

Policy Number/Title: 2.1.18 Grade Change
Effective Since: 04/15/2021
Last Revision Approved: 04/15/2021
Responsible Office: Academic Affairs

1. Scope:

This policy applies to students, faculty and staff.

2. Definitions:

This section was intentionally left blank.

3. Policy:

A grade once reported may be changed only upon the recommendation of the instructor, with the approval of the dean of the college. The approval of the dean is not required to raise a grade with the prefix "I" if the change is made during the twelve-month period immediately following the assignment of the prefixed grade.

4. Procedures:

This section was intentionally left blank.

5. Resources:

This section was intentionally left blank.

6. History of Revisions:

04/15/2021	Minor Revisions
01/01/2017	Policy first established



7. Approvals:

Responsible Officer Signature/Date:

Vice President/Senior Administrator Signature/Date:

President Signature/Date: