

**COLLEGE OF ARTS & SCIENCES
FACULTY ASSEMBLY
AGENDA
January 13, 2017**

2:00 p.m.

Kinard Auditorium

- I. Approval of minutes** from October 21, 2016 Wendy Sellers
 - i. See [appendix 1](#)

- II. Report from CAS Committees**
 - a. **Curriculum committee** Jo Koster
 - i. See [appendix 2](#)

- III. Old Business**

- IV. New Business**

- V. Announcements**

- VI. Dean's Remarks** Karen M. Kedrowski

- VII. Adjournment**

Note: Quorum (35% of full-time faculty) is 40 faculty members. The minimum attendance to do business (20% of full-time faculty) is 28 faculty members.

Appendix 1

COLLEGE OF ARTS & SCIENCES FACULTY ASSEMBLY MINUTES October 21, 2016

2:02 p.m.

Kinard Auditorium

Minutes were unanimously approved from September 2, 2016 Wendy Sellers

Report from CAS Committees..... Jo Koster

The following course changes and modifications were unanimously approved.

a. Department of Biology

- i. Add course: BIOL 213, Anatomy/Physiology I.
- ii. Add course: BIOL 214, Anatomy/Physiology II.

The BIO 213 course was approved with the following revisions:

- Change the prerequisites to “HMXP 102, Gen Ed Math, and one of the following: BIO 150/151, BIO 203/204, NUTR 221, or another equivalent course.”
- Add Assessment Support Details to indicate why this change in curriculum is being made.

The BIO 214 course was approved with the revision to add Assessment Support Details indicating why this change in curriculum is being made. After discussion, no change was made to the prerequisites.

b. Department of English

- i. Add course: ENGE 393, Seminar in English Education.
This item was approved without dissent.

c. Department of Interdisciplinary Studies

- i. Add course: PEAC 370, Religion, Conflict, and Coexistence.
- ii. Modify course: SCST 390, Principles of Teaching Social Studies I.
- iii. Modify course: SCST 391, Principles of Teaching Social Studies II.
- iv. Add course: SCST 393, Seminar in Social Studies Education.
- v. Modify course: SCST 590, Principles of Teaching Social Studies I.
- vi. Modify course: SCST 591, Principles of Teaching Social Studies II.
- vii. Add course: SCST 593, Seminar in Social Studies Education.

The PEAC 370 course was approved without dissent. All other items were approved upon the revision to add Assessment Support Details indicating why the changes in curriculum are being made.

d. Department of Mass Communication

- i. Modify course: MCOM 412, Ethics and Issues in Mass Communication.
This item was approved upon the revision to add Assessment Support Details indicating why this change in curriculum is being made.

e. Department of Mathematics

- i. Add course: MAED 393, Seminar in Mathematics Education.
- ii. Add course: MATH 505, Partial Differential equations.
- iii. Add course: MATH 513, Complex Analysis.

These items were approved upon the revision to add Assessment Support Details indicating why the changes in curriculum are being made.

f. Department of Philosophy & Religious Studies

- i. Add course: PHIL 470, Undergraduate Research in Philosophy.
- ii. Add course: PHIL 471, Undergraduate Research in Philosophy.
- iii. Add course: PHIL 472, Undergraduate Research in Philosophy.
- iv. Add course: PHIL 473, Undergraduate Research in Philosophy.
- v. Add course: RELG 370, Religion, Conflict, and Coexistence.
- vi. Add course: RELG 470, Undergraduate Research in Religion.
- vii. Add course: RELG 471, Undergraduate Research in Religion.
- viii. Add course: RELG 472, Undergraduate Research in Religion.
- ix. Add course: RELG 473, Undergraduate Research in Religion.

The RELG 370 course was approved without dissent. All other items were approved with the following revision: To change the number of times the course can be repeated for credit to 2 times. It previously allowed for 8 repetitions.

g. Department of Sociology & Anthropology

- i. Add course: SOCL 470, Undergraduate Research in Sociology.
This item was approved without dissent.

2. Program change proposals

a. Department of Interdisciplinary Studies

- i. Modify program: BA-SCST-CSST.

This item was approved upon the following revisions:

- Change the total number of credit hours to 120-123
- Add Assessment Support Details indicating why the change in curriculum is being made.

3. Blanket Petitions

a. Department of History

- i. For the MA in History (the “with thesis” option), in the 2016-17 catalog, require that all students complete at least 30 hours of approved graduate-level courses including HIST 695 and HIST 696.

This item was approved without dissent.

b. Department of World Languages & Cultures

- i. For the BA in Spanish, in all previous catalogs, allow SPAN 360-001 (offered Fall 2016 as *History of Latin American Music*) to satisfy the major requirement normally satisfied by SPAN 421 or SPAN 422.

This item was approved without dissent; however, there is no BA in Spanish so this approval is for the BA in Modern Languages with Concentration in Spanish.

