

**Policy Number/Title:** 5.1.1 Space Use Policy  
**Effective Since:** 01/01/2005  
**Last Revision Approved:** 01/01/2005  
**Responsible Office:** Student Affairs

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### **1. Scope:**

Anyone wishing to reserve campus space

### **2. Definitions:**

This section was intentionally left blank.

### **3. Policy:**

For complete information regarding General Policies, Use of Space and Reservation Procedures, Special Limitations and Restrictions, Charges for Student and Internal Users of Space, Space Use Managers and Approval List, Facilities

Management and Safety, Recreational Facilities Usage & Equipment and External Groups – Facility Fees and Charges associated with the Space Use Policy, please refer to the following Web site: <http://www.winthrop.edu/spaceuse>

### **4. Procedures:**

This section was intentionally left blank.

### **5. Resources:**

Student Handbook University Policies: (Space Use - Pg. 16)

<https://www.winthrop.edu/uploadedFiles/studentconduct/UniversityPolicies.pdf>

Space use page:

<https://www.winthrop.edu/spaceuse/>

### **6. History of Revisions:**

01/01/2005      Policy first established