

**COLLEGE OF ARTS & SCIENCES
FACULTY ASSEMBLY
MINUTES
March 03, 2017**

**1:56 p.m.
Auditorium**

Kinard

I. Approval of minutes from January 13, 2017 Wendy Sellers

II. Report from CAS Committees

a. Curriculum committee Jo Koster

i. The following new courses were approved.

Department of Biology

BIOL 316, Principles of Human Genetics

Department of Chemistry, Physics, and Geology

GEOL 270, Dinosaurs

Department of English

ENGL 470, Undergraduate Research in English

ENGL 670, Graduate Research in English

ENGL 694, Graduate Studio in English

WRIT 503, Creative Writing Theory

Department of Interdisciplinary Studies

WMST 503, Psychology of Gender and Sexuality

Department of Mathematics

MATH 511, Functional Analysis

MATH 570, Industrial Mathematics

Department of Political Science

PLSC 101, Careers in Political Science

PLSC 308, Campaigns and Elections

PLSC 309, Controversies of the American Founding (Constitutional Requirement)

PLSC 500, Academic Research in Political Science

Department of Psychology

PSYC 104, Psychology Department Assessment 1

PSYC 404, Psychology Department Assessment 2

Department of Sociology and Anthropology

SOCL 298, Career Development for Sociology Majors

SOCL 519, Social Research Methods II: Qualitative Methods

ii. The following course modifications were approved.

Department of Biology

BIOL 315, Cell Biology

BIOL 403, 404, 440, 450H, 471, 472, 480, 480H, 491, 492, 505, 508, 510, 511, 513, 515, 518, 519, 522, 524, 529, 530, 540, 551, 552A, 552B, 555, and 560: All to require a grade of at least C in all the prerequisite courses

Department of English

ENGL 529, Contemporary American Fiction

ENGL 308, 432, 433, WRIT 431, 432, and 433: All to change the number of times the course may be repeated for credit.

ENGL 501, 502, 503, 503H, 504, 505, 510, 511, 512, 513, 514, 515, 520, 521, 525, 527, 528, 530, and 550: All to ensure that the correct 200-level survey course is specified as the pre-requisite

Department of Mass Communication

IMCO 105, Introduction to Integrated Marketing Communication

IMCO 475 and MCOM 471: Change in pre-requisites

MCOM 425, 441, 461, 462, and 463: Allow DIFD students to take these courses

Department of Mathematics

Math 111, Everyday Mathematics

Department of Political Science

PLSC 261, 305, 306, 307, 310, 311, 312, 317, 319, and 321: Change pre-requisite to PLSC 201 with a grade of C- or better

Department of Psychology

PSYC 408, Cognitive Psychology (number and title change)

PSYC 615, Legal Ethical, and Professional Issues in School: Title Change

PSYC 670, Continuing Professional Development: Variable number of hours

iii. The following program changes were approved.

Department of Chemistry, Physics, and Geology

Modify program, BS-CHEM-BIOC

Department of Human Nutrition

Modify Program, BS-NUTR-DIET

Department of Mass Communication

Modify Program, BS-IMCO

Department of Political Science

Modify Program, BA-PLSC

Department of Psychology

Modify Program, BA-PSYC

iv. The following blanket petitions were approved.

Department of Interdisciplinary Studies

For the minor in Legal Studies, in the current catalog and all previous catalogs, add ACCT 351 to the list of permissible elective courses for the minor.

For the minor in Women's and Gender Studies, in the current catalog and all previous catalogs, allow WMST 450/SOCL 350/AAMS 390, when taught as *Race, Gender, and Crime*, to fulfil a core course requirement for the minor.

For the minor in Women's and Gender Studies, in the current catalog and all previous catalogs, allow WMST 450/RELG 350, when taught as *Women and Gender in Islam*, to fulfil a core course requirement for the minor.

For the minor in Women's and Gender Studies, in the current catalog and all previous catalogs, allow WMST 450/WMST 503/PSYC 503, when taught as *Psychology of Gender and Sexuality*, to fulfil a core course requirement for the minor.

Department of Philosophy and Religion and Department of World Languages
For the BA/BS in all majors in the college, in all catalogs, allow students who completed Latin 101 with a C or better to count RELG 102X Biblical Greek or MLAN 109X Elementary Ancient Greek as the second course necessary to complete the Foreign Language requirement for the college

Department of Sociology and Anthropology
For the BA in Sociology, in the current catalog and all previous catalogs, allow SOCL 519X *Social Research Methods II: Qualitative Methods* to substitute for SOCL 516 *Social Research Methods II*.

- v. There were no student petitions for review.
- vi. The final meeting for the year is April 25, 2017
- vii. All material for review must be uploaded into the Curriculum Application System by noon on April 18, 2017, to make the agenda
- viii. Jo Koster thanked everyone in the curriculum process

- b. **Nominating & Rules committee**Dustin Hoffman
 - i. Members of the Faculty Assembly are encouraged to participate in the 2017-18 committee elections (*Voting will be done electronically via a Qualtrics survey. The survey link will be sent to your Winthrop email account by 5pm on Friday, March 3, and the survey will close at 5pm on Monday, March 6.*)
 - ii. Greg Bell (HIST) was nominated for the Library Committee

III. Old Business There was no old business.

IV. New Business

- i. The Climate Campus survey will be implemented March 27-April 21st. The purpose of the survey is to collect data about sexual assault on campus. Faculty members will receive an email about the survey in the first week after spring break and are asked to encourage students to take the survey. The survey can be accessed through wingspan. Data will be collected without identifying information.

