

Policy Number/Title: 2.2.11 Faculty Absence from Class
Effective Since: 01/01/1886
Last Revision Approved: 01/01/1886
Responsible Office: Academic Affairs

1. Scope:

This policy applies to all faculty.

2. Definitions:

This section was intentionally left blank.

3. Policy:

All faculty and staff teaching a course at Winthrop are expected to meet all their scheduled class engagements. Faculty who expect to be absent from any of their classes should obtain permission from their department chair or dean.

Emergency absences should be reported immediately to the department chair. Faculty who are absent because of illness should file a sick leave form with the department office.

4. Procedures:

This section was intentionally left blank.

5. Resources:

This section was intentionally left blank.

6. History of Revisions:

01/01/1896 Policy first established



7. Approvals:

Responsible Officer Signature/Date:

Vice President/Senior Administrator Signature/Date:

President Signature/Date: