Arts and Sciences will administer spring 2020 student course evaluations and will disseminate the resulting ratings to faculty and department chairs using its standard procedures.

Faculty are not required to address spring 2020 student course evaluations in their 2019-20 annual report. Faculty should address fall 2019 and/or summer 2019 course evaluations as usual.

Chairs and deans will conduct evaluations of faculty performance in the area of student intellectual development in a way that is sensitive to the disruptions associated with COVID-19. In their evaluations, chairs and deans may reference spring 2020 course evaluations only if these are already addressed by the faculty member. Evaluators are reminded of the many further indicators of effective student intellectual development specified in the CAS Roles and Rewards document.

The requirement to include spring 2020 course evaluations in pre-tenure, tenure, promotion, and post-tenure reviews is also waived. The College will provide a letter indicating this waiver to faculty when preparing materials for the respective reviews. The letter will explicitly state that faculty were given this option, owing to the COVID-19 pandemic, so that committees know that the exclusion was an approved choice and not an oversight. As with annual faculty evaluation, CAS evaluators in pre-tenure, tenure, promotion, and/or post-tenure reviews will reference spring 2020 course evaluations only if these are addressed by the faculty member.

Addendum 2020-05-14: This policy applies to specific evaluations for a particular section of a Spring 2020 course. For example, suppose that in Spring 2020 a faculty member teaches Course A, Sections 001 and 002, and course B, Section 001; and suppose the faculty member to refer in the annual report only to the course evaluation for Course A Section 001. In this case, evaluators are confined in their remarks to the evaluation for Course A Section 001.

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1 This statement applies to all spring 2020 courses taught in the College of Arts and Sciences regardless of specific course schedule (full or partial). It applies equally to full-time and part-time instructors.