V. Announcements

- i. The Bachelor of Professional Studies (BPS) and Prior Learning Assessment Programs (PLA)Greg Oakes
 - The purpose of the PLA is to assess experience or knowledge that individuals got in the industry or such things like placement tests or military experience. The portfolio process will demonstrate that the student has earned college credit. The committee proposed several limitations for portfolio submission: (1) How much PLA credit a student may have; (2) How long after being trained that students may submit a portfolio for review. Students

must pay a fee to submit their work. If a student does a portfolio at other institutions that student cannot get credit at Winthrop. The committees suggested the establishment of an office to facilitate PLA. The recommendations were sent to the Provost for review.

- The BPS program is intended to develop an adult student body at the University that is 25+ years old or with some significant life experience. If approved, students with an associates degree would be able to apply to our 60-hour program, which will have a 15- hour core and options for concentrations. Six potential concentrations were identified that might be phased in over a period of several years such as Organizational Operations and General Health Studies (phase 1), Digital Communication & Social Media and General Social Services (phase 2), and Security Studies and Law & Community (phase 3). The Provost has approved consideration of these recommendations. The committee hopes to develop curriculum by fall 2017 and launch the program in fall 2019.

ii. Activity Insight & faculty annual reporting Greg Oakes

The University's contract with Digital Measures expires at the end of April. A committee considered alternative programs, including the option of doing the reporting system in-house; however, that turned out to be the most expensive alternative. After looking at several options the committee made a recommendation to the Provost's office. The Provost's office has signed an agreement with Faculty180 (the faculty reporting system) to use its service. The new program will allow users to conduct searches and ease the Tenure and Review Process. Users will upload information the same way they do now beginning this spring. Data will be transferred into the new system. Training will be offered in mid-April. Eventually, there will also be online tutorials. The due date for annual faculty reports has been extended to June 1st, 2017. Adjunct faculty will have the option of doing this year's report as a Word document from a template. Faculty raised concerns that the old contract expires before annual reports are due, causing undue stress during a chaotic period. Dr. Oakes said these concerns would be considered.

VI. Dean's Remarks

- i. A second German minor student has received a \$2,500 scholarship for a study abroad from the German Language and Culture Foundation in Charlotte.
- ii. Thirteen Winthrop students received individual accolades at the UNCC Model UN conference or the Southern Regional Model UN conference last semester.

- iii. Greg Hecimovich is involved in a project with Historic Columbia to tell the story of African American life in the city and slave narratives.
- iv. The Human Nutrition Department is building on its partnership with the South Carolina National Guard in which nutrition students provide counseling to service men and women. Students were thanked with a boxed American flag.
- v. The South Carolina and North Carolina Political Science Associations will have a joint meeting in the Digiorgio Campus Center over the weekend. The Dean thanked John Holder and Claire Weikle for their contributions.
- vi. The English Department is selling books for \$1 per pound in an event called “Books by the Pound.”
- vii. The College of the Arts and Sciences alignment statements – the college interpretation of the Faculty Roles document that was passed in 2011 – are under review. While the documents clearly state what the faculty must do to earn tenure, promotion to associate professor, and promotion to professor, they do not say what adjunct faculty, instructors or assistant professors in the probation period must do. Language was drafted to address this limitation. The language includes a clear one-page description for adjunct faculty, coordinators, etc. that provides a description of what adjuncts can expect from the College, such as office space and library privileges. The draft was reviewed by the Dean’s Council and focus groups and then sent to the Arts and Sciences Personnel Committee. It has now been submitted to the Rules and Nominations Committee. Discussion will continue at the next faculty meeting, with hopes that the language will be finalized by the beginning of the academic year. A companion document will outline the procedures for putting together a tenure and promotions portfolio. The hope is that the document will be operative for the next academic year.
- viii. Staff are reviewed in March. After someone completes a year of their probationary period then they move to a March 31st review date. Faculty are encouraged to provide feedback to inform the review process.
- ix. An attorney reviewed the Appropriate Use of Technology policy. Faculty are covered by the Student Conduct Code, which prohibits unauthorized recording. Legally speaking, the classroom is not a protected space. Anything brought up in the classroom may be introduced to a judicial legal proceeding if it comes to that. If a student admits to committing a crime in the classroom, for example, faculty (or anyone in the classroom) may be subpoenaed. Faculty may also be obligated to report a crime. The attorney suggested that if a student begins an incriminating dialogue faculty must warn them of the potential legal consequences. Students are encouraged to use the terms “hypothetically” or “I am asking for a friend.”

VII. Adjournment

The meeting was adjourned at 3:27 p.m.