

Dear Student,

Thank you for your efforts to complete your course evaluations in your College of Arts and Sciences courses. We regret any difficulties that you may be experiencing in logging into our course evaluation system. Please know that this is a new system and that we are working hard to ensure that the wrinkles and bugs are as few as possible.

If you are having trouble logging into your course evaluation, please take a moment to try the following:

1. First, make sure that you are using the correct login information.
 - a. Course Code: this should be a five digit number, only
 - b. Password: this should be your Winthrop ID number, including the capital W at the beginning.

If you remain unable to login, please try these steps:

2. Try another browser.
3. Try another device (computer, tablet, phone)
4. Try deleting your browsing history.
5. Try deleting your cookies ("data cache," "browsing data," etc.)

If you still cannot log in, it will help us to have as complete a description of your experience as possible. If you receive an error message, it will help us to know what it is. It will help us to know what browser you are using, what version, and what is your operating system. If you can send your instructor such information, we will be better able to find out what is the problem.

Please be patient with us and with this process. We very much want you to be able to record your evaluation of your course; this is very important information for your instructor to have.

Many thanks,

Dr. Greg Oakes

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