

**WINTHROP UNIVERSITY**  
**ACADEMIC COUNCIL MINUTES**  
September 5, 2003

Academic Council met on Friday September 5, 2003 at 2:00 pm in 212 Thurmond Hall.

Members:

Jo Koster, Chair	English
Pat Ballard	Library
John Bird	English
Shaun Cassidy	Art & Design
Ray Dockery	Education
Barbara Fuller	Business
Barbara Heinemann	Modern Languages
Gloria Jones	English
Peter Judge	Religion
David Letourneau	Finance
Paul Martyka	Art & Design

Sue Peck	Education
David Pretty	History
Frank Pullano	Mathematics
Mesgun Sebhatu	Physics
William Seyfried	Economics
Sandra Wilson	Education
Jennifer Moss	Student
Timothy Druke	Records/Regis.

\* Absent

Guests present: Rory Cornish, Patricia Graham, Karen Jones, Brien Lewis, Tom Moore, Marilyn Smith

Dr. Jo Koster called the meeting to order at 2:00 pm.

**I. Minutes from the April 25, 2003 meeting.**

The minutes from the April 25, 2003 meeting were approved as distributed.

**II. Chair's Remarks**

Dr. Jo Koster welcomed everyone to the new year, and asked each person to introduce himself/herself. Chair Koster then introduced Gloria Jones as the Parliamentarian for this upcoming year. Chair Koster thanked everyone in advance for his/her cooperation in undertaking the heavy workload the Council will have this year.

**III. Vice President of Academic Affairs Remarks**

Vice President Moore echoed Chair Koster's remarks and expressed his gratitude to the members of the Council and their willingness to undertake the process.

## **IV. Committee Reports**

### ***A. Committee on Undergraduate Instruction***

Chair Koster introduced Dave Letourneau from the College of Business as the newly appointed chair of the Committee on Undergraduate Instruction. The other members are Sandy Wilson, Education, Shaun Cassidy, Visual and Performing Arts, and Peter Judge, Arts and Sciences. (CUI will meet on September 16, October 14, and November 11.)

### ***B. General Education***

Sue Peck, Chair of the General Education Committee, presented the list of courses previously reviewed and approved by the committee. The committee most recently met August 25 to review courses and will be meeting again next week to review more submissions. Dr. Peck reminded the council that she needs both electronic and signed paper copies of the course nomination forms. Questions were asked regarding some of the courses not approved. Most required additional information and many had already been returned. It was moved and seconded to ratify all of the courses approved by the General Education committee. Chair Koster reminded the Council that a motion to separate the various courses would be in order. No motion was offered. Seeing no further discussion, the motion to ratify the courses was approved unanimously.

Dr. Peck reminded the Council to look over the list and encourage their colleagues to submit courses that they need to complete their degree programs.

## **V. Old Business**

There was no old business. Chair Koster mentioned that the only item carried over from last year was the ad hoc committee on faculty salary policies. She mentioned that Paul Martyka and the committee will have a report for the Council at an upcoming meeting.

## **VII. New Business**

Karen Jones, Assistant Vice President for Academic Affairs, presented a request that the Council review the current academic eligibility schedule this year. The request is to raise the minimum GPA for Freshmen to 1.75, Sophomores to 1.85, Juniors to 2.00 and leave Seniors at 2.00, effective Fall 2004. The request included data regarding the number of students suspended or placed on probation over the past several years. Ms. Jones asked the council to discuss this with their departments and, if possible, act on the request at the October 31 meeting. Several members of the council asked questions and asked for more information on the implications of this change. Ms. Jones will gather the requested information to be distributed to the members of Academic Council.

## **VIII. Announcements**

Everyone was reminded that all the necessary forms R-18 and R-19 as well as the new R-20 (Program Change form) are available on the Records and Registration web site.

Secretary Drueke reminded the members the minutes will be distributed and approved via e-mail. Please read and approve (or submit corrections to) the minutes when they are sent out so we can submit any items of business for the subsequent Faculty Conference meeting.

The meeting was adjourned at 2:37 pm.