4. Student Petitions: There were no student petitions

Dr. Koster reminded the faculty that there are two different boxes on the curriculum application form. The top box says, “course justification for course action.” In this box explain why you are doing the action and include the date of the department meeting when you voted. “Assessment Support Details” is past assessment that lead to this change. These two boxes help us demonstrate to SAKS that we use assessment to update curriculum.

Nominating Rules Committee Report Dustin Hoffman

The faculty unanimously voted to amend faculty assembly bylaws in order to formalize and add the student research committee as a faculty governance committee.

Old Business There was no old business

New Business

Academic & Student-Athlete ServicesMs. Joanna Harris and Trent Kull

The role of the Academic & Student –Athlete Services is to ensure the wellbeing of student athletes. This role includes:

- a. Students must attend weekly study hall meetings
- b. Advising
- c. Students must have a strong GPA and be working towards completion
- d. Faculty should receive email notification when a student is away on competition
- e. Faculty should receive notice when a student has an injury or concussion that may prevent the student from attending class.

Announcements

Update on the BPS and PLA Committees.....M. Gregory Oakes

Bachelor of Professional Studies and Prior Learning Assessment committees are designed to help students already working in their prospective fields. These committees proposed the following;

- a. Creation of a PLA office with a director
- b. Development of a course in which students create a PLA portfolio. Faculty reviewing portfolios would be compensated for their work.
- c. The BPS committee is considering adding concentrations like healthcare and criminal justice for those that are already working in the field.

Reminder about Liberal Ed blog M. Gregory Oakes

The blog “Winthropliberaled.org” helps students determine what they can do with a liberal arts degree. Data shows that softer skills are valuable in workplace. The blog includes links to news items that develop this theme. Faculty members are encouraged to sign up.

Dean’s Remarks Karen M. Kedrowski

The dean announced good news:

- a. Dr. Amanda Hiner, the CRTW coordinator from the English Department, was invited to speak at Texas Wesleyan University on integrating critical thinking into the curriculum.
- b. Dr. Janice Chism was featured on the Academic Minute for her research on monkeys.
- c. Two administration support staff members have been named staff employee of the month.
- d. The Winthrop Social Work Department was ranked 23rd in the nation by Graduate programs.com for its MSW program.
- e. The department of Social Work has a research partnership with the Catawba Nation to focus on the needs of the elderly. Dr. Deana Morrow was named accreditation reviewer for the Council of Social Work Education.
- f. The Mass Communication Department hosted Mass Communication Week, which featured alumni and industry professionals.
- g. Several Arts and Sciences programs have recently been highlighted by the American Association of State Colleges and University including various general election activities and the Boy Scout program that lead to the rain gardens.
- h. Dr. Jennifer Disney received the alumni professional achievement award from McDaniel College

The University is revising its faculty search processes.

- a. The committee is trying to make sure documents and processes on the website reflect that CAS now has a committee on personnel action.
- b. The committee is trying to go paperless.
- c. The Dean is working with the chairs on the Dean’s Council to create a document with ‘best practices’ to ensure a diverse pool of applicants and define how the diversity committee will ensure this diverse pool.
- d. There are five approved faculty searches and one administrative search.

The Dean thanked the departments and programs that held events related to the election: Interdisciplinary Studies, History, Mass Communication, Political Science, Philosophy and Religious Studies, and the West Forum. Student organizations also participated in election events including the College Democrats, College Republicans, Political Umbrella Group, NAACP, and Council of Student Leaders among others. Individual faculty members in CRTW and ACAD allowed voting ambassadors to come to class. The College held 35 election related events.

The Dean reminded faculty that the registration deadline for the state of South Carolina has passed and students will not be eligible to vote in the election if they have not already registered. If students wish to cast an early vote they will need an absentee ballot. If they are registered in York County students can go to City Hall or the Election Commission building in York to cast their votes.

There are three film festivals sponsored by various entities in the College of Arts and Sciences:

- a. Spanish film festival
- b. French film festival
- c. Native American film festival

The campus wide Qualtrics license has been renewed and enhanced to allow users to attach documents. Department chairs are now using Qualtrics to secure override requests. The College of Arts and Science scholarships will be done electronically in the spring. For more information contact Christina Stiles.

The Office of Accessibility will be reviewing the absence policy for students with disabilities or medical conditions.

The Provost Office has put together a guide to match students with student resources to be used during advising or if students are feeling distressed.

3:08 Adjournment

Appendix 2

Curriculum Committee
Report for Faculty Assembly
December 06, 2016 meeting

1. Course change proposals

a. Department of Biology

- i. *Modify course: BIOL 203H*, Principles of Biology Laboratory.
- ii. *Modify course: BIOL 204H*, Principles of Biology.
- iii. *Modify course: BIOL 205*, General Botany.
- iv. *Modify course: BIOL 205H*, General Botany.
- v. *Modify course: BIOL 206*, General Zoology.
- vi. *Modify course: BIOL 206H*, General Zoology.
- vii. *Modify course: BIOL 307*, Human Anatomy.
- viii. *Modify course: BIOL 308*, Human Physiology.
- ix. *Modify course: BIOL 310*, Microbiology.*
- x. *Modify course: BIOL 317*, Genetics.
- xi. *Modify course: BIOL 321*, Microscopic Anatomy.
- xii. *Modify course: BIOL 322*, Developmental Biology.
- xiii. *Modify course: BIOL 404*, Animal-Plant Interactions.
- xiv. *Modify course: BIOL 440*, Readings in Biology.
- xv. *Modify course: BIOL 450H*, Honors: Selected Topics in Biology.
- xvi. *Modify course: BIOL 471*, Undergraduate Research in Biology.
- xvii. *Modify course: BIOL 505*, Primate Biology.
- xviii. *Modify course: BIOL 508*, Invertebrate Biology.
- xix. *Modify course: BIOL 515*, Environmental Biology.
- xx. *Modify course: BIOL 529*, Stem Cell Biology.
- xxi. *Modify course: BIOL 530*, Current Methods in Microscopy.
- xxii. *Add course: SCIE 390*, Introduction to Teaching Science.
- xxiii. *Modify course: SCIE 393*, Seminar in Secondary Science Education.
- xxiv. *Add course: SCIE 590*, Introduction to Teaching Science.
- xxv. *Add course: SCIE 593*, Seminar in Secondary Science Education.

These items were approved upon the revision to add more justification for the changes. Currently the justification is “catalog clean-up” and the CUC said that this is no longer sufficient.

b. Department of Mass Communication

- i. *Modify course: MCOM 301*, Mass Communication Theory and Research.
- ii. *Modify course: MCOM 349*, Advertising Copy and Layout.
- iii. *Modify course: MCOM 464*, Mass Communication Practicum.

These items were approved without dissent.

c. Department of Philosophy & Religious Studies

- i. *Modify course: PHIL 301*, Ancient Greek Philosophy.
- ii. *Modify course: PHIL 302*, Modern Philosophy.

These items were approved without dissent.

- d. Department of Psychology
i. *Add course: PSYC 470*, Undergraduate Research in Psychology.

This item was approved without dissent.

- e. Department of Sociology & Anthropology
i. *Modify course: ANTH 341*, Urban Ethnography.
ii. *Add course: SOCL 503A*, Service Learning in Sociology.
iii. *Add course: SOCL 503B*, Service Learning in Sociology.
iv. *Add course: SOCL 507A*, Service Learning in Criminology.
v. *Add course: SOCL 507B*, Service Learning in Criminology.

These items were approved without dissent. Dr. Koster mentioned that ANTH 341 will need to submit a separate application to become approved as a writing intensive course.

- f. Department of World Languages & Cultures
i. *Add course: MLAN 393*, Seminar in Modern Language Education.
ii. *Add course: MLAN 593*, Seminar in Modern Language Education.

These items were approved without dissent.

2. Program change proposals

- a. Department of Biology
i. *Modify program: BS-BIOL-CSST*
ii. *Modify program: MS-BIOL*

These items were approved without dissent.

- b. Department of Interdisciplinary Studies
i. *Modify program: Minor-AAMS*
ii. *Modify program: Minor-LGST*

These items were approved without dissent.

- c. Department of World Languages & Cultures
i. *Modify program: BA-MLAN-FREN*
ii. *Modify program: BA-MLAN-CSFR*
iii. *Modify program: BA-MLAN-SPAN*
iv. *Modify program: BA-MLAN-CSSP*

These items were approved without dissent.

3. Blanket Petitions

- a. Department of Biology
i. *For the BS in Biology* (all concentrations), in the current catalog and all previous catalogs, allow BIOL 540 *Human Ecology* to count toward the major requirements – either to satisfy Area A of the biology curriculum, or to count as a biology elective in Area C.
ii. *For the BS in Biology* (all concentrations), in the current catalog and all previous catalogs, allow BIOL 316X and BIOL 316 to count toward the major requirements – either to satisfy Area B of the biology curriculum, or to count as a biology elective in Area C.

These items were approved without dissent.

- b. Department of Human Nutrition
 - i. For the BS in Human Nutrition, in the current catalog and all previous catalogs, add ACCT 280 and HLTH 300 to the list of DPD elective courses.
This item was approved without dissent.

- c. Department of Interdisciplinary Studies
 - i. For the BS in ENSC, the BA in ENST, and the minor in SUST, in all catalogs, allow SOCL 350 *Animals & Society* to count as an elective toward the major/minor requirements.
This item was approved without dissent.

- d. Department of Mass Communication
 - i. For the BA in MCOM and the BS in IMC, in all catalogs, waive the requirement that students take 72 hours in liberal arts & sciences. This requirement is not part of the actual catalog, but is currently showing up in DegreeWorks.
This item was approved without dissent.

- e. Department of English
 - i. For the BA in ENGL, in the current catalog and all previous catalogs, allow students to count ENGL 308 up to three times for credit toward graduation in the major.
This item was approved on 12/21 after the regular committee meeting.

4. Student Petitions

- a. One student petition was denied.