

Policy Number/Title:	2.1.11 Emeriti Faculty
Effective Since:	09/01/2023
Last Revision Approved:	07/18/2023
Responsible Office:	Academic Affairs

1. Scope:

This policy applies to faculty.

2. Definitions:

This section was intentionally left blank.

3. Policy:

Winthrop University confers the title of Emeritus/a on those assistant professors, associate professors, and professors who, at the time of their retirement from the University, were serving in that capacity and who have had a minimum of ten years of meritorious service at Winthrop.

This policy does not exclude administrative personnel holding academic rank. However, the policy pertains only to academic rank. Upon the recommendation of the President and the Provost, Emeritus/a administrative titles may be conferred by the Board.

The names of retired faculty members so designated appear on the University website. Various privileges are extended to those with Emeritus/a status upon retirement. Privileges include use of Dacus Library (including associated electronic databases and services), attendance at the Faculty Conference as nonvoting members, continuation of a Winthrop.edu email account and associated software access, and the use of University recreational facilities (at the same cost, if any, incurred by faculty). Annual campus parking passes will be available from Campus Police upon request and at no cost. Emeriti may request of the appropriate dean the use of available office and/or laboratory space. To facilitate the above privileges, each Emeritus/a faculty member is issued a permanent, special identification card.

4. Procedures:



In the spring adjacent to the retirement notification of an eligible retiree, the department chair, dean, and Provost confer on the creation of a nomination for consideration. Colleagues are encouraged to provide evidence that assists the nomination of a retiring faculty member to the Department Chair or Dean for use in the creation of the nomination.

The nomination should clearly state:

- Retirement date
- Number of years at Winthrop (indicating any breaks in service that may impact determination of total years)
- Ranks and roles held while at Winthrop
- A narrative that substantiates excellence in Teaching; Scholarly Activity and/or Professional Stewardship; and Academic Responsibility. Inclusion of engagement in the discipline and community are encouraged. Further, the narrative should clearly show that the nominee remained an active, contributing member of the academy throughout their time at Winthrop.

Nominations are forwarded to the Provost for review. The Provost forwards recommendations to the President. The President then forwards those nominations supported for recommendation to the Board at the summer full board meeting.

5. Resources:

This section was intentionally left blank.

6. History of Revisions:

09/01/2023	Minor Revisions
04/15/2021	Policy first established

7. Approvals:

Responsible Officer Signature/Date:

Vice President/Senior Administrator Signature/Date:

President Signature/Date: