

CAS Full-Time Faculty Annual Reporting Furlough Relief for 2020-21

Amid COVID-19 and furlough pressures on faculty workload, the CAS will adjust full-time faculty annual reporting for academic year, 2020-21, as follows:

- **Tenured faculty:** tenured faculty may submit a CV in lieu of completing the Faculty180 template.
 - Faculty submitting a CV as their annual report should highlight (e.g., in **yellow**) accomplishments in the academic year under report for the attention of the evaluator (chair, dean).
 - The CV may be in the faculty member's chosen style; faculty should confer with their chairs as to submission file format.
 - Tenured Associate Professors contemplating promotion to Professor may wish to forgo the CV option. Faculty choosing the CV option will be provided a letter from the Dean indicating College approval of this option.
 - Faculty are encouraged to keep their activity record in Faculty180 up to date but may elect to defer updating until after the 2020-21 academic year.
 - CV-as-Annual Report is not mandatory: tenured faculty may submit the full Faculty180 report if they prefer.
- **Pre-Tenure (Probationary) Faculty:** Because of the importance of preparing fully for tenure review, pre-tenure (probationary) faculty will not have the option specified above but must submit the full, Faculty180 report as usual. This process was streamlined as of the 2019-20 academic year.
- **Full-Time, Non-Tenure-Stream Faculty:** full-time, non-tenure-stream faculty may also submit a CV in lieu of completing the Faculty180 template.
 - Faculty submitting a CV as their annual report should highlight (e.g., in **yellow**) accomplishments in the academic year under report for the attention of the evaluator (chair, dean).
 - The CV may be in the faculty member's chosen style; faculty should confer with their chairs as to submission file format.
 - Faculty are encouraged to keep their activity record in Faculty180 up to date but may elect to defer updating until after the 2020-21 academic year.
 - CV-as-Annual Report is not mandatory: full-time, non-tenure-stream faculty may submit the full Faculty180 report if they prefer.

The due-date for all CAS faculty annual reports is unchanged: May 15. Part-time faculty teaching only in the fall semester should submit their report by January 10. Chairs will load CVs to their evaluations of faculty in Faculty180.

Department chairs, supervisors, and college deans will complete evaluation of faculty annual work by the same Faculty180 process and according to the same timeline as previously used.

Please direct questions to your department chair or supervisor or to Greg Oakes in the Dean's Office.