College-Level Examination Program (CLEP) Registration Form

Name ___________________________________________________________________________

First   Middle Initial   Last

Mailing address ____________________________________________________________________

Email address_______________________________   Phone Number ______________________

Test Name ___________________   Date Requested___________   Credit for Winthrop University Yes/No

- Registration fee is non-refundable/non-transferable. (CLEP fees and registration fees are subject to change without prior notice.)
- Complete this form and submit along with your registration fee (check or money order payable to Winthrop University) to Attn: Coordinator for Testing Program, Health & Counseling Services, 101 Crawford Bldg, Winthrop University, Rock Hill SC 29733. Upon receiving, staff will attempt to contact you to schedule/confirm the actual test date and time. However, it is your responsibility to schedule/confirm the appointment.
- Arrive on time. If you are more than 15 minutes late for your appointment, you will not be allowed to take the exam and your registration fee will not be refunded. Appointments will not be rescheduled until your new registration fee has been paid.
- Bring two forms of current, appropriate identification. The primary ID must be a government-issued photo ID. The ID must include the candidate’s name, signature, and recognizable photo. The secondary ID must contain either a signature or recognizable photo i.e. student ID, military ID or unused primary ID. Employee ID and Social Security card are no longer acceptable forms of ID.
- Students requesting testing accommodations must do so well in advance of scheduling their test. See Requesting Testing Accommodations section for further information.

Health & Counseling Services/Division of Student Life/Winthrop University

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