

CAS Faculty Assembly
Meeting Agenda
October 24, 2025
2:00 p.m.
Kinard Auditorium 018

- I. Welcome – *Casey Cothran*
- II. Approval of Minutes from September 12, 2025, meeting ([Appendix A](#))
- III. WinthropLIFE – *Program Director, Ryan Morrison*
- IV. CAS Committees
 - a. CAS Curriculum Committee – *Tom Polaski*
 - i. Approval of Minutes from October 9, 2025, meeting ([Appendix B](#))
 - b. Faculty Advisory Committee on Intercollegiate Athletics – *Devon Fitzgerald, Kori Bloomquist, and Christian Gratten*
- V. Program Director policy revision
- VI. Old Business
- VII. New Business
- VIII. Remarks from the Dean – Takita Sumter
- IX. Announcements
- X. Adjournment

Note: Quorum (35% of full-time faculty) is 47 faculty members for Faculty Assembly.

The minimum attendance to do business (20% of full-time faculty) is 26 faculty members.

CAS Faculty Assembly

Meeting Minutes

September 12, 2025

9:30 a.m.

Kinard Auditorium 018

- I. Welcome – *Casey Cothran*
 - a. Called to order with quorum at 2:02pm
 - b. Secretary- Heather Lishartke
 - c. Parliamentarian-Tom Polaski
- II. Approval of Minutes from August 19, 2025, meeting ([Appendix A](#))
 - a. Motioned, approved
- III. South Carolina Record Retention Laws – *Gina White, Director of Archives and Special Collections*
 - a. University records management of Winthrop has rules on retention and submission for correspondence required by the state to gain approval. There's a schedule for the time frame to retain those records and rules about destroying records. The required form for destroying is ARM-11 from the state forms site.
- IV. CAS Committees
 - a. CAS Curriculum Committee – *Tom Polaski*
 - i. Approval of Minutes from September 2, 2025, meeting ([Appendix B](#))
 - ii. New Course- Relg 230: Preaching as Public- approved
 - iii. Course changes
 1. Psych 320: Title Change to Cultural Psychology-approved
 2. Biol360 description and pre-requisite- approved
 3. Nutr 490A, 471,427,322, 227, 226 pre-requisite changes- approved
 4. WRIT 511, 510, 502, 501, 465, 566, 366, 367, 365-approved
 - iv. Blanket Petition: PLSC 330 Politics of the Middle East to Comparative
 - v. Materials for next meeting due week before October 9, the next meetin
 - b. CAS Nominating & Rules Committee – *Gihanee Senadheera*
 - i. Election for university-level committees—nominations closed for both
 1. Academic Council- Silvia Wozniak and Kori Bloomquist
 2. Graduate Council- Jena Chojnowski, Kori Bloomquist, Kelly Richardson
- V. Old Business
 - a. Checking in on letter-moved to faculty conference and was adopted by then. Where has that gone?

- VI. New Business-none
- VII. Remarks from the Dean – Takita Sumter
 - a. “FUN renovations in Dalton and Sims for classroom and office updates, there’s a planned power outage October 13 and maybe 14
 - b. New student study spaces in Sims, Kinard 3rd floor, Kinard 2nd floor coming
- VIII. Announcements
 - a. Travel requests on Sept 15, CAS shred day Oct 9, interim grades Oct 9, Kudos due to chairs Oct 16, sabbatical requests Oct 27
 - b. Survey for Student Evaluation of Learning Materials Survey—5 minutes by Sep 22
 - c. CDI AI job materials-pilot consideration
 - d. NSF RITEL Grant invitation and survey-in daily digest
 - e. Next faculty meeting October 24 @ 2p Kinard 018
 - f. Adria- faculty advising October 7th- Kinard 018
 - g. Greg- Cultural event on Roosevelt and peace- Owens G01 7pm Sept 25th
 - h. Gihanee- SURE poster presentations before the family day festivities
 - i. 10-4 historic Brattonsville event tomorrow Sept 13
 - j. Julie Orme- Social Work Fall Festival starting at 9 on Oct 25th
- IX. Adjournment
 - a. Motion, approved 2:57 pm

CAS Curriculum Committee

Meeting Minutes

October 9, 2025

11:00 AM

Kinard 105

Attending:

Tom Polaski (chair), Jeff Sinn (sec), Jessie Hoffman, Heather Listharke, Gwen Daley, Tony Hobert, Vernoica Ahadzie, Greg Oakes (representing Dean's Office).

Chair brought meeting to order at 11:10

Approved minutes from September 2, 2025 Meeting

*** Note: AWE = Approved with edits

Reviewed New Programs

- BS-HSCI – AWE: In free-form req, change quant skills hours to 3-4. Note: Will double-check total hours

Reviewed Program Edits

- BA-IDVS - AWE: Add IDVS 300 as required course
- BA-PRAD - AWE: Free-form req: (1) Intensive Writ. met in major by IMCO 301; (2) update program name in footnotes.
- BS-NUTR-DIET -Approved
- BS-NUTR-HPRO - Approved sunsetting of concentration
- MINOR-DMCO – AWE: In free-form req add "(3)" to MCOM175 and update program name
- MINOR-NUTR – AWE: Dropped requirement for chair to approve nutrition courses.

Reviewed New Courses

- BIOL423 - AWE: Edit math requirement to include MATH 201 (in first list of MATH items)
- HSCI101 - AWE: Add s/u only to catalog notes
- HSCI223 - AWE: Delete pre-requisites in course description
- HSCI227 - Approved
- HSCI300 - Approved
- HSCI380 - AWE: Update pre-reqs in course description to match freeform requirements
- HSCI406 - AWE: Add pre-reqs to course description.
- HSCI428 - AWE: Update pre-reqs in course description to match freeform
- HSCI490 - AWE: Add pre-reqs to course description; add s/u only to catalog notes
- HSCI494 - AWE: Add pre-reqs to course description;
- HSCI500 - AWE: Update preqs in course description to match freeform
- HSCI501 - AWE: Update preqs in course description to match freeform
- IDVS300 - AWE: Drop IDVS 390 as prerequisite

Reviewed Course Edits

- BIOL322 - Approved
- NUTR380 - Approved
- NUTR428 - Approved
- PSYC613 - AWE: Update pre-reqs in freeform
- PSYC670 - AWE: Update pre-reqs in freeform

Approved Blanket petition for WRIT 200; No student petitions

Adjourned 12:15

