. Modify course: NUTR 227, Medical Terminology
 1. Modified prerequisite because biology students need a medical terminology course for their careers
 2. Now offered in the summer
 3. Updated notes for the catalog
 4. Suggestion from committee: Add in new biology courses for prerequisite
 - ii. New course: NUTR 590, Clinical Lactation Practicum
 1. Needed to complete the clinical hours required to sit for the IBCLC certifying examination
 - iii. New course: NUTR 617, Advanced Medical Nutrition Therapy
 1. Faculty reexamined curriculum and decided an advanced medical nutrition therapy courses was missing
 - iv. New course: NUTR 632, Orientation to Dietetic Internship and Practice
 1. Will help prepare the students for the professional practice experiences.
 - v. New course: NUTR 690, Graduate Nutrition and Dietetic Practicum
 1. Graduate course equivalent of NUTR 490A

Course modifications and new courses approved.

- Department of Philosophy & Religious Studies
 - i. Modify course: PHIL 230, Contemporary Moral Problems
 1. Changed catalog title to better reflect current course practices
 2. Changed transcript title
 3. Changed catalog description
 4. Added goals for the course
 5. Removed seminar option
 6. No longer offered every fall
 7. Added methods of evaluation
 8. Removed catalog notes
 - ii. Modify course: RELG 316, Early Christian Thought
 1. Changed catalog title to make transcript title
 2. Changed catalog description

Modifications were approved.

- Department of World Languages & Cultures
 - i. New course: SPAN 370, Latin American Poetry

1. Offered successfully as a special topics course, would like to make the course a permeate offering
- ii. New course: SPAN 371, Latin American Short Story
 1. Offered successfully as a special topics course, would like to make the course a permeate offering

New courses were approved.

2. Program change proposals

- Department of Chemistry, Physics, & Geology
 - i. Modify program: Minor-GEOL

No discussion, changes approved.

- Department of Interdisciplinary Studies
 - i. Modify program: BA-ENST
 - ii. Modify program: BS-ENSC

No discussion, changes approved.

- Department of Human Nutrition
 - i. New program: CERT-LACN
 - ii. New program: CERT-LACT
 - iii. New program: Micro-LACT will be deleted.

An undergraduate or graduate certificate is 12-18 hours. Hours will need to add up to the appropriate amount. Two of the new certificates were approved. The micro-certificate will be deleted due to requests from the department.

- Department of World Languages & Cultures
 - i. Modify program: BA-MLAN-FREN
 - ii. Modify program: BA-MLAN-CSFR

No discussion, changes approved.

3. Blanket Petitions

- Department of Chemistry, Physics, & Geology
 - i. For the MINOR-PHYS, in all catalogs, allow PHYS 351 or PHYS 352 to count as one of the 300-level classes required for the minor.

Approved.

- Department of English
 - i. For the BA-ENGL, in all catalogs, allow WRIT 300 (*Rhetorical Theory*) to count as a Frameworks course for the major.

Should not include all catalogs. Before 2017-2018 frameworks was not included in the catalogues.
Approved.

- Department of Mathematics
 - i. For the BA-MATH and BS-MATH, in the 2015-16 catalog, allow senior math majors to count MATH 520 or MATH 513 in place of MATH 541.

Approved.

- Department of World Languages & Cultures
 - i. For all majors with a foreign language requirement, in all catalogs, allow students who take MLAN 113X (*American Sign Language*) to receive credit for the second half of the foreign language proficiency requirement.

Approved.

- ii. For the MINOR-SPAN, in all previous catalogs, allow SPAN 280 to count toward the minor requirement of “six credit hours above 299”.

Approved.

4. Student Petitions

- One student petition was approved and one was denied.