Office of Records and Registration
126 Tillman Hall
Winthrop University
Rock Hill, SC 29733
Phone: 803/323-2194
FAX: 803/323-4600

UNDERGRADUATE APPLICATION FOR GRADUATION

Please print and complete all information. Submit completed application according to the deadlines below. Please note, a **$50 graduation application fee is required,** and will automatically be applied to your student account. Failure to submit application by established deadlines will result in a ***late fee assesement*** of ***$25*** for applications received after initial deadline, and ***$50*** for applications submitted during semester of anticipated graduation after the established deadline. Diploma orders are based on the information provided on this form. Please apply early to avoid late fees and possible delay in receiving your diploma. Students receiving a degree may be included on lists provided to local and other news media for publication. Students desiring to withhold names from publications must submit a written request to the Office of Records & Registration at least one month prior to the commencement exercises.
NOTE: ALL DEGREE REQUIREMENTS, INCLUDING CULTURAL EVENTS, MUST BE MET IN ORDER TO PARTICIPATE IN COMMENCEMENT CEREMONY. NO EXCEPTIONS

APPLICATION DEADLINES: Completed form must be received in the Office of Records and Registration, 126 Tillman, by *February 1* for August and December graduates, and *September 15* for May graduates.

_____ Graduation term: May 20____ August 20____ December 20____
Student Number

Name on Winthrop record: _____
Last First Middle Suffix

Address: _____
Street City State Zip Code

Telephone: _____
Daytime Evening E-mail Address

Name to appear on diploma: _____
First Middle Last Suffix

Hometown to be listed in Commencement Program: _____
City County State Country

_____ _____ _____ _____
Degree/Major Minor/Option/Area of Concentration Additional Major/Minor Advisor

Do you expect to graduate with honors as defined in the Undergraduate Catalog? (Check one) ❑Yes ❑No

*Are you interested in receiving graduation information from outside agencies regarding graduation announcements/memorabilia, class rings, etc.? (Check one) ❑Yes ❑No

_____ _____
Student Signature Date

RECORDS OFFICE USE ONLY: _____ Received

SGASTDN	SHADEGR	SHADIPL	SPAIDEN/HT	Fee Applied
CE's	Catalog Yr.	Preclear/Initial	Grad Term Check Initial	
H Req'd	H Comp'd	GPA	Verifier	Deg Comp'd

Notes:

Rev. 9/10